



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/6/2025 **VisitType:** Licensing Study

Arrival: 12:00 PM **Departure:** 2:20 PM

FR-23036

Lockhart, Tonya L

1919 CORNELL WAY Morrow, GA 30260 Clayton County
(770) 841-5718 TLockhart8@yahoo.com

Special Investigations Unit Specialist

Brittany Cook

Phone: (706) 434-4412

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brittany.cook@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/06/2025	Licensing Study	Good Standing	
02/09/2024	Licensing Study	Good Standing	
09/15/2023	Monitoring Visit	Good Standing	

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	3	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	3	5	0	0	0
Total Under 18 Years	3				
Children Present: 3 Total Children: 5					
Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 2					

Comments

The Consultant discussed annual training requirements with the Provider.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Evaluated

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 2

Not Met

"Missing/Incomplete Components"

Records Reviewed: 5**Records with Missing/Incomplete Components: 4**

Proof of No Liability Insurance Form

Child # 3

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 4

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 5

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a review of records that four out of five student did not have a copy of the acknowledgement of not covered by liability insurance on file.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 5/6/2025**Facility****Records Reviewed: 2****Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

290-2-3-.11 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(2)(c) - Please ensure documentation of required drills is current and maintained in the Home

Correction Deadline: 6/5/2025**Technical Assistance**

290-2-3-.11(2)(f) - Please ensure that cleaning agents and other hazardous materials, including toilet plungers and scrub brushes, are in locked areas or inaccessible to children.

Correction Deadline: 5/6/2025**Comment**

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance**

Technical Assistance

290-2-3-.13(2)(a) - Please ensure that outdoor play areas are free of hazards, including gumball plants, tree branches, and exposed roots.

Correction Deadline: 5/16/2025

Food Service

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7), Annual Training 10 Hours -.07(9), CPR/First Aid -.07(8)

290-2-3-.10 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL <http://decalf.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7), Annual Training 10 Hours -.07(9), CPR/First Aid -.07(8)

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the Home.

Correction Deadline: 2/9/2024

Corrected on 5/6/2025

.11(1)(j) - The previous citation was observed to be corrected on this date. Children were observed washing their hands multiple times throughout the visit.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Licensure

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

290-2-3-.11 Animals

N/A

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)

Met

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 First Aid Kit

Met

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)

N/A

Comment

The provider does not provide routine transportation.

Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

290-2-3-.07 First Aid & CPR

Not Met

Finding

290-2-3-.07(8) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. Such training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. The Provider, a Provisional Employee or Employee with current CPR and first aid training must always be on the Home's premises and on any field trip whenever any Child is present. It was determined based on review of records that staff #2 did not have proof of CPR and first aid training certificate on file.

POI (Plan of Improvement)

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested. The Home will ensure that there is always a Staff person on the Home's premises and on any field trip whenever any Child is present.

Correction Deadline: 6/5/2025

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Met****Finding**

290-2-3-.07(7) requires that the Provider, Employees and Provisional Employees with direct care responsibilities shall complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that staff #2 has been employed since September 10, 2023 and did not have proof of health and safety orientation training on file on this date when it is required within the first 90 days of employment.

POI (Plan of Improvement)

The Provider will complete the required training and will ensure any Employees or Provisional Employees complete the training. The Provider will develop a plan to ensure that any new Staff hired complete the training as required.

Correction Deadline: 6/5/2025

Staff:Child Ratios and Supervision**Records Reviewed: 2****Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 09/10/2023

"Missing/Incomplete Components"

Health & Safety Certificate .07(7),Annual Training 10 Hours -.07(9),CPR/First Aid -.07(8)

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.