Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 3/20/2025 **VisitType:** EX-Monitoring **Arrival:** 3:10PM **Departure:** 4:30PM

EX-48795 EXMT-14200 EX-1 - Government
Dekalb County Schools ASEDP - Woodridge

4120 Cedar Ridge Trail, Stone Mountain GA 30083
DeKalb County
(678) 874-0202
shantra_bryan@dekalbschoolsga.org

Mailing Address

Regional Consultant

Melissa Malone

Phone: (770) 359-5224
Fax: (770) 302-9130
melissa.malone@decal.ga.gov

Joint with:

Compliance Zone Designation		
3/20/2025	EX-Monitoring	Prevention

Prevention Action Category	**IntermediateAction Category**	**Dismissal Action Category**
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Black Top/ Grassy Area		0	0	Y	
Cafeteria - All Grades	PreK, Fives, Six and older	1	12	Y	
Computer Lab		0	0	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 1 #Children Count: 12

Comments:
The child care program is in compliance with the approved exemption category.

Corrective Action Plan:No Plan Developed

Please refer the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)

Date: 3/20/2025 **VisitType:** EX-Monitoring **Arrival:** 3:10PM **Departure:** 4:30PM

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS) **Met**

Comment
The equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) **N/A**

Comment
Program does not provide swimming activities.

Children's Records

EX-HS-.C **Technical Assistance**

Technical Assistance
EX-HS-.C(2) - The program could not provide copies of immunization records. The immunization records are kept in the nurses office on site.

Exemptions

EX-HS-.X Exemption Requirements (NCP) **Not Met**

Finding
It was determined based on administrative review that the program did not provide evidence of compliance with the local zoning fire safety agencies and local building authorities on this date. No Fire Inspection was observed on this date.

POI (Plan of Improvement)
The program will ensure a Fire Inspection is scheduled and conducted as required and maintain records of the Fire Inspection. All files including the most recent Fire Inspection report will be reviewed on the follow up visit.

Correction Deadline: 3/31/2025

Facility

EX-HS-.L Physical Plant (NCP) **Met**

Comment
No hazards observed.

EX-HS-.M Playgrounds (CS) **Met**

Comment
The program does not use a playground. The program uses the black top and grassy area directly adjacent to the cafeteria.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS) **N/A**

Comment
No diapered children are enrolled.

EX-HS-.H Hygiene (NCP) **Met**

Comment
Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS) **N/A**

Comment
Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP) **Not Met**

Finding
It was determined based on administrative review that the program did not provide evidence of the Program's written emergency plan on this date.

POI (Plan of Improvement)
The program will ensure all required documentation is on file and readily available for review. All files will be reviewed during the follow up visit.

Correction Deadline: 3/31/2025

Finding
The program did not provide evidence that emergency drills were conducted on this date as required.

POI (Plan of Improvement)
The program will ensure all required documentation is on file and readily available for review. All files will be reviewed during the follow up visit.

Correction Deadline: 3/31/2025

EX-HS-.T Required Reporting (NCP) **Met**

Comment
There were no incidents or injuries that required reporting.

Safety

EX-HS-.S **N/A**

Comment
No field trips are conducted at the program.

EX-HS-.E Discipline (CS) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation (CS) **N/A**

Comment
Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS) **N/A**

Comment
No infants are enrolled.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) **Met**

Comment
Seven of seven Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) **Not Met**

Finding
EX-HS-.W(1) When any child is present, there must be a staff member who is trained in pediatric CPR and first aid on the premises, on any field trip, or when transporting children. It was determined based on administrative review that the program did not provide evidence that nine of nine staff members completed Pediatric CPR and First Aid training as required.

POI (Plan of Improvement)
The program will develop a schedule to ensure there is always a staff person with current first aid and pediatric CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. All staff files including CPR and First Aid training will be reviewed at the follow up visit.

Correction Deadline: 4/19/2025

EX-HS-.P Staff Training (NCP) **Not Met**

Finding
EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016, and staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on administrative review that nine of nine staff members did not complete Health and Safety training within the first 90 days of hire as required.

POI (Plan of Improvement)
The program will develop and implement a plan to schedule and track this training for all employees based on their hire dates. All staff files and trainings will be reviewed at the follow up visit.

Correction Deadline: 4/19/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) **Met**

Comment
Appropriate staff-child ratios were observed on this date.