



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2021 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 12:00 PM

CCLC-38751

Benning Hills Head Start

190 Munson Drive Columbus, GA 31903 Muscogee County
 (706) 223-3901 aswilliams@esphtheadstart.org

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2021	Licensing Study	Good Standing	
04/19/2021	Monitoring Visit	Good Standing	
08/26/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds	2	11	C	21	C	NA	NA	Centers
Main	B	Two Year Olds	2	5	C	21	C	NA	NA	Circle Time
Main	C		0	0	C	21	C	NA	NA	
Main	D		0	0	C	21	C	NA	NA	
Main	E	One Year Olds and Two Year Olds	2	5	C	21	C	NA	NA	Free Play
Main	F	Two Year Olds	2	5	C	21	C	NA	NA	Circle Time
Main	G		0	0	C	27	C	NA	NA	
Main	H		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 178					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 26		Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	24	C
Main	Playground B	41	C

Comments

August 30, 2021--A virtual visit was conducted due to COVID-19 Pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Ashley Williams, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

Technical Assistance

The Consultant discussed with the Director to ensure all of the following postings were posted as required: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request.

Correction Deadline: 8/30/2021

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 97	Records with Missing/Incomplete Components: 0
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Staff # 1

Met

Date of Hire: 01/21/2016

Staff # 2

Met

Staff # 3

Met

Staff # 4	Met
Date of Hire: 01/16/2020	
Staff # 5	Met
Date of Hire: 07/16/2009	
Staff # 6	Met
Date of Hire: 11/19/2009	
Staff # 7	Met
Date of Hire: 04/27/2019	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 09/10/2019	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 11/13/2020	
Staff # 12	Met
Date of Hire: 08/30/2019	
Staff # 13	Met
Date of Hire: 04/24/2016	
Staff # 14	Met
Staff # 15	Met
Date of Hire: 09/19/2019	
Staff # 16	Met
Date of Hire: 07/19/2019	
Staff # 17	Met
Date of Hire: 07/19/2019	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 04/21/2016	
Staff # 20	Met
Date of Hire: 10/01/2019	

Staff # 21	Met
Date of Hire: 03/14/2019	
Staff # 22	Met
Date of Hire: 04/30/2019	
Staff # 23	Met
Date of Hire: 08/29/2019	
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Date of Hire: 02/20/2020	
Staff # 28	Met
Date of Hire: 06/21/2019	
Staff # 29	Met
Date of Hire: 09/25/2020	
Staff # 30	Met
Date of Hire: 08/15/2019	
Staff # 31	Met
Date of Hire: 09/24/2019	
Staff # 32	Met
Date of Hire: 10/12/2019	
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Date of Hire: 03/20/2020	
Staff # 37	Met
Date of Hire: 10/15/2019	
Staff # 38	Met

Date of Hire: 06/02/2008

Staff # 39 Met

Staff # 40 Met

Staff # 41 Met

Date of Hire: 09/21/2006

Staff # 42 Met

Date of Hire: 09/25/2019

Staff # 43 Met

Staff # 44 Met

Date of Hire: 07/30/2019

Staff # 45 Met

Date of Hire: 10/25/2020

Staff # 46 Met

Staff # 47 Met

Date of Hire: 02/16/2019

Staff # 48 Met

Date of Hire: 10/17/2019

Staff # 49 Met

Staff # 50 Met

Staff # 51 Met

Staff # 52 Met

Staff # 53 Met

Date of Hire: 07/06/2019

Staff # 54 Met

Date of Hire: 01/08/2015

Staff # 55 Met

Date of Hire: 08/16/2019

Staff # 56 Met

Date of Hire: 03/09/2019

Staff # 57	Met
Date of Hire: 05/24/2019	
Staff # 58	Met
Staff # 59	Met
Date of Hire: 02/15/2016	
Staff # 60	Met
Date of Hire: 08/16/2019	
Staff # 61	Met
Date of Hire: 08/16/2019	
Staff # 62	Met
Staff # 63	Met
Date of Hire: 04/04/2019	
Staff # 64	Met
Date of Hire: 10/02/2019	
Staff # 65	Met
Date of Hire: 09/13/2019	
Staff # 66	Met
Date of Hire: 01/16/2020	
Staff # 67	Met
Date of Hire: 05/11/2019	
Staff # 68	Met
Date of Hire: 10/15/2020	
Staff # 69	Met
Date of Hire: 07/19/2018	
Staff # 70	Met
Staff # 71	Met
Date of Hire: 10/07/2019	
Staff # 72	Met
Date of Hire: 10/11/2019	
Staff # 73	Met

Staff # 74	Met
Staff # 75	Met
Date of Hire: 08/14/2018	
Staff # 76	Met
Date of Hire: 03/05/2019	
Staff # 77	Met
Date of Hire: 03/07/2019	
Staff # 78	Met
Staff # 79	Met
Staff # 80	Met
Date of Hire: 10/02/2019	
Staff # 81	Met
Staff # 82	Met
Date of Hire: 09/08/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 83	Met
Date of Hire: 02/13/2019	
Staff # 84	Met
Staff # 85	Met
Staff # 86	Met
Staff # 87	Met
Date of Hire: 02/22/2019	
Staff # 88	Met
Staff # 89	Met
Staff # 90	Met
Date of Hire: 07/19/2019	
Staff # 91	Met
Date of Hire: 10/21/2010	
Staff # 92	Met

Records Reviewed: 97

Records with Missing/Incomplete Components: 0

Date of Hire: 05/22/2019

Staff # 93 Met

Date of Hire: 10/21/2019

Staff # 94 Met

Date of Hire: 03/20/2020

Staff # 95 Met

Staff # 96 Met

Date of Hire: 08/18/2016

Staff # 97 Met

Date of Hire: 10/03/2019

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 4/19/2021

Corrected on 8/30/2021

The correction was observed through a review of staff records

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Corrected on 8/30/2021

The correction was observed through a review of staff records

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.