



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/13/2026 **VisitType:** Monitoring Visit

Arrival: 1:35 PM **Departure:** 5:20 PM

CCLC-39104
Duncan Creek Academy
2064 Pine Road Dacula, GA 30019 Gwinnett County
(770) 831-1505

Regional Consultant
Lynn Schnitzer
Phone: (678) 717-5720
Fax: (770) 344-5683
lynn.schnitzer@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/13/2026	Monitoring Visit	Good Standing	
10/14/2025	Licensing Study	Good Standing	
04/22/2025	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R-Rm. L	Infants	1	3	C	13	C	NA	NA	Floor Play
Main	2L- Rm. B	One Year Olds	1	7	C	20	C	NA	NA	Outside
Main	2R- Rm. K	Three Year Olds	1	13	C	18	C	NA	NA	Outside
Main	3L- Rm. C	Two Year Olds and Three Year Olds	1	9	C	18	C	NA	NA	Outside
Main	3R- Rm. J	GA PreK	2	16	C	21	C	NA	NA	Circle Time
Main	4L- Rm. D		0	0	C	15	C	NA	NA	
Main	4R- Rm. I	GA PreK	2	14	C	20	C	NA	NA	Nap
Main	5L- Rm. E	GA PreK	2	16	C	20	C	NA	NA	Nap
Main	5R- Rm. H PreK 1	GA PreK	2	17	C	27	C	NA	NA	Nap
Main	6L- Rm. F PreK 3	GA PreK	2	16	C	26	C	NA	NA	Transitioning, Nap
Main	7L- Rm. G PreK 2	Six Year Olds and Over	1	13	C	28	C	NA	NA	Free Play, Homework
Main	Rm. A- 1L		0	0	C	10	C	NA	NA	

Total Capacity @35 sq. ft.: 236

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 124 Total Capacity @35 sq. ft.: 236

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infant/toddler	54	C
Main	B - School Age	87	C
Main	C-Preschoolers	49	C
Main	D-Infant-Toddler	14	C

Main	E- Playground	31	C
Main	Playground F- 2's	22	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
5	6	8	15	52	55	32

Comments

The consultant discussed the visit report with the Director, Francine Roberts, on March 13, 2026.

Plan of Improvement: Developed This Date



For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at <https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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Summary Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(13) - Consultant discussed with director to ensure that hand lotions are stored out of reach of children in classroom 5R-Rm. H and that the stapler, hole punch, and paper cutter are stored out of reach of children in classroom 3R-Rm.J.

Correction Deadline: 3/13/2026

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there were items needing repair:

- the second cabinet from the left had a broken hinge and the first cabinet on the right under the changing area had a child-proof latch that was not working in 2L-Rm. B,
- the cabinet to the left of the sink had a child proof latch that was not attached in 4R-Rm. I,
- peeling paint in the back, right corner of 7L Rm. G.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/23/2026

Recited on 3/13/2026

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface under the swings measured 3 inches on playground D-Infant-Toddler and 3 inches under the swings on playground E-Playground. Six inches was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 3/16/2026

Recited on 3/13/2026

Food Service**591-1-1-.18 Kitchen Operations**

Met

Correction Deadline: 10/14/2025

Corrected on 3/13/2026

.18(8) - The previous citation was observed corrected on this date. The Consultant observed that food was stored in containers with tight fitting lids..

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)**

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed on this date.

Comment

The vehicles had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 10/15/2025

Corrected on 3/13/2026

.36(4)(b) - The previous citation was observed corrected on this date. The Consultant observed the center vehicles to be clean and free of hazardous items.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

Comment

Staff stated knowledge of infant safe sleep requirements.

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided one files for the employee hired since last visit October 14, 2025.

591-1-1-.14 First Aid & CPR(CR)**Met****Comment**

Evidence observed of 100% of center Staff certified in First Aid and CPR containing emergency care for infants and children on this date.

591-1-1-.24 Personnel Records**Technical Assistance****Technical Assistance**

591-1-1-.24(1) - Consultant discussed with director to ensure that each staff member completes a ten-year work history with their employee application.

Correction Deadline: 3/18/2026**591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

591-1-1-.33(3)(a)-(k) - Consultant discussed with director to ensure that new hires who completed Health and Safety Orientation training more than 12 months prior to their hire date retake the training within 90 days.

Correction Deadline: 4/12/2026**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.