



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/28/2024 **VisitType:** Licensing Study

Arrival: 10:20 AM **Departure:** 1:30 PM

CCLC-51410

Tiny Hands Big Steps Childcare Academy, LLC

1000 South Peachtree Street Norcross, GA 30071 Gwinnett
County

(678) 691-2516 thbsacademy@gmail.com

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

amanda.schofield@decal.ga.gov

Mailing Address

1000 S Peachtree St
Peachtree Corners, GA 30071

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/28/2024	Licensing Study	Good Standing	
06/16/2022	Monitoring Visit	Good Standing	
11/10/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A		0	0	C	8	C	NA	NA	
Main	Room B		0	0	C	7	C	NA	NA	
Main	Room C		0	0	C	8	C	NA	NA	
Main	Room D		0	0	C	9	C	NA	NA	
Total Capacity @35 sq. ft.: 32					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 0					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	8	C
Main	Playground B	10	C

Comments

The purpose of the visit is to conduct a licensing study. Staff file, children files, and criminal records were reviewed. The center is currently being renovated no children are currently enrolled and no staff is currently present at the facility.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 6/28/2024 VisitType: Licensing Study

Arrival: 10:20 AM Departure: 1:30 PM

CCLC-51410

Tiny Hands Big Steps Childcare Academy, LLC

1000 South Peachtree Street Norcross, GA 30071 Gwinnett
County
(678) 691-2516 thbsacademy@gmail.com

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

amanda.schofield@decal.ga.gov

Mailing Address

1000 S Peachtree St
Peachtree Corners, GA 30071

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 6/24/2022

Corrected on 6/28/2024

.12(4) - The previous citation was observed to be corrected. The facility is currently under renovation there were no children present during visit.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Per director the center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Not Evaluated

Technical Assistance

591-1-1-.08(1)(b)

- The consultant discussed with the director to ensure to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. No children are currently enrolled due to the facility being renovated.

Correction Deadline: 6/28/2024

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
---	------------

Comment

Please contact consultant upon completion of renovations.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
--	------------

Comment

Discussed with director about keeping a hazardous inaccessible to children. No children present at facility.

591-1-1-.26 Playgrounds(CR)	Not Evaluated
------------------------------------	----------------------

Comment

Center currently being renovated.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
---	------------

Comment

No children present. Consultant discussed CACFP guidelines.

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations	Met
---------------------------------------	------------

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health	Technical Assistance
--------------------------------------	-----------------------------

Technical Assistance

591-1-1-.07(5) - No children enrolled presently. the consultant discussed with the director about parental notifications.

Correction Deadline: 6/28/2024

591-1-1-.10 Diapering Areas & Practices(CR)	Not Evaluated
--	----------------------

Comment

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)	Not Evaluated
--------------------------------	----------------------

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)	Not Evaluated
------------------------------------	----------------------

Comment

Discussed proper medication documentation and procedures.

591-1-1-.29 Required Reporting

Met

Comment

The consultant discussed reporting requirements with the director. Required Reporting guidelines was sent via email to director during the visit.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

There were no children enrolled on this date. Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date.

591-1-1-.36 Transportation(CR)

Defer

Defer

591-1-1-.36(3)(a-b)- No transportation is currently being provided. There are no children currently enrolled in the facility.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 6/26/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

No children enrolled at the facility. Consultant discussed sleeping requirements with director.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 6/24/2022

Corrected on 6/28/2024

.09(1)(a) - The previous citation was observed to corrected. The consultant observed staff to have satisfactory criminal record checks. No staff on the premise , center is currently being renovated.

Correction Deadline: 6/24/2022

Corrected on 6/28/2024

.09(1)(c) - .09(1)(a) - The previous citation was observed to corrected. The consultant observed staff to have satisfactory criminal record checks. No staff on the premise , center is currently being renovated.

Technical Assistance

591-1-1-.33(5) - Staff current;y not present at the facility. Consultant discussed with the director to ensure staff maintain their required annual training.

Correction Deadline: 7/28/2024

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Consultant sent a copy of Professional Learning via email to the director.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)**Defer****Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.

Defer

591-1-1-.32(7)- This citation is deferred there is currently no children enrolled due to facility being renovated.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 6/24/2022