



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/9/2025 **VisitType:** Licensing Study

Arrival: 12:05 PM **Departure:** 2:45 PM

CCLC-37499

Timothy's Learning Center

6510 Shannon Blvd Union City, GA 30291 Fulton County
(770) 969-3800 victorywright@yahoo.com

Regional Consultant

Shameka Dozier

Phone: (770) 857-7010

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shameka.dozier@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/09/2025	Licensing Study	Good Standing	
08/05/2024	Complaint Closure	Good Standing	
06/27/2024	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Front Right		0	0	C	21	C	NA	NA	
Main	B- Rear Right		0	0	C	21	C	NA	NA	
Main	C 1L	Three Year Olds and Four Year Olds and Five Year Olds	1	12	C	21	C	NA	NA	Nap
Main	D- 2L Rear		0	0	C	19	C	NA	NA	
Main	E- Middle	Infants and One Year Olds	1	5	C	22	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 104					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 17					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (All ages)	73	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
1	5	2	7	2	0	20

Comments

A professional learning plan, transportation training, and transportation was discussed with the provider on this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per the provider, the center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.08 Children's Records**Met****Comment**

Parent authorizations obtained/completed.

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Facility

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 3 Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.15 Food Service & Nutrition

Met

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 3 Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

Pre the provider, the center currently does not dispense/administer medication.

Policies and Procedures**Records Reviewed: 5****Records with Missing/Incomplete Components: 3**

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that a fire drill was not conducted for the months of February and March of 2025.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 4/30/2025**Safety****Records Reviewed: 5****Records with Missing/Incomplete Components: 3**

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Per the provider, the center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff #4 is listed as a driver and did not obtain their two (2) hours of state-approved transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/19/2025**Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that there was no fire extinguisher on the transportation vehicle with tag #DVN390.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 4/9/2025**Sleeping & Resting Equipment**

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)
Technical Assistance
Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(a)3 - Tight- fitting sheets were discussed with the provider on this date.

Correction Deadline: 4/9/2025

Staff Records

Staff # 3 Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)
Met
Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)
Met
Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR
Met
Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training
Not Met

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff #3 had zero of ten required annual hours for 2024, staff #4 had zero of ten required annual hours for 2024, and staff # 5 had two of ten required annual hours for 2024.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/9/2025

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**Records Reviewed: 5****Records with Missing/Incomplete Components: 3**

Staff # 3

Not Met

Date of Hire: 01/16/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 02/01/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 10/23/2007

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Discussed naptime ratios.

591-1-1-.32 Supervision(CR)**Technical Assistance****Technical Assistance**

591-1-1-.32(7) - Supervision was discussed with the provider on this date.

Correction Deadline: 4/9/2025