



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/21/2023 **VisitType:** Licensing Study

Arrival: 11:35 AM

Departure: 5:30 PM

CCLC-53728

Woodstock Kindercare

6233 Holly Springs Parkway Woodstock, GA 30188 Cherokee County
(678) 909-2271 crystal.jackson@kindercare.com

Regional Consultant

Marquita Brown-Opeloyeru

Phone: (706) 434-6831

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marquita.brown-

opeloyeru@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/21/2023	Licensing Study	Good Standing	
09/05/2023	Incident Investigation & Follow Up	Good Standing	
06/28/2023	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Infant 1		0	0	C	8	C	NA	NA	
Main	B - Infant 2	Infants and One Year Olds	2	8	C	8	C	NA	NA	Nap
Main	C- Toddler 1	One Year Olds	1	8	C	12	C	NA	NA	Nap
Main	D - Toddler 2	One Year Olds and Two Year Olds	2	7	C	12	C	NA	NA	Nap
Main	E - Young Preschool	Two Year Olds and Three Year Olds	2	20	C	16	NC	NA	NA	Nap
Main	F - Two Year Old	Two Year Olds	1	10	C	24	C	NA	NA	Nap
Main	H - Varsity Club		0	0	C	24	C	NA	NA	
Main	I - Preschool	Two Year Olds and Three Year Olds and Four Year Olds	2	21	C	24	C	NA	NA	Lunch
Main	J- Pre-K Academy	Four Year Olds and Five Year Olds	2	17	C	24	C	NA	NA	Transitioning, Nap
Total Capacity @35 sq. ft.: 152			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 91			Total Capacity @35 sq. ft.: 152			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front Right (small)	8	C
Main	B - Back Left	48	C

Main	C - Back	20	C
Main	D - Right Back	38	C
Main	E - Right Front	35	C

Comments

The purpose of this visit was to conduct a Licensing Study.

Consultant provided a copy of the first-aid kit checklist and guide on this date.

Consultant provided a copy of the mixed-age ratio form on this date.

Plan of Improvement: Developed This Date 12/21/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Crystal Jackson, Program Official

Date

Marquita Brown-Opeloyeru, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Consultant observed a variety of equipment and toys throughout the center.

Technical Assistance

Ensure that equipment and furniture are secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 12/21/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per the director, the center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Consultant observed parent authorizations to be obtained and completed.

Comment

Consultant observed records to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(6) - Ensure Center Staff equip bathrooms with soap, toilet tissue and single-use towels throughout the day.

Correction Deadline: 12/21/2023**Technical Assistance**

591-1-1-.06(7) - Ensure bathrooms are cleaned throughout the day with a disinfectant.

Correction Deadline: 12/21/2023

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that Classroom E- Young Preschool had twenty [20] children present when the licensed room capacity is for sixteen [16] children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 12/21/2023

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Consultant observed the center to be clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Technical Assistance

Ensure doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas.

Correction Deadline: 12/21/2023**Technical Assistance**

Ensure protective caps on all unused electrical outlets within children's reach and electrical outlets in use be made inaccessible to children through out the center.

Correction Deadline: 12/21/2023

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Consultant observed the playground to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Consultant observed the center menu to meet USDA guidelines.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Consultant observed the kitchen to be clean and well organized.

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Comment**

Staff state proper knowledge of diapering procedures.

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation, classrooms B and C did not have proper ventilation in the diapering area with functioning exhaust fan and a duct system.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

Correction Deadline: 1/31/2024**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, non-porous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation in classrooms A and E, staff #4 and staff #11 did not clean the diaper changing surface after changing a child between each diaper change.

POI (Plan of Improvement)

The Center will ensure there is a smooth, non-porous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 12/21/2023

591-1-1-.17 Hygiene(CR)**Not Met****Comment**

Consultant observed most staff to remind children to wash hands.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation in Room A, did not wash their hands after diapering a child and before diapering another child.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 12/21/2023

591-1-1-.20 Medications(CR)**Not Met****Comment**

Consultant discussed proper medication documentation and procedures with the center director on this date.

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records, one out of seven written medical authorization form did not have the date of when the parent filled out the form. It was also determined based on a review of records that six out of seven authorization forms were missing the prescription number on the medication authorization form.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 12/21/2023

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records, seven medication authorization forms were missing a record of dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 12/21/2023

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records, that the provider did not have documentation of the dates and time drills are conducted for the 2023 calendar year.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years. A copy of the form was left with the center director during the time of visit.

Correction Deadline: 12/26/2023

591-1-1-.27 Posted Notices**Met****Comment**

Consultant observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Consultant discussed reporting requirements on this date.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Not Met****Comment**

Please be mindful of voice tone in redirecting children.

Finding

591-1-1-.11(2) requires that Personnel not: physically or sexually abuse a child or engage or permit others to engage in sexually overt conduct in the presence of any child enrolled in the Center; inflict corporal/physical punishment upon a child; shake, jerk, pinch or handle a child roughly; verbally abuse or humiliate a child which includes, but is not limited to, the use of threats, profanity or belittling remarks about a child or his family; isolate a child in a dark room, closet or unsupervised area; use mechanical or physical restraints or devices to discipline children; use medication to discipline or control children's behavior without written medical authorization issued by a licensed professional and given with the parent's written consent; restrict unreasonably a child from going to the bathroom; punish toileting accidents; force-feed a child or withhold feeding a child regularly scheduled meals and/or snacks; force or withhold naps; allow children to discipline or humiliate other children; or confine a child for disciplinary purposes to a swing, high chair, infant carrier, walker or jump seat. It was determined based on observation when a child did not get on their mat after using the restroom, staff #11 made a belittling remark to the child saying, "Do you hear my voice? Do you need your ears cleaned?"

POI (Plan of Improvement)

The Center will take immediate action to ensure the action/conduct has ceased; train/review appropriate child guidance techniques with center staff; and have a system in place to monitor and identify inappropriate actions.

Correction Deadline: 12/21/2023

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Consultant observed the vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records, the last annual vehicle inspection safety check was completed May 14, 2022.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 12/26/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Consultant observed pleasant nap time environment.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Consultant observed criminal record checks were to be complete.

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Consultant observed criminal records checks were to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training	Met
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Comment

Consultant discussed staff training. Ensure to obtain required documentation for each staff.

Comment

Consultant discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)	Met
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Comment

Consultant discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Consultant discussed combining children of mixed ages.

Technical Assistance

Consultant discussed nap time ratios with the provider on this date. Consultant discussed ratios cannot be doubled during daytime scheduled rest or sleeping periods anytime a two-year-old is present in the classroom. Consultant also discussed children four years of age and older will be grouped separately during nap time.

591-1-1-.32 Supervision(CR)	Technical Assistance
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Technical Assistance

Consultant discussed direct supervision and being attentive to children's needs during transition and nap time.

Comment

Consultant observed the center to maintain appropriate staff:child ratios.