Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/4/2022 **VisitType:** Initial Licensing Study **Arrival:** 10:30 AM **Departure:** 12:45 PM

CCLC-56456

Phase Family Learning Center

12150 Morris Road Alpharetta, GA 30022 Fulton County
(470) 239-2480 stacie.williams@phase.center

Regional Consultant

Twylah Tyner

Phone: (478) 599-9822
Fax: (478) 314-5868
twylah.tyner@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
03/04/2022	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R-Infants & 1's	Infants	2	7	C	8	C	NA	NA	Free Play,Floor Play
Main	B-2R-Infants & 1's	Infants and One Year Olds	2	5	C	8	C	NA	NA	Floor Play,Free Play
Main	C-3R-1's		0	0	C	12	C	NA	NA	
Main	D-4R-1's	One Year Olds	1	3	C	11	C	NA	NA	Free Play
Main	E-5R-1's	One Year Olds	2	6	C	10	C	NA	NA	Transitioning
Main	F-6R-2's	One Year Olds	2	7	C	12	C	NA	NA	Free Play
Main	G-7R-2's		0	0	C	10	C	NA	NA	
Main	H-8R-Private PreK	Four Year Olds and Five Year Olds	1	11	C	18	C	NA	NA	Transitioning
Main	I-9R-3's	Four Year Olds and Five Year Olds	2	9	C	13	C	NA	NA	Transitioning
Main	J-10R-3's	Two Year Olds and Three Year Olds	1	10	C	17	C	NA	NA	Transitioning
Main	K-11R-4's	Two Year Olds	2	11	C	16	C	NA	NA	Transitioning
Main	L-12R-4's	Three Year Olds	1	14	C	21	C	NA	NA	Transitioning
Main	M-Back R-4's	Three Year Olds	1	10	C	13	C	NA	NA	Transitioning
Main	N-Back-5's	Three Year Olds and Four Year Olds	2	12	C	18	C	NA	NA	Transitioning
Main	O-Back-5's	Three Year Olds and Four Year Olds	2	20	C	23	C	NA	NA	Transitioning
Main	P-Back L-3's & 4's	Two Year Olds	10	10	C	23	C	NA	NA	Transitioning
Main	Q-Back L-3's & 4's		0	0	C	24	C	NA	NA	
Main	R-3L-4's		0	0	C	20	C	NA	NA	

Main	S-2L-Art		0	0	C	22	C	NA	NA	
Main	W-Theater 2		0	0	C	54	C	NA	NA	
		Total Capacity @35 sq. ft.: 353			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 135		Total Capacity @35 sq. ft.: 353			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants, 1's & 2's	25	C
Main	B-Outdoor Classroom	14	C
Main	C-3's & Up	78	C

Comments
An Administrative Review was conducted on March 3, 2022. Staff files, children's files, training, and background checks were all reviewed. A virtual Initial Licensing Study was conducted on March 4, 2022. The exit conference was conducted by telephone on March 8, 2022 with the Director. Permission to Operate will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does carry Liability Insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at http://www.decal.ga.gov/ or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jamie Nuckols, Program Official Date

Twylah Tyner, Consultant Date

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/4/2022 **VisitType:** Initial Licensing Study **Arrival:** 10:30 AM **Departure:** 12:45 PM

CCLC-56456

Phase Family Learning Center

12150 Morris Road Alpharetta, GA 30022 Fulton County
(470) 239-2480 stacie.williams@phase.center

Mailing Address
Same

Regional Consultant
Twylah Tyner
Phone: (478) 599-9822
Fax: (478) 314-5868
twylah.tyner@decal.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
Equipment and furniture observed to be properly secured, as applicable, during the virtual visit on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities. No pool observed on site during virtual visit on this date.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center. The overall licensed capacity is 331 children.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
No hazards observed accessible to children on this during the virtual visit on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground observed to be clean and in good repair during the virtual visit on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff stated proper procedures. Sinks with running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering during the virtual visit on this date. Director stated all diapering sinks have heated water.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center during the virtual visit on this date.

591-1-1-.20 Medications(CR) **Met**

Comment
Discussed medication documentation, administration, and storage.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Appropriate discipline observed during the virtual visit on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment
Transportation files for 33 of 33 children being transported were reviewed.
Annual vehicle inspection report, first aid kit and fire extinguisher observed during the virtual visit on this date for each vehicle used for transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Twenty-five (25) of twenty-five (25) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2018 and 2019.
Consultant discussed safe sleeping requirements with the director during the virtual inspection visit on this date.

Staff Records

Records Reviewed: 40 **Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met

Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16 Date of Hire: 07/12/2021	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21 Date of Hire: 04/28/2021	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met

Records Reviewed: 40 **Records with Missing/Incomplete Components: 0**

Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Forty (40) of forty (40) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios during the virtual visit on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed during the virtual visit on this date.