

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 6/17/2024**VisitType:** EX-Monitoring**Arrival:** 10:25AM **Departure:** 12:30PM**EX-42318 EXMT-11435 EX-7 - Day camp
North Georgia Community YMCA-School Out
Camp**1733 Battlefield Parkway, Fort Oglethorpe GA 30742
Catoosa County
(706) 935-2226 j.donahoo@ymcachattanooga.org**Mailing Address**

Same

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

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nilia.lalin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
6/17/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
44	, Fives, Six and older	1	16	Y	
46	, Six and older	2	15	Y	
Gym	, Six and older	3	33	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 6

#Children Count: 64

Comments:

The Specialist met with Ms. Hinch, program director, for the purpose of completing a CAPS Monitoring Visit.

Corrective Action Plan: No Plan Developed

Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 6/17/2024**VisitType:** EX-Monitoring**Arrival:** 10:25AM **Departure:** 12:30PM**EX-42318 EXMT-11435 EX-7 - Day camp**
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Observed a variety of equipment and activities throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**Met****Comment**

Swimming activities provided off site.

Comment

Swimming rules discussed.

Children's Records**EX-HS-.C****Technical Assistance****Technical Assistance**

TA provided to maintain immunization records on file for each child.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Comment**

The Exemption letter and certificate were observed posted by the program's main entrance.

Finding

EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records that the program did not submit a current fire inspection report. The last inspection completed by the fire marshal, based on documentation, was completed on July 5, 2022.

POI (Plan of Improvement)

The Program will comply with fire marshal, complete an annual inspection, submit to the department during the next CAPS Monitoring visit.

Correction Deadline: 6/17/2024**Facility****EX-HS-.B****Met****Comment**

Observed bathrooms to be clean and equipped with liquid soap, running water, and paper towel.

Technical Assistance

Observed a plunger in the boys and girls bathroom. Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds (CS)

N/A

Comment

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

EX-HS-.I Medications (CS)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

The provider reported that summer camp started at the end of May 2024, and will be having the first fire drill at the end of the June 2024.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

Met

Comment

Completed field trip documentation observed on this date.

EX-HS-.E Discipline (CS)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)

Met

Comment

Complete documentation of transportation observed.

Comment

The program used a county vehicle to transport children. The provider stated that the vehicle inspection is current.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No infants are enrolled.

Staff Records**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP)**Not Met****Finding**

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that one out of 15 employees did not complete 10 hours of ongoing training.

POI (Plan of Improvement)

The Program will ensure that all employees complete 10 hours of ongoing annual training. The specialist will review training during the next monitoring visit.

Correction Deadline: 7/17/2024**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Program observed to maintain appropriate staff: child ratios.