

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 2/14/2024**VisitType:** EX-Monitoring**Arrival:** 1:30PM**Departure:** 3:35PM**EX-48561 EXMT-13983 EX-1 - Government
Columbus Parks & Recreation @ Midland
Academy After-School Program**

7373 Psalmomd Road, Midland GA 31820

Muscogee County

(706) 225-4652 thies.samantha@columbusga.org

Mailing Address

Same

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
2/14/2024	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	Y	
Gym		0	0	Y	
Room 507	, Fours, Fives, Six and older	2	23	Y	Prepaing for Valentine Party

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 23

Comments:

On February 14, 2024, an (in-person) visit was conducted at the facility for the purpose of the CAPS Health and Safety Monitoring.

Corrective Action Plan:No Plan Developed

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 2/14/2024**VisitType:** EX-Monitoring**Arrival:** 1:30PM**Departure:** 3:35PM**EX-48561 EXMT-13983 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A****Met****Comment**

EX-HS-.A(1) The Provider does ensure there is a daily prescribed program of varied and developmentally appropriate activities such as arts & crafts (painting), homework assistance, and recreational playtime outside and in the gym.

EX-HS-.F Equipment & Toys (CS)**Met****Comment**

The equipment and furniture was observed to be properly secured and clean, as applicable. The chairs and tables are wiped down and sanitized on a daily basis.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

The Program does not provide swimming activities.

Children's Records**EX-HS-.C****Met****Comment**

EX-HS-.C(1) – The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, gender, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also contains a signature from each Parent advising they are aware the program is not licensed and is not required to be licensed.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Technical Assistance****Comment**

Observed compliance with the local fire safety agency on this date. The last fire inspection was conducted by the county authority on October 30, 2023.

Technical Assistance

Technical Assistance was provided regarding the posting of the exemption approval letter and certificate to be placed adjacent to each other in a prominent place.

Facility

Comment

EX-HS-.B(2) - It was determined through observation, the bathrooms are located adjacent to the child care areas. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels.

Comment

No hazards observed accessible to children on this date.

Comment

The facility appears to be very clean and well maintained.

Comment

The Playground was observed to be clean and in good repair. There is no fence, however it is enclosed in the back of the building and away from any type of possible traffic.

Health and Hygiene

Comment

No diapered children are enrolled.

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed on this date.

Comment

Medications are not dispensed

Policies and Procedures

Comment

It was determined that the Program provides parents a copy of it's written policies and procedures.

Comment

Observed evidence of documented fire drills that are conducted on a monthly basis.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

Comment

There were no incidents or injuries that required reporting.

Safety

Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
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Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)	N/A
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Comment

The Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	N/A
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Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.K	Met
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Comment

It was determined by the observation of records the program does maintain a personnel file on all staff.

EX-HS-.N	Met
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Comment

The Site Coordinator is responsible for the supervision, operation, and maintenance of the program. The Site Coordinator is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)	Met
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Comment

Criminal record checks were observed to be complete for three (3) of three (3) staff members on this date.

EX-HS-.W First Aid & CPR (NCP)	Met
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Comment

Observed evidence of CPR and first aid training for three (3) of three (3) employees on this date.

EX-HS-.P Staff Training (NCP)	Met
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Comment

Observed documentation of annual training for three (3) of three (3) staff members on this date.

Comment

Observed Health and Safety training for three (3) of three (3) staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)	Met
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Comment

Adequate supervision observed on this date.