Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/12/2022 **VisitType:** POI Follow Up **Arrival:** 9:20 AM **Departure:** 10:20 AM

CCLC-53079

First Step Learning Academy

1213 North Liberty Street Waynesboro, GA 30830 Burke County
(706) 535-4251 kpressley@augustaga.gov

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915
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kaycee.purvis@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
01/12/2022	POI Follow Up	Support
12/22/2021	Complaint Closure	Good Standing
12/10/2021	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- (1L) 1's & 2's	One Year Olds	1	2	C	12	C	NA	NA	Free Play
Main	B- (2L) 4wks- 18 mths		0	0	C	6	C	NA	NA	
Main	C-(2R) 3 yrs	Two Year Olds	1	3	C	14	C	NA	NA	Centers
Main	D- (1R) 4 yr-12yrs		0	0	C	19	C	NA	NA	
		Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks		
Total # Children this Date: 5		Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 4 wks - 12 years	44	C

Comments
Consultant left Plan of Improvement. Plan of Improvement due by January 27, 2022.

Plan of Improvement: To Be Submitted 01/27/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Patricia Pressley, Program Official Date

Kaycee Purvis, Consultant Date

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Findings Report

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The following information is associated with a POI Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that latex gloves, plastic grocery bags, and a spray bottle with an unknown liquid were accessible to children in an unlocked cabinet in Classroom A. It was also determined that a broom and dust pan were observed accessible to children in the corner by the bathroom in Classroom A. It was further determined that a staff member's bag was observed accessible to children on the floor in the back left corner of Classroom A. It was also determined that plastic bags, a bottle of Lysol Disinfectant Spray, two bottles of Angel of Mine Baby Room Air Freshener, a bottle of Softsoap antibacterial soap, and a bottle of Johnson's Baby Moisture Wash were accessible to children in an unlocked cabinet in Classroom C.

Correction Deadline: 1/12/2022

Recited on 1/12/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Correction Deadline: 12/10/2021

Corrected on 1/12/2022
.15(5) - Correction of previous citation in that based on staff statements center staff record substitutions served during meals.

Correction Deadline: 12/10/2021

Corrected on 1/12/2022
.15(6)(d) - Correction of previous citation in that based upon staff statements staff do not use food to punish or reward children.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 12/10/2021

Corrected on 1/12/2022
.10(8) - Correction of previous citation in that based upon staff statements staff are not assigned to kitchen food preparation duties and diaper changing responsibilities simultaneously.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding
591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that center staff failed to conduct tornado drills and other emergency drills every six months as required.

Correction Deadline: 1/19/2022

Recited on 1/12/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 12/10/2021

Corrected on 1/12/2022
.30(2)(c) - Correction of previous citation in that based upon staff statements infants sleep in safety-approved cribs.

Staff Records

Records Reviewed: 4 **Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Records Reviewed: 4 **Records with Missing/Incomplete Components: 0**

Staff # 2 Met

Date of Hire: 01/11/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met

Date of Hire: 11/06/2020

Staff # 4 Met

Date of Hire: 11/06/2020

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 12/21/2021

Corrected on 1/12/2022
.09(1)(j) - Correction of previous citation in that the Consultant observed satisfactory determination letters for all staff on this date.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 12/31/2021

Corrected on 1/12/2022
.33(3) - Correction of previous citation in that the Consultant observed evidence of health and safety orientation training for staff on this date.

Correction Deadline: 12/31/2021

Corrected on 1/12/2022
.33(4) - Correction of previous citation in that the Consultant observed evidence of the four hour nutrition training for staff of this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 12/10/2021

Corrected on 1/12/2022
.32(2) - Correction of previous citation in that the center maintained appropriate Staff:child ratios on this date.

Correction Deadline: 12/10/2021

Corrected on 1/12/2022
.32(4) - Correction of previous citation in that center staff did not house children under three years old with older children on this date.

591-1-1-.32 Supervision(CR) **Not Met**

Finding
591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm’s length away from children thirty-six (36) months of age and younger. It was determined based upon observation that children in Classroom A lacked supervision when the teacher was in the front office with the director upon the consultant's arrival.

Correction Deadline: 1/12/2022