Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/21/2025 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 11:50 AM

FR-14607
Hiller, Martha
35 COLDWATER WAY Covington, GA 30016 Newton County
(678) 342-6542 xpec2wn@comcast.net

Regional Consultant
Cassandra Jakes-Beasley
Phone: (770) 357-7016
Fax: (770) 357-7015
cassandra.jakes-beasley@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/21/2025	Licensing Study	Good Standing
08/14/2025	Attempted	Good Standing
09/17/2024	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratio Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	5	5	0	0	0
Total Under 18 Years	5				

Children Present: 5
Total Children: 5
Caregivers/Helpers Present: 1
Total Caregivers/Helpers: 1

Comments
Background checks were reviewed. The Consultant completed the exit conference, and a copy of the report was email to the Provider.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

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(Findings Report)

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The following information is associated with a LS:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Technical Assistance**

Comment
A variety of equipment and toys were observed.

Technical Assistance
290-2-3-.12(6) - The consultant discussed with the director that all indoor and outdoor furniture, activity materials, and equipment shall be placed so as to permit the children's freedom of movement and to minimize danger of accident or collision. Please remove the climbing structure from the paved patio when in use.

Correction Deadline: 8/21/2025

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Care is not provided for any infant required to be in a crib

Comment
Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Home does not provide swimming activities.

Children's Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 1**

Child # 2 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

290-2-3-.08 Children's Records — Not Met

Finding
290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review the Home did not have acknowledgement of receipt of such notice, and a copy kept in the children's file.

POI (Plan of Improvement)
The Home Provider will obtain and maintain documentation.

Correction Deadline: 8/21/2025

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review the home did not have an immunization record for child #2.

POI (Plan of Improvement)
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 8/21/2025

Finding
290-2-3-.08(8) requires that the Provider establish written policies and procedures, keep them current, make them consistent with applicable laws, including but not limited to the Americans with Disabilities Act, regulations, and these rules, make them available to Parents and use them to govern the operation of the Family Child Care Learning Home. It was determined that the Home did not have a signed acknowledgment page from the parents in the children's files/.

POI (Plan of Improvement)
The Home Provider will ensure current written policies and procedures are available and followed.

Correction Deadline: 8/21/2025

Technical Assistance
290-2-3-.08(8)(b) - Discussed updating the Home's policies and procedures to include the program’s practices regarding the expulsion and suspension of children enrolled for care within the description of behavior management and discipline actions used by the Home.
Also discussed to ensure a description of the practices followed by the Home to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children.
Additional information can be found in the FCCLH Indicator Manual found on DECAL’s website at: https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx or through the Center on Shaken Baby Syndrome found at: https://dontshake.org/.

Correction Deadline: 8/21/2025

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) — Not Met

Comment
Home observed complete emergency drills

Finding
290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation there was a variety of cleaning products (Bleach, Pine Sol) stored underneath an unlocked cabinet in the bathroom.

POI (Plan of Improvement)
To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 8/21/2025

Comment
An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment
Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
The Home appeared clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Not Met**

Finding
290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation exercise equipment was observed on the paved patio surface outside of the child care area.

POI (Plan of Improvement)
The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 8/31/2025 **Prior Visits: 11/03/2022**

Finding
290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation two air conditioner units located on the right side of the paved patio were not enclosed. In addition, there was a six inch gap between the fence gate on the left side of the home and the fencing material was broken at the bottom on the left side, creating a six inch gap.

POI (Plan of Improvement)
The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

Correction Deadline: 8/21/2025

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Discussed hand washing routines.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
Staff stated proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment
Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment
There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.11 First Aid Kit **Met**

Comment
Please replace/add missing/expired item(s) in first aid kit(s).

290-2-3-.11 Transportation(CR) **Met**

Comment
The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR **Not Met**

Technical Assistance
290-2-3-.07(8)(a) - Discussed that effective July 1, 2025, new staff are required to obtain pediatric First Aid and pediatric CPR training within 45 days of employment. It was further discussed that Homes must have at least one person with current pediatric First Aid and pediatric CPR training present during field trips, transportation of children, and on the Home's premises whenever any Child is present.

Correction Deadline: 9/20/2025

Finding
290-2-3-.07(8)(a) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in pediatric cardiopulmonary resuscitation (CPR) and a triennial training program in pediatric first aid which have been offered by certified or licensed health care professionals or trainers. Such training must be completed prior to initial licensure for the Provider and within 9045 days from date of hire for Provisional Employees and Employees. Current and valid evidence of the successful completion of such training shall be maintained on the Home's premises. It was determined that the Provider did not have current evidence of pediatric cardiopulmonary resuscitation (CPR) and a triennial training program in pediatric first aid which have been offered by certified or licensed health care professionals or trainers.

POI (Plan of Improvement)
The Home will obtain the required pediatric CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested. The Home will ensure that there is always a Staff person on the Home's premises whenever any Child is present.

Correction Deadline: 9/20/2025

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Not Met**

Technical Assistance
290-2-3-.07(10) - Discussed that all Employees, including volunteers, independent contractors, students-in-training, etc. should have a completed initial program orientation form on file.

Correction Deadline: 8/26/2025

Finding
290-2-3-.07(9)(a) requires that every calendar year, after the first year of employment the Provider, Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review the provider did not have evidence of the ten(10) clock hours of diverse training .

POI (Plan of Improvement)
The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file or within the Georgia Professional Development System (GaPDS). The Home will submit proof of training to the Department, if requested.

Correction Deadline: 9/20/2025

Technical Assistance
290-2-3-.07(9)(b)1 - Discussed that effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

Correction Deadline: 9/20/2025

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
Discussed supervision of children when answering the door or stepping out of the child care area.