

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 12/10/2024**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 4:20PM**EX-43912 EXMT-6419 EX-1 - Government
DeKalb County School ASED - Rowland**

1317 South Indian Creek Drive, Stone Mountain GA

30083 DeKalb County

(678) 676-6202 brandy_ross@dekalbschools.ga.gov

Mailing Address

Same

Regional Consultant

Melissa Malone

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melissa.mcfarlin@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
12/10/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	PreK, Fives, Six and older	1	18	Y	
Gym		0	0	Y	
Media Center		0	0	Y	
Playground		0	0	Y	
Room 2033		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 2

#Staff Count: 1

#Children Count: 18

Comments:

December 10, 2024, an in-person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents. A mandatory review is required based on administrative review of staff training, policies and procedures, evidence of compliance with local fire agencies and an observation of the playground that indicated the requirements of resilient surfacing were not met.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 12/10/2024**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 4:20PM**EX-43912 EXMT-6419 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Finding**

It was determined based on administrative review that the program could not provide evidence of compliance with the local fire safety agencies and local building authorities on this date. A fire inspection was not available for review on this date.

Correction Deadline: 12/31/2024**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

EX-HS-.M Playgrounds (CS)**Not Met****Finding**

EX-HS-.M(3) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground had less than one inch of resilient surfacing in the fall zones, not the required six inches of resilient surfacing as required.

POI (Plan of Improvement)

The Program will ensure adequate resilient surfacing is placed in all fall zones.

Correction Deadline: 12/10/2024**Health and Hygiene**

EX-HS-.U Diapering Areas & Practices (CS)	N/A
Comment No diapered children are enrolled.	
EX-HS-.H Hygiene (NCP)	Met
Comment Proper hand washing observed throughout the program.	
EX-HS-.I Medications (CS)	N/A
Comment Medication is not dispensed	
Policies and Procedures	
EX-HS-.J Operational Policies & Procedures (NCP)	Not Met
Finding It was determined based on administrative review that the program could not provide evidence of written policies and procedures that describe the Program's operations on this date.	
POI (Plan of Improvement) The program will ensure the policies and procedures and emergency preparedness information is written and available for review.	
Correction Deadline: 12/17/2024	
EX-HS-.T Required Reporting (NCP)	Met
Comment There were no incidents or injuries that required reporting.	
Safety	
EX-HS-.S	N/A
Comment No field trips are offered	
EX-HS-.E Discipline (CS)	Met
Comment Staff were observed to maintain an age appropriate learning environment on this date.	
EX-HS-.R Transportation (CS)	N/A
Comment Program does not provide routine transportation.	
Sleeping & Resting Equipment	
EX-HS-.V Safe Sleeping and Resting Requirements (CS)	N/A
Comment No infants are enrolled.	
Staff Records	

Comment

Three of three Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)**Not Met****Finding**

EX-HS-.W(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on administrative review that three of three staff members did not complete pediatric CPR and First Aid training as required.

POI (Plan of Improvement)

The Program will ensure Pediatric CPR and First Aid training is completed as required.

Correction Deadline: 1/9/2025

EX-HS-.P Staff Training (NCP)**Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on administrative review that three of three staff members did not complete Health and Safety training within 90 days of the hire date as required.

POI (Plan of Improvement)

The Program will ensure Health and Safety training is completed as required.

Correction Deadline: 1/9/2025

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Adequate supervision observed on this date.