



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/25/2022 **VisitType:** Monitoring Visit

Arrival: 10:30 AM **Departure:** 12:30 PM

CCLC-3583

The Roane School

1967 Spring Place Jonesboro, GA 30236 Clayton County
 (770) 472-5354 tracyroane@bellsouth.net

Mailing Address
 Same

Regional Consultant

Neli Todorova

Phone: (770) 359-5167
 Fax: (678) 891-5630
 neli.todorova@decal.ga.gov

Joint with: Jennifer Bailey

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>		
05/25/2022	Monitoring Visit	Good Standing
11/05/2021	Licensing Study	Good Standing
05/27/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.	
Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A: Infant : 1st Left	Infants and One Year Olds	1	3	C	16	C	NA	NA	Centers, Transitioning, Outside, Diapering
Main	Room B: Toddler: 1Right	One Year Olds	2	6	C	15	C	NA	NA	Outside
Main	Room C: 1yr olds: 2nd left	Two Year Olds	2	13	C	23	C	NA	NA	Floor Play
Main	Room D: 2 & 3 yr olds: 2nd right	Two Year Olds and Three Year Olds	2	8	C	22	C	NA	NA	Transitioning, Outside
Main	Room E: 3 yr olds: 3rd left	Three Year Olds and Four Year Olds	2	13	C	21	C	NA	NA	Circle Time
Main	Room F: Private Pre-K: Rear right	Four Year Olds	1	12	C	21	C	NA	NA	Circle Time
Main	Room G: GA Pre-K: 3rd right		0	0	C	21	C	NA	NA	
Main	Room H: GA Pre-K: 4th right		0	0	C	21	C	NA	NA	
Main	Room I: preschool: Rear right		0	0	C	20	C	NA	NA	
Main	Room J: Gym / Afterschool: rear left		0	0	C	20	C	NA	NA	

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 55

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Comments

An in person visit was completed on May 25, 2022. The admin review was completed on May 31, 2022.

Plan of Improvement: Developed This Date 05/25/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angela Hayes, Program Official	Date
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Jennifer Bailey, Consultant	Date
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Neli Todorova, Consultant	Date
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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(17) - Please ensure that the prickly leaves on the trees on the two year old playground are made inaccessible.

Correction Deadline: 5/25/2022

591-1-1.26 Playgrounds(CR) **Technical Assistance**

Comment

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(8) - Discussed with the provider to ensure that sufficient resilient surface is maintained in the fall zones of the slide structure.

Fall zones for Slides are listed below:

- A Minimum of four (4) feet perimeter fall (use) zone around entrance/ladder end of slide.
- A minimum of five (5) feet perimeter fall (use) zone around the exit and out from sides of slide at exit region.

Resilient Surface requirements:

- * Three (3) inches of loose fill surfacing for equipment that measures between three and five feet high .
- * Six (6) inches of loose fill surfacing for swings and equipment over five feet high

Correction Deadline: 6/4/2022

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(6) - Please ensure that trash cans with organic waste have tight fitting covers/lids.

Correction Deadline: 5/25/2022

Technical Assistance

591-1-1-.17(7) - Please ensure that infants who can safely hold their head up have their hands washed with warm water and soap after diapering.

Correction Deadline: 5/25/2022

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20(1) - Please ensure that each medication is recorded on an individual Medication form and prescription number is recorded where appropriate.

Correction Deadline: 5/25/2022

Technical Assistance

591-1-1-.20(2) - Discussed with the provider that medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law.

Correction Deadline: 5/25/2022

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Technical Assistance****Comment**

Please denote the full address of field trip destination.

Technical Assistance

591-1-1-.13(6) - Please ensure that all required fields on the Vehicle Emergency Medical forms used for field trips are completed and no fields are left blank.

Correction Deadline: 5/25/2022

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

Only one bus was present on the premises at the time of the visit. The vehicle with license plate number EYU 281 had an approved fire extinguisher and first aid kit on this date.

Comment

The vehicle was checked for compliance. Proper restraints were observed and discussed with the director.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Please ensure that cribs/cots are labeled for individual use.

Staff Records**Records Reviewed: 28****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/26/2021

Staff # 2 Met

Date of Hire: 08/28/2018

Staff # 3 Met

Date of Hire: 08/12/2020

Staff # 4 Met

Date of Hire: 05/28/2021

Staff # 5 Met

Date of Hire: 11/12/2001

Staff # 6 Met

Date of Hire: 05/16/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 01/30/2017

Staff # 8 Met

Date of Hire: 03/08/2004

Staff # 9 Met

Date of Hire: 08/15/2018

Staff # 10 Met

Date of Hire: 08/16/2021

Staff # 11 Met

Date of Hire: 09/22/2021

Staff # 12 Met

Date of Hire: 07/30/2001

Staff # 13 Met

Date of Hire: 09/24/2018

Staff # 14 Met

Date of Hire: 07/27/2021

Staff # 15 Met

Date of Hire: 08/08/2011

Staff # 16 Met

Date of Hire: 04/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 10/26/2020

Staff # 18 Met

Date of Hire: 09/08/2020

Staff # 19 Met

Date of Hire: 04/10/2015

Staff # 20 Met

Date of Hire: 02/01/2021

Staff # 21 Met

Date of Hire: 05/31/2017

Staff # 22 Met

Date of Hire: 06/04/2018

Staff # 23 Met

Records Reviewed: 28**Records with Missing/Incomplete Components: 0**

Date of Hire: 03/02/2018

Staff # 24

Met

Date of Hire: 03/01/2022

Staff # 25

Met

Date of Hire: 08/02/2018

Staff # 26

Met

Date of Hire: 05/27/2021

Staff # 27

Met

Date of Hire: 10/25/2021

Staff # 28

Met

Date of Hire: 08/03/2021

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided three files for employees hired since last visit.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

591-1-1-.33(2) - Discussed with the provider to ensure that the date recorded of the Initial Staff Orientation is on or before staff is assigned to complete job responsibilities at the center.
Additionally, please ensure that the field for " date of employment" at the top right of the Initial Staff Orientation form is not left blank.

Correction Deadline: 5/26/2022**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Technical Assistance****Comment**

Adequate supervision observed on this date.

Technical Assistance

591-1-1-.32(7) - Discussed with the provider playground supervision and supervision during meal times for children younger than 36 months.

Correction Deadline: 5/25/2022