



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/15/2024 **VisitType:** Monitoring Visit

Arrival: 11:00 AM **Departure:** 2:00 PM

CCLC-17764

Gilmer County Head Start

305 Calvin Jackson Dr. Ellijay, GA 30540 Gilmer County
(706) 635-4045 kristina.jones@ndo.org

Regional Consultant

Brittany Lindsey

Phone: (770) 405-7931

Fax:

brittany.lindsey@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/15/2024	Monitoring Visit	Good Standing	
05/08/2024	Licensing Study	Good Standing	
04/12/2023	Incident Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	#11	Two Year Olds	2	8	C	18	C	NA	NA	Lunch
Main	#12 (7R) EHS	Infants and One Year Olds and Two Year Olds	2	6	C	23	C	NA	NA	Nap, Transitioning, Lunch
Main	#3 (2R) (3-4 HS)	Three Year Olds and Four Year Olds	2	16	C	22	C	NA	NA	Centers
Main	#5 (3R) (3-4 HS)		0	0	C	22	C	NA	NA	Not In Use
Main	#7 (4R) (3-4 HS)	Four Year Olds	2	18	C	22	C	NA	NA	Circle Time, Clean Up, Transitioning
Main	#9 (5R)	Three Year Olds	3	13	C	22	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 129					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 61					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	178	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up previous citations.

Reminder: Please provide CPR/First Aid training for your staff who are approaching expiration dates this month and continue to work with your staff on the completion of their Annual Training hours (10 hours) for the year 2024-2025, and continue to monitor expired Criminal Records Check to ensure your staff are up to date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1.19 License Capacity(CR)

Met

Comment

Discussed movement of children to maintain capacities.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1.26 Playgrounds(CR)

Met

Comment

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Health and Hygiene

591-1-1.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 5/8/2024

Corrected on 8/15/2024

.17(7) - The previous citation was observed to be corrected. The consultant observed all classrooms throughout the center to have hot water available. The consultant further observed children in classroom 5R to wash their hands upon completing toileting activities and upon transitioning from the playground area to their assigned classroom.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License Met

Correction Deadline: 5/9/2024

Corrected on 8/15/2024

.16(f) - The previous citation was observed to be corrected. The consultant observed an amendment for classroom #11 was approved on June 4, 2024.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 5/13/2024

Corrected on 8/15/2024

.21(3) - The previous citation was observed to be corrected. The consultant observed complete review documentation of fire, tornado, and other emergency situation drills, on file.

Safety

591-1-1-.05 Animals N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.