

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 9/14/2026 **VisitType:** EX-CAPS-Monitoring**Arrival:** 2:00PM**Departure:** 4:00PM**EX-46572 EXMT-12297 EX-1 - Government
Marietta Community Schools-Hickory Hills
Elementary ASP/BSP**500 Redwood Drive SW, Marietta GA 30064 Cobb
County**Mailing Address****Exemption Unit Consultant**

Nilia Lalin

Phone: (470) 346-1768

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Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
9/14/2026	EX-CAPS-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios					
Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fives, Six and older	3	44	Y	
Gym		0	0	Y	
Media Center		0	0	Y	
Playground		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 44

Comments:

The program was operating as approved by the exemption category.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****EX-HS-.A(1) - Activities & Teaching Methods Not Planned/Varied/Appropriate****Met**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.A(2)(a-c) - Individual attention/inadequate response to child's needs**Met**

Individual attention and response to the children's needs were observed on this date.

EX-HS-.A(3) - Activities that are not detrimental**Met**

Activities observed to be appropriate and safe.

EX-HS-.F Equipment & Toys**EX-HS-.F(1)(a-b) - Equipment/Furniture/ Materials Not Safe/ Appropriate****Met**

The equipment, materials and furniture observed to be used appropriately.

EX-HS-.F(2)(a-b) - Indoor Equipment/Furniture-hazardous/not clean**Met**

The indoor equipment observed clean and free of hazards and used by the age-appropriate group on this date.

EX-HS-.F(2)(c) - Indoor Equipment Placement-Unsafe/Restrict Movement**Met**

Furniture and equipment observed to be placed to minimize risk of incident or injury on this date.

EX-HS-.F(2)(d) - Unsecured Indoor Equipment/Furniture**Met**

Equipment and furniture observed to be secure on this date.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**EX-HS-.Q(1) - Swimming/Wading Pool Accessible To Children (CS)****Met**

Program does not participate in swimming activities.

EX-HS-Q(2)(a-b) - Inadequate Staff: Child Ratio-Water>2 Ft/No Swim test/ No Lifeguard (CS)	Met
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Program does not participate in swimming activities.

EX-HS-Q(3) - Inadequate Staff: Child Ratio-Water< 2Ft (CS)	Met
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Program does not participate in swimming activities.

EX-HS-Q(4)(a-d) - No Additional Adult As Required	Met
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Program does not participate in swimming activities.

EX-HS-Q(5) - No Local Pool Approvals	Met
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Program does not participate in swimming activities.

EX-HS-Q(6) - No Parental Permission for Swimming	Met
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Program does not participate in swimming activities.

Children's Records

EX-HS-.C Children's Records

EX-HS-.C(1)(a-f) - Enrollment Form Incomplete	Met
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Observed complete children's files as required on this date.

EX-HS-.C(2) - Immunization Record-Incomplete	Met
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Observed documentation of immunizations as required on this date.

EX-HS-.C(3) - Documentation Of Incident-Incomplete	Met
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The program has not had any incident that required reporting.

EX-HS-.C(4) - Transportation Records Not Available, Complete, or Maintained	Not Applicable
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Program does not provide transportation.

EX-HS-.C(5) - Attendance Records Not Available, Complete, or Maintained	Met
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Observed documentation of attendance records as required on this date.

Exemptions

EX-HS-.W Exemption Requirements

EX-HS-.W(1) - Exemption Notice Not Posted	Met
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Observed exemption approval letter and notice to be posted in a prominent place at the program as required.

EX-HS-.W(2) - No Parent Agreement	Met
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Observed signed parent agreements notifying of program's exempt status.

EX-HS-.W(3) - Operating outside conditions	Met
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Program observed to be operating as approved.

EX-HS-.W(4) - Required Information Not Provided	Met
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Program has provided all required information.

Facility

EX-HS-.B Bathrooms

EX-HS-.B(1) - Inadequate Number of Toilets/Sinks	Met
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Adequate number of flush Flush toilets and hand washing sinks with running water observed.

EX-HS-.B(2) - No Bathroom On Floor/Child Care Area	Met
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Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.B(3) - School Age Program-Inadequate # Facilities	Met
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Bathrooms for school age children observed adequate.

EX-HS-.B(4) - Bathroom Supplies Missing/Cloth Towels Reused Between Laundering	Met
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Observed access to bathroom supplies.

EX-HS-.B(5) - Bathrooms Not Cleaned Daily	Met
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Observed bathrooms cleaned and disinfected.

EX-HS-.L Physical Plant(CS)

EX-HS-.L(1) - No Approval for Construction/Work Accessible	Met
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No construction or maintenance observed at the program.

EX-HS-.L(2) - Fire Safety No Certificate Of Occupancy	Not Met
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EX-HS-.L(2) requires the Program to be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy if required prior to receiving any children for care. It was determined based on a review of records that the program did not submit a fire inspection report completed within the last 12 months.

POI (Plan of Improvement)

The Program will obtain appropriate approvals, and ensure compliance with applicable laws and regulations by the state fire marshal, proper local fire marshal or state inspector, including a certificate of occupancy, are maintained and met.

Correction Deadline: 10/30/2026

EX-HS-.L(3) - Unsafe Storage Of Hazardous Items (CS)	Met
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No hazards observed accessible to children on this date.

EX-HS-.L(4) - Clean, free of debris, free of repair	Met
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The program appears clean and well maintained.

EX-HS-.L(5) - Electrical Outlets not Covered	Met
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Electrical outlets observed inaccessible on this date.

EX-HS-.L(6) - Heating and Cooling Equipment Accessible	Met
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Heating and cooling equipment observed inaccessible.

EX-HS-.L(7) - No Operable Telephone	Met
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An operable telephone and all required posted numbers were observed on this date.

EX-HS-.M Playgrounds(CS)

EX-HS-.M(1) - Not Adequately Fenced/Enclosed/ Hazardous/Gate Not Closed (CS)	Met
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Playground observed to be adequately fenced as required.

EX-HS-.M(2) - Equipment -Lacks Variety/Age Appropriate/Obstructs Supervision/Hazardous (CS)	Met
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The program playground equipment, furniture, and materials was clean and free of hazards.

EX-HS-.M(3) - Inadequate Fall zones and surfacing (CS)	Technical Assistance
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Discussed maintenance of resilient surfacing and fall zones on this date.

EX-HS-.M(4) - Unclean/Litter/Hazards On Play Area (CS)	Met
---	------------

Playground was observed to be clean and free of hazards on this date.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

EX-HS-.U(1) - No Hand Washing Sink Adjacent/Flush Sink Used (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(2) - Changing Surface Porous/No Guard or Rails/Not Smooth/Not Cleaned (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(3) - Child Unattended on Diapering Area	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(4) - Diapering/Food Service In Same Area (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(5) - Hazards Within Reach (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(6) - Soiled Diapers Accessible	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.H Hygiene

EX-HS-.H(1) - Children-No Handwashing	Met
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Observed staff remind children to wash their hands on this date.

EX-HS-.H(2) - Staff-No Handwashing	Met
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Staff handwashing not observed. Proper procedures discussed with staff on this date.

EX-HS-.I Medications(CS)

EX-HS-.I(1) - No/Incomplete Parental Authorization; Incorrectly Dispensed (CS)	Not Applicable
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The program does not administer medication.

EX-HS-.I(2) - Incomplete Dispensing Record (CS)	Not Applicable
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The program does not administer medication.

EX-HS-.I(3) - Medication Accessible To Children/Not Refrigerated (CS)	Not Applicable
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The program does not administer medication.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

EX-HS-.J(1)(a-m) - Incomplete Policies and Procedures	Met
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Observed evidence of complete written policies and procedures on this date.

EX-HS-.J(2) - Not Conducting Emergency Drills	Not Met
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EX-HS-.J(2) requires that programs shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation (i.e., lockdown) drills will be conducted every six months. The program shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the program's emergency drills documentation was incomplete.

POI (Plan of Improvement)

The program will conduct monthly fire drills and tornado and other emergency situation (i.e., lockdown) drills will be conducted every six months. The program shall maintain completed documentation of the dates and times of these drills.

EX-HS-.J(3) - P & P Not Provided To Parents**Met**

Parents are provided a copy of the program's policies and procedures as required.

EX-HS-.T Required Reporting**EX-HS-.T(1) - Child Abuse Not Reported****Met**

The program has not had any incidents that required reporting.

EX-HS-.T(2) - Communicable Disease Not Reported**Met**

The program has not had any incidents that required reporting.

EX-HS-.T(3) - Serious Incident Not Reported To Department**Met**

There were no incidents or injuries that required reporting.

EX-HS-.T(3)(a) - Records Not Available**Met**

No records required for reporting purposes.

EX-HS-.T(4) - Criminal Record Not Reported**Met**

There were no changes in criminal record information that were required to be reported.

Safety**EX-HS-.E Discipline(CS)****EX-HS-.E(1) - Discipline Detrimental (CS)****Met**

Appropriate disciplinary methods observed on this date.

EX-HS-.E(2)(a-m) - Inappropriate Disciplinary Actions (CS)**Met**

Observed appropriate discipline on this date.

EX-HS-.S Field Trips**EX-HS-.S(1) - No/Incomplete Parental Permission****Not Applicable**

Program does not conduct field trips.

EX-HS-.S(2) - Participant List Not Complete/Taken**Not Applicable**

Program does not conduct field trips.

EX-HS-.S(3) - Emergency Med Info Forms Missing Info /Not At Program/Not On Trip**Not Applicable**

Program does not conduct field trips.

EX-HS-.R Transportation(CS)**EX-HS-.R(1)(a) - No Annual Vehicle Safety Check****Not Applicable**

Program does not provide transportation.

EX-HS-.R(1)(b) - Vehicle Interior Not Clean**Not Applicable**

Program does not provide transportation.

EX-HS-.R(1)(c) - Child Passenger Restraints (CS)**Not Applicable**

Program does not provide transportation.

EX-HS-.R(1)(d) - Vehicle Exceeds Seating Capacity**Not Applicable**

Program does not provide transportation.

EX-HS-.R(1)(e) - Vehicle Seats Not Secured**Not Applicable**

Program does not provide transportation.

EX-HS-.R(1)(f) - No Fire Extinguisher on Vehicle**Not Applicable**

Program does not provide transportation.

EX-HS-.R(2) - Driver not 18 or no valid license**Not Applicable**

Program does not provide transportation.

EX-HS-.R(3) - Additional Staff Requirements (CS)**Not Applicable**

Program does not provide transportation.

EX-HS-.R(4)(a) - Staffing Requirements - more than 36 children <5 years not met**Not Applicable**

Program does not provide transportation.

EX-HS-.R(4)(b) - Staffing Requirements - more than 36 children >5 years not met (CS)**Not Applicable**

Program does not provide transportation.

EX-HS-.R(5) - No Parental authorization**Not Applicable**

Program does not provide transportation.

EX-HS-.R(6)(a) - No Program and Passenger Information (CS)**Not Applicable**

Program does not provide transportation.

EX-HS-.R(6)(b) - No Emergency Medical Information (CS)**Not Applicable**

Program does not provide transportation.

EX-HS-.R(6)(c) - Passenger Transportation Checklist not Department approved or None (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)1. - Transportation Checklist Names Not Included (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)2. - Load/Unload Not Accounted For (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)5. - Transportation Checklist Not Maintained 3 Years	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)6. - Not Checking the Vehicle as Required (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)7.(i-iii) - No Responsible Person checked vehicle - 1st Check (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)7.(iv) - No Responsible Person checked vehicle - 2nd Check (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(6)(c)7.(v) - No Documentation of Check When Second Person Not Available (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(7) - Child Unattended on Vehicle (CS)	Not Applicable
Program does not provide transportation.	
EX-HS-.R(9) - No Emergency Transportation Available	Not Applicable
Program does not provide transportation.	

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

EX-HS-.V(1) - Crib does not meet safety standards (CS)	Not Applicable
Program does not provide care for infants.	
EX-HS-.V(2) - Crib mattress not firm/2" (CS)	Not Applicable
Program does not provide care for infants.	

EX-HS-.V(3) - Crib Sheet not tight-fitting/changed (CS)	Not Applicable
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Program does not provide care for infants.

EX-HS-.V(4) - Crib Construction not safe (CS)	Not Applicable
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Program does not provide care for infants.

EX-HS-.V(5) - Infant not placed on back to sleep / Swaddling used (CS)	Not Applicable
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Program does not provide care for infants.

EX-HS-.V(6) - Objects in/on Cribs (CS)	Not Applicable
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Program does not provide care for infants.

EX-HS-.V(7) - Wedge/Positioning Device Used (CS)	Not Applicable
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Program does not provide care for infants.

EX-HS-.V(8) - Infant Sleeping Not in Crib (CS)	Not Applicable
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Program does not provide care for infants.

Staff Records

<u>EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)</u>

EX-HS-.D(1)(a)1. - No Application/ Fingerprints Submitted	Met
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Evidence of Criminal Records Checks observed on file on this date.

EX-HS-.D(10) - Recheck Not Obtained as Required	Met
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No Comprehensive Record recheck required.

EX-HS-.D(2) - Director/Employee No CRC (CS)	Met
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Observed evidence of satisfactory Comprehensive Records Check Determination letters on this date.

EX-HS-.D(3)(a) - Provisional Employee No CRC (CS)	Met
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Program maintained evidence of satisfactory Fingerprint Records Check Determination letters on this date.

EX-HS-.D(4) - Person with Unsat Present (CS)	Met
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All staff observed on premises this date have satisfactory records check determinations.

EX-HS-.D(5) - Valid Evidence Fingerprint Check Not Maintained	Met
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Valid evidence of fingerprint checks maintained on file and observed this date.

EX-HS-.D(6) - Valid Evidence Comprehensive Check Not Maintained	Met
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Valid evidence of comprehensive checks maintained on file and observed this date.

EX-HS-.D(7) - Failure to Request Out of State Information	Met
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Program observed to obtain records checks as required and documentation of records checks observed on file this date.

EX-HS-.D(8) - Employee - Satisfactory Comprehensive Records Check Determination Not Ported	Met
---	------------

Program ported staff Comprehensive Records Checks as required.

EX-HS-.D(9) - Student-in-Training Records Check Not Ported	Met
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Program ported records checks as required.

EX-HS-.G First Aid & CPR(CS)

EX-HS-.G(1)(a-b) - CPR/First Aid Training Not Obtained	Met
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Observed evidence of staff training in pediatric CPR and pediatric first aid on this date.

EX-HS-.G(2)(a) - Staffing Requirements - 50% Not Certified in FA/CPR	Met
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50% of staff observed trained in pediatric CPR and first aid as required on this date.

EX-HS-.G(2)(a-d) - Staff certification	Met
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Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.G(2)(b) - Staffing Requirements - No one in classroom FA/CPR trained (CS)	Met
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At least one person was observed in each classroom with valid and current pediatric CPR and pediatric first aid training.

EX-HS-.G(2)(c) - Staffing Requirements - No Person FA/CPR Trained for Transportation/Field Trip	Not Applicable
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No field trips or transportation provided by program.

EX-HS-.G(2)(d) - Staffing Requirements - Director Not Trained FA/CPR	Met
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Director observed to have current pediatric first aid and pediatric CPR training.

EX-HS-.G(3) - Missing First Aid Supplies	Technical Assistance
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Discussed first aid kit requirements with program on this date.

EX-HS-.K Personnel Records

EX-HS-.K(1)(a-c) - Personnel Records Not Complete	Met
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Observed personnel records to be complete and maintained on this date.

EX-HS-.N Staff Requirements(CS)

EX-HS-.N(1) - No Program Director/Person in Charge	Met
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Observed a director or person responsible for overall supervision of the program present on this date.

EX-HS-.N(2) - Not Compliant with Applicable Laws (CS)	Met
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Program observed to be in compliance with all applicable laws and regulations.

EX-HS-.N(3) - Not Able to Adequately Perform Job Duties	Met
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Staff were observed to be able to provide adequate care and supervision to children in accordance with standards on this date.

EX-HS-.P Staff Training

EX-HS-.P(1) - Employee Orientation-None	Met
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Staff program orientation requirements observed to be met on this date.

EX-HS-.P(2)(a-n) - Employee Orientation-Incomplete	Met
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Staff program orientation requirements observed to be met on this date.

EX-HS-.P(3)(a-k) - Staff Health/Safety Training-none/not timely/incomplete	Met
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Observed completed health and safety orientation training as required on this date.

EX-HS-.P(4)(a)-(b)1.-3. - Annual Ongoing Training - Incomplete	Met
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Completed annual training observed on this date.

EX-HS-.P(5) - Documentation of Training	Met
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Observed documentation of training on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

EX-HS-.O(1) - Inadequate Ratios/Maximum Group Size Exceeded (CS)	Met
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Appropriate staff child ratios observed on this date.

EX-HS-.O(2) - Inadequate Ratio-Mixed Age Grouping (CS)	Met
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Appropriate ratios maintained on this date.

EX-HS-.O(3) - Lack Of Supervision (CS)	Met
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Attentive, actively engaged staff observed on this date.