



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/2/2021 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 12:00 PM

CCLC-37962

Tabula Rasa The Language Academy

1430 Riverside Parkway Lawrenceville, GA 30043 Gwinnett County
 (678) 985-8080 jennifer@trlanguages.com

Mailing Address
 Same

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

Fax: (770) 344-5683

lynn.schnitzer@decal.ga.gov

Joint with: Shannon Curtis

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/02/2021	Licensing Study	Good Standing	
04/16/2021	Monitoring Visit	Good Standing	
10/28/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	2	4	C	10	C	NA	NA	Floor Play
Main	B 2R	One Year Olds	2	12	C	17	C	NA	NA	Lunch
Main	C 3R	One Year Olds	2	11	C	21	C	NA	NA	Centers
Main	D 4R	Two Year Olds	2	15	C	28	C	NA	NA	Transitioning
Main	Dining Hall		0	0	C	21	C	30	C	Not In Use
Main	E Rear R	GA PreK	2	19	C	26	C	NA	NA	Story
Main	F Rear L	GA PreK	2	20	C	28	C	NA	NA	Art
Main	G 3L	Two Year Olds	2	16	C	31	C	NA	NA	Outside
Main	H 2L	Three Year Olds	2	16	C	40	C	NA	NA	Outside
Main	I 1L	Three Year Olds	2	17	C	40	C	NA	NA	Outside

Total Capacity @35 sq. ft.: 262

Total Capacity @25 sq. ft.: 271

Total # Children this Date: 130

Total Capacity @35 sq. ft.: 262

Total Capacity @25 sq. ft.: 271

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Left Side	87	C
Main	B Rear	91	C
Main	C Right Side	81	C
Main	Concrete Area	12	C

Comments

An Administrative Review was completed on November 30, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 2, 2021 with the Director, Jennifer Guevara. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant provided Training FAQ, updated COVID19 Guidance, Weather Watch chart, link to DECAL Scholars and CDA Council.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Guevara, Program Official

Date

Lynn Schnitzer, Consultant

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through consultant observed a variety of equipment and toys throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed. Consultant discussed with Director to ensure forms filled out completely.

Facility

591-1-1-.06 Bathrooms

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through bathrooms were observed to be clean and well maintained on this date.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed the playground to be clean and in good repair. Center has plan in place to monitor resilient surface on a regular basis.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(1) - Consultant discussed with Director to ensure menu meets nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program on this date.

Correction Deadline: 12/2/2021

Technical Assistance

591-1-1-.15(2) - Consultant discussed with Director to ensure infant feeding plans are updated regularly as new foods are added or other dietary changes are made on this date.

Correction Deadline: 12/2/2021

591-1-1-.18 Kitchen Operations

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the kitchen appeared clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through sinks were observed to be equipped with liquid soap and paper towels. Staff stated knowledge of proper hand washing procedures on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication. Consultant discussed with Director proper procedures for authorization to administer medication on this date.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

591-1-1-.27 Posted Notices**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through consultant observed all required posted notices on this date.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Staff # 2

Met

Staff # 3 Date of Hire: 04/05/2021	Met
Staff # 4 Date of Hire: 02/22/2021	Met
Staff # 5	Met
Staff # 6 Date of Hire: 10/02/2017	Met
Staff # 7	Met
Staff # 8 Date of Hire: 01/25/2021	Met
Staff # 9 Date of Hire: 09/30/2019	Met
Staff # 10 Date of Hire: 08/29/2019	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 05/28/2015	Met
Staff # 14	Met
Staff # 15 Date of Hire: 10/15/2020	Met
Staff # 16 Date of Hire: 03/22/2021	Met
Staff # 17	Met
Staff # 18 Date of Hire: 05/13/2019	Met
Staff # 19	Met
Staff # 20 Date of Hire: 06/04/2018	Met

Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 10/30/2020	
Staff # 24	Met
Date of Hire: 09/20/2021	
Staff # 25	Met
Staff # 26	Met
Date of Hire: 10/08/2019	

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for all staff.

Comment

Director provided 11 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment

First Aid Kit was observed to be fully equipped on this date.

Director stated one new hire is scheduled for First Aid/CPR training. Consultant observed documentation that all other staff have completed First Aid/ CPR training.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Consultant discussed with Director that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.