



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/19/2025 **VisitType:** Licensing Study

**Arrival:** 10:10 AM **Departure:** 5:15 PM

**CCLC-62716**

**DBA / The Westside School**

1243 Allene Avenue, SW Atlanta, GA 30310 Fulton County  
(404) 576-1314 preschoolventuresatl@gmail.com

Special Investigations Unit Specialist

Brittany Cook

Phone: (706) 434-4412

Fax: (706) 434-7708

brittany.cook@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <u>Compliance Zone Designation</u> |                             |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 05/19/2025                         | Licensing Study             | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/16/2024                         | ILS with Final License Date | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/15/2024                         | ILS Follow Up               | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                             |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room   | Age Group                         | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                  |
|---------------------------------|--------|-----------------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|------------------------|
| Main                            | Room A | Infants and One Year Olds         | 2     | 12       | C                             | 19         | C            | NA         | NA           | Feeding,Floor Play,Nap |
| Main                            | Room B | One Year Olds                     | 1     | 7        | C                             | 8          | C            | NA         | NA           | Free Play              |
| Main                            | Room C | One Year Olds                     | 2     | 8        | C                             | 15         | C            | NA         | NA           | Free Play              |
| Main                            | Room D | One Year Olds and Two Year Olds   | 2     | 13       | C                             | 20         | C            | NA         | NA           | Free Play              |
| Main                            | Room E | Two Year Olds and Three Year Olds | 1     | 10       | C                             | 12         | C            | NA         | NA           | Free Play              |
| Main                            | Room F | Two Year Olds                     | 1     | 9        | C                             | 9          | C            | NA         | NA           | Free Play              |
| Main                            | Room G | Four Year Olds                    | 1     | 12       | C                             | 13         | C            | NA         | NA           | Free Play              |
| Main                            | Room H |                                   | 0     | 0        | C                             | 20         | C            | NA         | NA           |                        |
| Total Capacity @35 sq. ft.: 116 |        |                                   |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                        |
| Total # Children this Date: 71  |        | Total Capacity @35 sq. ft.: 116   |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                        |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | Concrete   | 9                    | C                     |
| Main     | Large      | 41                   | C                     |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 13                | 22      | 22      | 8       | 15      | 0                  | 0                 |

#### Comments

The Consultant left the updated Infant Feeding Plans for the provider as a resource.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 5/19/2025 **VisitType:** Licensing Study

**Arrival:** 10:10 AM **Departure:** 5:15 PM

**CCLC-62716**

**DBA / The Westside School**

1243 Allene Avenue, SW Atlanta, GA 30310 Fulton County  
(404) 576-1314 preschoolventuresatl@gmail.com

Special Investigations Unit Specialist

Brittany Cook

Phone: (706) 434-4412

Fax: (706) 434-7708

brittany.cook@decal.ga.gov

**Mailing Address**

Same

The following information is associated with a LS:

**Activities and Equipment**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 14**

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

**591-1-1-.03 Activities****Not Met**

**Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that zero of the seven open classrooms did not have a current lesson plan posted or available as required.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 5/19/2025**

**Finding**

591-1-1-.03(6) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on observation that an infant in the Main A Infants and One Year Olds classroom, was in a bouncer for approximately 42 minutes. Additionally, another infant was in a swing for approximately 37 minutes.

**POI (Plan of Improvement)**

The Center will train Staff to use confining equipment appropriately, to provide supervised floor play daily for children under three years of age, including infants, and will monitor regularly.

**Correction Deadline: 5/19/2025**

**Prior Visits: 03/21/2024**

**Finding**

591-1-1-.03(8) requires a center to provide individual attention to each child by responding promptly to the child's distress signals and need for comfort. It was determined based on observation that two infants in the Main A Infants classroom signaled a need for comfort by crying without ceasing for several minutes. The two staff members did not comfort or acknowledge the children.

**POI (Plan of Improvement)**

The Center will provide staff training in when and how to respond appropriately to children's distress signals and need for comfort.

**Correction Deadline: 5/19/2025**

**Finding**

591-1-1-.03(9) requires center staff to refrain from engaging in, or allowing children or other adults to engage in, activities that could be detrimental to a child's health or well-being, such as but not limited to, horse play, rough play, wrestling, and picking up a child in a manner that could cause injury. It was determined based on observation that three 3-year-old children in the Main Room E classroom jumped on and off and sat on top of a stack of 5 red chairs that were stored near the table, while a staff member swept the floor near the block area without intervening.

**POI (Plan of Improvement)**

The Center will review requirements with Staff to ensure that appropriate activities are conducted with children.

**Correction Deadline: 5/19/2025**

**Prior Visits: 03/21/2024**

---

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that there was a 6-inch tear in the beige sofa with exposed foam accessible to children in the Main Room C classroom.

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 5/19/2025**

**Prior Visits: 03/21/2024**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that the following equipment posed a tipping or falling hazard:

**Main Room D classroom**

- There was a black air purifier near the closet and a white air purifier on top of the shelf.
- There were stacked chairs in the corner of the classroom.

**Main Room C**

- There were stacked chairs next to the table in the classroom.

**Main Room B classroom**

- There was a black crock pot on top of the mini fridge.
- There were brown chairs stacked on top of the table.

**POI (Plan of Improvement)**

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 5/19/2025**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 14**

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

---

Date of Hire: 03/22/2024"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

---

**591-1-1-.06 Bathrooms****Not Met**

**Comment**

Please monitor bathrooms for necessary supplies.

**Correction Deadline: 9/21/2023**

**Corrected on 5/19/2025**

**.06(4) - The previous citation was observed corrected on this date. The children in the Room D classroom were observed to use the restroom adjacent to their classroom as required.**

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that 4-year-old children were using the restroom that connected the Main Room G classroom and the Main Room E classroom with the doors to both rooms left wide open unable to control odors.

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

**Correction Deadline: 6/18/2025**

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met**

**Correction Deadline: 6/14/2024**

**Prior Visits: 05/15/2024**

**Corrected on 5/19/2025**

**.25(11) - The previous citation was observed corrected on this date. The rug in the Main Room G classroom was in a good state of repair as required**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children:

**Main Room B**

- The latch was broken on the cabinet under the sink that contained disinfecting wipes, Pine-Sol cleaner, Ajax dish detergent, and Lysol spray

**Main Room D**

- There was a cabinet with a broken lock that contained wipes.
- There was a First Aid kit in black book bag.
- There was a black adult purse in a cubby.
- There was a pink bottle of body spray in a cubby at low level.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 5/19/2025**

**Prior Visits: 03/21/2024**

**Technical Assistance**

591-1-1-.25(8) - Please ensure that protective caps are on all unused electrical outlets within children's reach.

**Correction Deadline: 5/19/2025**

---

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Correction Deadline: 5/29/2024**

**Prior Visits: 05/15/2024**



Corrected on 5/19/2025

.26(4) - The previous citation was observed to be corrected on this date. The screws on the fence did not measure more than 2/3 inches.

## Food Service

Records Reviewed: 30

Records with Missing/Incomplete Components: 14

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

---

**591-1-1-.15 Food Service & Nutrition**

**Not Met**

**Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that 12 out of 12 infant feeding plans did not have instructions for the introduction of solid foods.

**POI (Plan of Improvement)**

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms. The consultant shared where to find the most updated forms on Decals' website.

**Correction Deadline: 5/20/2025**

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that seven out of seven infant bottles in the refrigerator in the Main Room A classroom did not have caps on them, and they were not labeled with the individual child's name as required.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 5/19/2025**

**Technical Assistance**

591-1-1-.15(7) - Please ensure that foods that can pose a potential choking hazard are not served to children less than four years old. Please ensure that foods that can cause a potential choking hazard to children and food not intended for the children is stored appropriately and kept out of reach of the children as required.

**Correction Deadline: 5/19/2025**

**Health and Hygiene**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 14**

Staff # 1 Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5 Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9 Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12 Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

|                                                                                                                                         |         |
|-----------------------------------------------------------------------------------------------------------------------------------------|---------|
| Staff # 14                                                                                                                              | Not Met |
| Date of Hire: 12/12/2022                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training |         |
| Staff # 17                                                                                                                              | Not Met |
| Date of Hire: 11/01/2023                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training                         |         |
| Staff # 18                                                                                                                              | Not Met |
| Date of Hire: 03/29/2022                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate                                                                       |         |
| Staff # 21                                                                                                                              | Not Met |
| Date of Hire: 08/09/2024                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate                                                          |         |
| Staff # 24                                                                                                                              | Not Met |
| Date of Hire: 05/02/2024                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training                           |         |
| Staff # 25                                                                                                                              | Not Met |
| Date of Hire: 06/10/2021                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate                                                                       |         |
| Staff # 28                                                                                                                              | Not Met |
| Date of Hire: 03/03/2025                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .24(1)-Evidence of Orientation Missing                                                                                                  |         |
| Staff # 29                                                                                                                              | Not Met |
| Date of Hire: 12/29/2023                                                                                                                |         |
| <u>"Missing/Incomplete Components"</u>                                                                                                  |         |
| .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training                           |         |

**591-1-1-.07 Children's Health****Technical Assistance****Technical Assistance**

591-1-1-.07(5) - Please ensure that children do not have pacifiers or other hazardous items attached to their clothing or around their neck.

**Correction Deadline: 5/19/2025**

**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that there was a blue diaper pad with a white stain from ointment in Main Room C where a 1-year-old child was changed.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 5/19/2025****Prior Visits: 03/21/2024**

---

**591-1-1-.17 Hygiene(CR)****Not Met****Technical Assistance**

591-1-1-.17(10) - Please ensure potty chairs are stored in the restroom.

**Correction Deadline: 5/19/2025****Correction Deadline: 5/15/2024****Prior Visits: 05/15/2024****Corrected on 5/19/2025**

**.17(2) - The previous citation was observed to be corrected on this date. The children in Main Room F and Main Room D were observed to dress themselves in the restroom area.**

**Correction Deadline: 5/15/2024****Prior Visits: 05/15/2024****Corrected on 5/19/2025**

**.17(6) - The previous citation was observed to be corrected on this date. A red trash can was located in the restroom connecting Main Room G and Main Room E.**

**Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that children failed to wash their hands in the following classrooms:

Main Room C:

-Five of 8 children did not wash their hands when entering the classroom from outdoor play. The teacher sat the children directly at the table to eat their lunch.

Main Room D:

- Thirteen children did not wash their hands when entering the classroom from outdoor play. The teacher sat the children on the carpet and then the children went to the tables to eat lunch.

Main Room F:

-Three children's hands were not washed after wiping their nose.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 5/19/2025****Prior Visits: 05/15/2024****Recited on 5/19/2025**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that staff failed to wash their hands as required in the following:

Main Room A classroom - In between feeding two infant children

Main Room C classroom - When entering the classroom after outdoor play

Main Room F classroom- A staff member did not wash their hands between and after assisting three children with wiping their noses.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 5/19/2025**

**Prior Visits: 05/15/2024**

**Recited on 5/19/2025**

**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

| Organization |
|--------------|
|--------------|

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 14**

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Correction Deadline: 8/22/2023

Corrected on 5/19/2025

.16(g) - The previous citation was observed to be corrected on this date. The Certificate of Occupancy provided list a date of issuance of 03/12/2025.

**Safety**

Records Reviewed: 30

Records with Missing/Incomplete Components: 14

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training



Staff # 18 Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 21 Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 24 Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25 Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 28 Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29 Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Please be mindful of voice tone in redirecting children.

**591-1-1-.36 Transportation(CR) N/A**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

Staff # 1 Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that three out of 12 crib sheets were not tight-fitting in Main Room A.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 5/19/2025**

**Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that there were nine cots in Main Room G that were not in good repair, had strings hanging, and ragged edges.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 6/2/2025**

**Prior Visits: 05/15/2024**

**Recited on 5/19/2025**

**Correction Deadline: 5/15/2024**

**Prior Visits: 05/15/2024**

**Corrected on 5/19/2025**

**.30(2) - The previous citation was observed to be corrected on this date. Infants were observed to be placed on their back in their cribs.**

**Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that an infant was sleeping in a swing; wrapped in a pink blanket for approximately 40 minutes in Main Room A.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

**Correction Deadline: 5/19/2025**

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that the cots in the Main Room G and Main Room C were not covered in the classrooms and were accessible to the children.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 6/2/2025**

**Prior Visits: 05/15/2024**

**Recited on 5/19/2025**

**Staff Records**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 14**

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate,.33(5)-10 Hrs. Annual Training

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Technical Assistance**

591-1-1-.33(2) - Please ensure that each employee has a Center orientation documented on file.

**Correction Deadline: 5/20/2025**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff members #1, #10, #14, #18, #21, #24, #25, and #29 did not have the required health and safety orientation training on file.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 6/18/2025**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the Director, staff #17, and person with primary responsibility for food preparation, staff #1, did not have four clock hours of training in food nutrition on file.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 6/18/2025**

**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff members #1, #4, #5, #9, #12, #14, #17, #18, #2, #25 and #29 did not have 10 clock hours of training on file as required.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 6/18/2025**

**Finding**

591-1-1-.31(1)(a) requires the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. It was determined based on observation that neither the Director nor the designated persons in charge listed on the posted notice were present at the center as required on this date.

**POI (Plan of Improvement)**

The Center will ensure a director, responsible for the supervision, operation and maintenance of the Center is on the premises. during operating hours. The Center will officially designate a person to assume responsibility for the operation of the Center when the director is not present who has full access to all records.

**Correction Deadline: 5/19/2025**

**Correction Deadline: 8/22/2023**

**Corrected on 5/19/2025**

**.31(13) - The previous citation was observed corrected on this date.**

**Technical Assistance**

591-1-1-.31(2)(c) - Please ensure that a copy and/or written verification of the credential or degree awarded to the lead teacher is available in the staff file.

**Correction Deadline: 5/19/2025**

**Staffing and Supervision**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 14**

Staff # 1

Not Met

Date of Hire: 09/22/2023

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 01/06/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/24/2024

"Missing/Incomplete Components"

---

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12

Not Met

Date of Hire: 03/22/2024

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 12/12/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-Work Experience Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 17

Not Met

Date of Hire: 11/01/2023

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 03/29/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 21

Not Met

Date of Hire: 08/09/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 24

Not Met

Date of Hire: 05/02/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 25

Not Met

Date of Hire: 06/10/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 28

Not Met

Date of Hire: 03/03/2025

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 29

Not Met

Date of Hire: 12/29/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training



**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that two 2-year-old children were housed with eight 3-year-old children in Main Room E. Parental permission for the 2-year-old children to be housed with 3-year-old children was not on file. Additionally, the 2-year-old children in Room D entered the 4-year-old and 3-year-old classrooms (Main Rooms G and E) to go to and return from the playground. It was further determined that the 1-year-old children in Main Room C entered the 4-year-old and 3-year-old classrooms (Main Rooms G and E) to go to and return from the playground.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 5/19/2025****Prior Visits: 03/21/2024**

---

**591-1-1-.32 Supervision(CR)****Not Met****Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that 10 children in Main Room E were left on the playground unattended for four minutes and then an additional six minutes when the teacher re-entered the classroom and shut the door. Additionally, while on the Large playground a 3-year-old child from Room E sat in a corner near the steps crying for several minutes. Main Room G children with a staff-to-child-ratio of 1:12 was on the playground at that time but was not left responsible for Main Room E children. Additionally, in Main Room C a 1-year-old child was observed to repeatedly try to bite 2 other children for several minutes before being noticed by staff.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 5/19/2025**