Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/20/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 10:00 AM **Departure:** 10:45 AM

CCLC-24379

Appletree Prep Covington

25 Kirkland Road Covington, GA 30016 Newton County
(678) 342-7180 Shannon@appletreeprep.com

Special Investigations Unit Specialist

Raquel Roberts

Phone:
Fax:
raquel.roberts@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
06/20/2023	Incident Investigation & Follow Up	Good Standing
03/15/2023	Licensing Study	Good Standing
11/16/2022	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Six Year Olds and Over	2	13	C	21	C	NA	NA	Outside
Main	1R	Infants	2	7	C	14	C	NA	NA	Free Play
Main	2L Pre-K	Four Year Olds	3	15	C	21	C	NA	NA	Circle Time
Main	2R	Infants	2	8	C	14	C	NA	NA	Free Play
Main	3L	GA PreK	2	13	C	21	C	NA	NA	Art
Main	3R	One Year Olds	2	13	C	20	C	NA	NA	Story
Main	4L		0	0	C	30	C	NA	NA	Not In Use
Main	4R	Two Year Olds	2	16	C	20	C	NA	NA	Outside,Free Play
Main	5R	Three Year Olds	2	13	C	20	C	NA	NA	Outside
Main	6R	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	18	C	20	C	NA	NA	Free Play
		Total Capacity @35 sq. ft.: 201				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 116		Total Capacity @35 sq. ft.: 201				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A 6Wk-24 Mo	23	C
Main	B- Preschool	42	C

Main	C-School Age	34	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of this visit is to conduct an investigation reported on June 6, 2023 and to follow up on any previous citations from the visit conducted on March 15, 2023.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Tonya Porter, Program Official Date

Raquel Roberts, Special Investigations Unit Specialist Date

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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

Safety

591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 4/30/2023

Corrected on 6/20/2023
Previous citation corrected. It was determined based on a review of documents each vehicle with tag numbers PRI1939 an AZE6537 indicated to be completed on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 3/15/2023

Corrected on 6/20/2023
Previous citation corrected. It was determined based on observation that the sheets were observed to be tightly fitted on the cribs on this date.

Staff Records

591-1-1-.33 Staff Training **Met**

Correction Deadline: 3/31/2023

Corrected on 6/20/2023
Previous citation corrected. It was determined based on conversation with Director a new cook has been hired. Previous cook last day was on March 17, 2023.