



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/19/2022 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 1:00 PM

CCLC-52434

Lake Dow Learning Academy

616 Highway 81 East McDonough, GA 30252 Henry County
 (770) 957-7647 vivianterry1@yahoo.com

Regional Consultant

Brandi Mangino

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/19/2022	Licensing Study	Good Standing	
04/18/2022	POI Follow Up	Good Standing	
03/24/2022	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	A 1st Left		0	0	C	5	C	NA	NA	
Bldg 1	B 2nd Left (behind 1st L)		0	0	C	14	C	NA	NA	
Bldg 1	C 3rd Left		0	0	C	9	C	NA	NA	
Bldg 1	D Middle Front		0	0	C	8	C	NA	NA	
Bldg 1	E Middle Back		0	0	C	15	C	NA	NA	
Bldg 1	F 1st Right (off Cafeteria)		0	0	C	17	C	NA	NA	
Bldg 1	G 2nd Right		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.: 75			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Bldg 2	H 1L: Private Pre-K	Three Year Olds and Four Year Olds	1	10	C	14	C	NA	NA	Transitioning
Bldg 2	I 2L: Afterschool	Three Year Olds	1	11	C	14	C	NA	NA	Circle Time
Bldg 2	J 3L: Afterschool		0	0	C	15	C	NA	NA	Free Play, Diapering
Bldg 2	K 3R: Afterschool	Infants and One Year Olds	2	11	C	16	C	NA	NA	Diapering, Free Play
Bldg 2	L 2R: Private Pre-K	Two Year Olds	2	14	C	14	C	NA	NA	Free Play
Bldg 2	M 1R: Private Pre-K	Four Year Olds and Five Year Olds	1	5	C	14	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 88			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 51			Total Capacity @35 sq. ft.: 163			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	A Toddler	22	C
Bldg 1	B Preschool	45	C
Bldg 1	C School age	75	C
Bldg 1	D Preschool	43	C
Bldg 1	E School age	48	C

Comments

The center had to evacuate to building two after the heat was turned on due to smoke. The center called heating and air to come to check out the center and will follow their emergency preparedness plan if the center is not safe to return.

Plan of Improvement: Developed This Date 10/19/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Aneeka Petgrave, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Please ensure that all lesson plans are posted for the current week.

Correction Deadline: 10/19/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

Records Reviewed: 5**Records with Missing/Incomplete Components: 4**

.08(1)-Parent Names, Work Numbers

Child # 4

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Please ensure that work numbers are listed for parents and full address are listed for emergency contacts.

Facility

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

Consultant discussed since the center had to evacuate to the back building to unused classrooms that the rooms still needed to maintain capacities.

Correction Deadline: 10/19/2022

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were present to children in care:

Building Two:

1st Left: staff purse on a shelf
inside a rubber container by the door was hand sanitizer that read "keep out of reach of children"

1st Right:
staff purse in unlocked cabinet
inside a rubber container: white out that read "keep out of reach of children", adult scissors and stapler remover

2nd Left:
baby wipes that read "suffocation hazard" on a shelf within reach of children

2nd Right:
staff purse in an unlocked cabinet

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/19/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

Consultant discussed the yellow house on the back front small playground is showing rust, and the gray play structure on the front side playground was chipping paint and both are in need of repair.

Correction Deadline: 10/19/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the front side playground had several limbs present, and the front small back playground had a small fall tree near the gate.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/19/2022

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records the infant feeding plans used by the center do not meet requirements is that the parents did not sign off on introduction to solid foods, answer the required questions to the introduction to solid foods and list the foods that can be given.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 10/19/2022

Technical Assistance

Consultant discussed menu requirements and foods that pose a choking hazard to children.

Correction Deadline: 10/19/2022

Health and Hygiene**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifier or other hazardous items. It was determined based on observation that a one-year-old child was wearing a bib during floor play.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 10/19/2022

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

Due to the center having to evacuate to rooms that are non-diapering it was discussed to use unused mat to change children on at the present time.

Correction Deadline: 10/19/2022

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a one-year-old child was not required to wash hands after diapering.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 10/19/2022**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member did not wash hands after cleaning a child's nose. It was further determined that a staff member did not wash hand after diapering.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 10/19/2022

591-1-1-.20 Medications(CR)**Met****Comment**

Per the center director no medication has been dispensed since the last regulatory visit.

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that the following information was missing from emergency medical forms:

- 19 of 32 did not have a work number for the parents listed
- three of 32 did not have the mother's information
- =two of 32 did not have emergency contact information listed
- five of 32 did not have the doctor's name listed
- eight of 32 did not have the doctor's phone number listed
- one of 32 did not have if the child was on any medication
- three of 32 did not have listed if the child had any special conditions
- four of 32 did not have the father's information listed

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 10/20/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that on July 8, 2022 a field trip was taken to Noah's Ark Sanctuary and one listed child was not marked loaded, unloaded or absent for the trip.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 10/20/2022

Sleeping & Resting Equipment
591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 22

Records with Missing/Incomplete Components: 6

Staff # 1

Not Met

Date of Hire: 04/16/2021

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Records Reviewed: 22**Records with Missing/Incomplete Components: 6**

Staff # 2	Not Met
Date of Hire: 08/22/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 3	Met
Date of Hire: 01/24/2022	
Staff # 4	Not Met
Date of Hire: 09/19/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.24(1)-Education Experience Missing	
Staff # 5	Met
Date of Hire: 08/17/2021	
Staff # 6	Met
Date of Hire: 05/17/2021	
Staff # 7	Met
Date of Hire: 12/16/2019	
Staff # 8	Not Met
Date of Hire: 05/09/2022	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 9	Met
Date of Hire: 01/18/2022	
Staff # 10	Met
Date of Hire: 10/12/2020	
Staff # 11	Not Met
Date of Hire: 08/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.24(1)-Education Experience Missing	
Staff # 12	Met
Date of Hire: 10/13/2020	
Staff # 13	Met

Records Reviewed: 22**Records with Missing/Incomplete Components: 6**

Date of Hire: 12/04/2020

Staff # 14 Met

Date of Hire: 12/16/2019

Staff # 15 Met

Date of Hire: 09/02/2021

Staff # 16 Met

Date of Hire: 07/06/2020

Staff # 17 Met

Staff # 18 Met

Date of Hire: 12/16/2019

Staff # 19 Met

Date of Hire: 12/16/2019

Staff # 20 Met

Date of Hire: 08/24/2020

Staff # 21 Met

Date of Hire: 08/29/2022
Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22 Not Met

Date of Hire: 10/03/2022
Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens. It was determined based on a review of records six staff members (#1, #2, #4, #8, #11 and #21) did not have completed documentation of orientation prior to being placed in the classroom.

POI (Plan of Improvement)

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

Correction Deadline: 10/20/2022

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 4/18/2022

Corrected on 10/19/2022

.32(2) - Citation observed to be corrected.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.