

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 12/17/2025 **VisitType:** EX-CAPS-Monitoring**Arrival:** 1:40PM**Departure:** 4:00PM**EX-43896 EXMT-6403 EX-1 - Government
DeKalb County Schools ASED - Livsey**4137 Livsey Road, Tucker GA 30084 DeKalb
County**Mailing Address****Exemption Unit Consultant**

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
12/17/2025	EX-CAPS-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
110	, Six and older	2	22	Y	
Anderson's Room		0	0	Y	
Banks Room		0	0	Y	
Cafe		0	0	Y	
Calhoun's Room	, Six and older	2	17	Y	
Dreyer		0	0	Y	
Ewing's Room	, Six and older	1	11	Y	
Gym		0	0	Y	
Kastner's Room		0	0	Y	
Playground	, Fours, Fives, Six and older	3	28	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 2

#Staff Count: 8

#Children Count: 78

Comments:

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities observed to be appropriate and safe for children in care.

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F - Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - The Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Met****Comment**

EX-HS-.C - Observed children's files as required.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

EX-HS-.X - Program operating as approved.

Facility**EX-HS-.B Bathrooms****Met****Comment**

EX-HS-.B - Program observed to have adequate toilets, sinks and supplies available.

EX-HS-.L Physical Plant(CS)**Met****Comment**

EX-HS-.L - Observed approval from the Department and fire safety agencies on this date.

EX-HS-.M Playgrounds(CS)**Technical Assistance****Technical Assistance**

EX-HS-.M(3) - requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Program to ensure continuing resiliency. It was discussed with the director on this date to obtain and maintain documentation pertaining to the resilient surface material.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

N/A

Comment

EX-HS-.U - No diapered children are enrolled.

EX-HS-.H Hygiene

Not Evaluated

Comment

EX-HS-.H - Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)

N/A

Comment

EX-HS-.I - Medication is not dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

Technical Assistance

Technical Assistance

EX-HS-.J1(a-i) - requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) The exclusion of children with contagious illness; (b) Notification of parents in the event their child becomes ill while at the facility; (c) The notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) The prevention of and response to food and allergic reactions; (e) Emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) The handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) Recognition and reporting of child abuse and neglect; (h) A description of behavior management and discipline actions used by the program, to include the program's practices regarding the expulsion and suspension of children enrolled for care; (i) A description of the practices followed by the Center to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children. It was discussed with the director on this date to ensure all information listed a-i are indicated in the Program's policies and procedures.

EX-HS-.T Required Reporting

Met

Comment

EX-HS-.T - There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)

Met

Comment

EX-HS-.E - Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips

N/A

Comment

EX-HS-.S - No field trips are offered.

EX-HS-.R Transportation(CS)

N/A

Comment

EX-HS-.R - Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)**N/A****Comment**

EX-HS-.V - No infants enrolled in the program. No safe sleep policy required.

Staff Records**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)****Met****Comment**

EX-HS-.D - Observed evidence of Criminal records check.

EX-HS-.G First Aid & CPR(CS)**Met****Comment**

EX-HS-.G - Observed evidence of staff training in pediatric CPR and first aid on this date.

EX-HS-.K Personnel Records**Technical Assistance****Technical Assistance**

EX-HS-.K(1)(a-c) - requires the Program to maintain a personnel file on all Staff for the duration of the term of employment plus one calendar year, and shall contain the following: (a) identifying information to include: name, date of birth, current address and current telephone number; (b)evidence of all training required by these standards which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; (c) verification of a satisfactory criminal backgrounds check. It has been suggested on this date with the director to add 14 out of 14 staff employee applications to all employees' files supplying the information a-c as listed above.

EX-HS-.N Staff Requirements**Met****Comment**

EX-HS-.N - Observed a director or person responsible for overall supervision of the program.

EX-HS-.P Staff Training**Met****Comment**

EX-HS-.P(1) - Program orientation observed complete.

Comment

EX-HS-.P(3)(a-k) - Observed health and safety training as required.

Comment

EX-HS-.P(4)(a-b) - Discussed annual training requirements.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision(CS)****Met****Comment**

EX-HS-.O - Adequate supervision observed on this date.