



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/23/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM **Departure:** 11:30 AM

CCLC-52500

International Montessori School Auburn

33 Hills Shop Road Auburn, GA 30011 Barrow County
 (770) 963-3052 zaki@imontessoriacademy.com

Regional Consultant

Lynn Schnitzer

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lynn.schnitzer@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/23/2022	Licensing Study	Good Standing	
11/09/2021	Monitoring Visit	Good Standing	
03/01/2021	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2	A (R) - 8 wks - 35 months	Infants and One Year Olds	2	7	C	10	C	NA	NA	Diapering, Floor Play
2	B (L) - 3's	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	16	C	37	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 47			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Amount of Equipment Available				
3	2nd Right Room - Infants - Two-Year-Olds	One Year Olds and Two Year Olds	2	7	C	12	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Amount of Equipment Available				
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 59			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
2	Playground A	369	C
3	Building 3 - Back Playground	46	C

Comments

A Licensing Study was conducted on March 23, 2022. with the Director, Carina Aulbert. An Administrative Review was conducted on April 8, 2021. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 03/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carina Aulbert, Program Official

Date

Lynn Schnitzer, Consultant

Date



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Findings Report

Date: 3/23/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Consultant observed a variety of equipment and toys throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

591-1-1.08 Children's Records

Not Met

Finding

591-1-1.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that the center failed to provide complete children's record for four of five children.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 3/23/2022

Facility	
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591-1-1-.06 Bathrooms**Met****Comment**

Consultant observed bathrooms to clean, equipped with liquid soap and paper towels, and with working ventilation. Consultant discussed with the director to monitor the bathroom for needed supplies.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Consultant observed that the center met their licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Consultant discussed with director to ensure that hazardous items be stored out of the reach of children.

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Consultant discussed with the director to monitor for peeling paint and splintered wood on wooden fencing and equipment on the playground. Consultant also discussed ensuring that plants growing through the fence are removed.

Correction Deadline: 3/5/2021

Corrected on 3/23/2022

.26(4) - The previous citation was observed to be corrected. The rails on the deck were observed to have been removed. Gaps in the fence were observed to have been corrected.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the fall zones surrounding the yellow slide located on playground A contained approximately two inches of resilient surface. Further observation of playground A revealed that the fall zones surrounding the green monkey bars had zero resilient surfacing. Approximately six inches of resilient surface was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 4/2/2022

Food Service	
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591-1-1-.15 Food Service & Nutrition**Met****Comment**

Per the director, meals served are provided from home. Consultant discussed with the director to ensure the meals provided by the parents meet the CACFP Meal Pattern Requirements.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Consultant observed staff to follow proper diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Consultant observed proper hand washing in the center.

591-1-1-.20 Medications(CR)

Met

Comment

Per the director, the center currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Consultant observed documentation of emergency drills conducted as required. Consultant also observed complete emergency preparedness plan on site.

591-1-1-.27 Posted Notices

Met

Comment

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting

Met

Comment

Consultant discussed reporting requirements with the director.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that one of five cribs had a mattress cover that did not fit tightly on the crib mattress.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 3/23/2022**Staff Records****Records Reviewed: 8****Records with Missing/Incomplete Components: 1**

Staff # 1 Not Met

Date of Hire: 07/29/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2 Met

Date of Hire: 08/06/2019

Staff # 3 Met

Date of Hire: 01/13/2022

Staff # 4 Met

Date of Hire: 07/07/2017

Staff # 5 Met

Date of Hire: 12/07/2021

Staff # 6 Met

Date of Hire: 01/18/2019

Staff # 7 Met

Staff # 8 Met

Date of Hire: 01/11/2022

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 11/9/2021****Corrected on 3/23/2022**

.09(1)(c) - The previous citation was observed to be corrected. Consultant observed every employee to have a valid and current satisfactory Comprehensive Records Check Determination on file.

Correction Deadline: 11/9/2021

Corrected on 3/23/2022

.09(1)(l)2. - The previous citation was observed to be corrected. Consultant observed evidence of center staff to have satisfactory comprehensive background check letters.

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Director provided three files for employees hired since last visit on November 9, 2021.

591-1-1-.14 First Aid & CPR

Not Met

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff member #1, date of hire July 29, 2019, did not have evidence of a current first aid and CPR training card on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/22/2022

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.