



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/20/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 2:30 PM

CCLC-57228

Honors Academy Incorporated

2295 Lake Harbin Road Morrow, GA 30260 Clayton County
 (678) 961-5141 deeriley1976@gmail.com

Regional Consultant

Kedirile Knott

Phone: (770) 357-7016

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kedirile.magakgala@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/20/2022	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	A - 1st Right		0	0	C	8	C	NA	NA	
Main Building	B - Back Center		0	0	C	23	C	NA	NA	
Main Building	C - 1st Left		0	0	C	8	C	NA	NA	
		Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations		
Total # Children this Date: 0		Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main Building	Playground A	10	C

Comments

An Initial Licensing Study was conducted on September 20, 2022. The exit conference was conducted at 2:00pm on this date with the Director. Permission to Operate was granted on this date. Facility does not carry Liability Insurance. The center's overall capacity is 30 children due to playground limitations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Doretha Riley, Program Official

Date

Kedirile Knott, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1.08 Children's Records

Met

Comment

Consultant discussed with the Director the importance of ensuring that all the information on the enrollment packet be filled out by parents. Consultant also discussed with the Director ensuring that parental agreements/authorizations be filled out and kept on file

Facility

591-1-1.06 Bathrooms

Not Met

Comment

Bathrooms observed to be clean and well maintained.

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that one bathroom did not have any ventilation.

POI (Plan of Improvement)

The Center will provide ventilation in bathrooms as required.

Correction Deadline: 10/20/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center. Permission to Operate was granted on this date. The overall license capacity is 30 children due to playground limitations.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Consultant observed potholes and tree roots on the playground route. Please ensure that the pothole gets filled and the tree roots are painted or removed. Consultant also discussed with the Director ensuring that a latch be placed on the inside gate of the playground so that the gate can remain closed when the children are on the playground.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Consultant discussed with the Provider foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut, or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability.

591-1-1-.18 Kitchen Operations**Not Met****Comment**

Kitchen appears clean and well organized.

Finding

591-1-1-.18(11) requires kitchen Staff to wash their hands and arms thoroughly with liquid soap and warm running water before starting food service work and to wash hands during work hours as often as may be necessary to remove soil and contamination as well as after visiting the toilet room. It was determined based on observation that the kitchen sink did not have warm running water.

POI (Plan of Improvement)

The Center will ensure that the kitchen sink has warm running water.

Correction Deadline: 10/20/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

No children enrolled who require diapering.

591-1-1-.17 Hygiene(CR)**Not Met****Comment**

There were no children present on this date. Proper hand washing of children and staff was discussed with the Director on this date.

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that the children's sinks did not have warm running water.

POI (Plan of Improvement)

The Center will ensure that the children's sinks have warm running water.

Correction Deadline: 10/20/2022

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children present on this date. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for the vehicle with tag number CRS6380 GA that is used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Comment

The vehicle was checked for compliance. Proper restraints were observed and discussed with the Director. Director stated that parents will provide booster seats for the children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Consultant observed 10 mats on this date. Consultant discussed with the Director ensuring that additional mats and extra sheets and blankets be available at the center. Cleaning and disinfecting of mats was discussed with the Director on this date.

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 09/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 09/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 09/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 2**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Four (4) of four (4) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kit was observed in center.

591-1-1-.33 Staff Training**Met****Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the Director on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.