

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 6/20/2024**VisitType:** EX-Monitoring**Arrival:** 10:05AM **Departure:** 12:00PM**EX-48538 EXMT-14308 EX-7 - Day camp
Statesboro Family YMCA**409 Claiborne Avenue, Statesboro GA 30458
Bulloch County
(912) 225-1962
hannah.beggs@ymcaofcoastalga.org**Mailing Address**

Same

Regional Consultant

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.al.ga.gov

Joint with: Sarah Benton

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
6/20/2024	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Art Room	, Fives, Six and older	1	7	Y	
Five and Six		0	0	Y	
Nine thru Twelve		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 1

#Children Count: 7

Comments:

A CAPS monitoring visit was completed this date. Any citations during this visit will be followed up to at the next monitoring visit.

Corrective Action Plan: Developed This Date

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 6/20/2024**VisitType:** EX-Monitoring**Arrival:** 10:05AM**Departure:** 12:00PM**EX-48538 EXMT-14308 EX-7 - Day camp
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Technical Assistance****Technical Assistance**

Discussed securing the two water dispensers located in the hall and the tall file cabinet (reading room), to prevent them from being pushed or pulled over onto a child.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

The program does not provide swimming activities.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Comment**

The program was observed operating within the approved exemption criteria.

Finding

EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined that the program did not have a copy of a fire safety inspection within the last 12 months on file for review.

POI (Plan of Improvement)

The Program will ensure that a copy of the most recent fire safety inspection within the last 12 months is on file for review during monitoring visits.

Correction Deadline: 6/20/2024**Facility****EX-HS-.L Physical Plant (NCP)****Technical Assistance****Technical Assistance**

Discussed that separation should be maintained for the exempt camp program and any other programs that are operating at the site. The breezeway area should not be used during times that the neighboring building is used for YMCA member programs or any other program on site. If the breezeway is used by the camp, it was discussed that cones or some other visual barrier should be utilized. Also discussed closing and locking the utility door located in the breezeway when the area is used by the camp.

Technical Assistance

Please be mindful to keep hand sanitizer out of reach of children. Discussed that the physical plant is in need of many repairs and deep cleaning.

Finding

EX-HS-.M(1) requires that playgrounds be protected from traffic or other hazards by a 4 four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following was present:

- The gate was observed open when seven children were present and on the playground.
- Bolts were protruding from one fence post near the center of fence along the left side of the playground. Some of the fence connectors/wires were loose and needed to be removed/replaced.
- A wood timber presented a trip hazard at the entrance gate to the playground
- A six inch gap was present in the fencing at the far left front corner of playground.

POI (Plan of Improvement)

The Program will correct all standards violations and monitor the playground for hazards and needed repairs.

Correction Deadline: 7/5/2024

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)

Met

Comment

Staff were observed to remind children to wash hands.

EX-HS-.I Medications (CS)

N/A

Comment

Medication has not been dispensed per program director.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

Program provides parents a copy of the written policies and procedures. Program conducts required emergency drills as required and will ensure documentation is maintained on file for review during monitoring visits.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

Technical Assistance

Technical Assistance

A group of children were on a field trip during the visit, and forms for previous summer camp field trips were on the vehicle. Discussed forms used and the requirement to keep past forms and checklists on file for review during monitoring visits.

EX-HS-.E Discipline (CS)

Technical Assistance

Comment

Age-appropriate discussion and/or redirection observed.

Technical Assistance

Discussed that restricting children from going on field trips due to behavior should not be used as a disciplinary action.

EX-HS-.R Transportation (CS)**Not Evaluated****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary. Program only serves school age children.

Staff Records**EX-HS-.K****Not Met****Finding**

EX-HS-.K(1) requires the Program to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation.

It was determined based on a review of staff files, all current staff files lacked evidence of the required staff orientation.

POI (Plan of Improvement)

The Program will ensure that all staff complete orientation and the form is completed by the person providing the orientation.

Correction Deadline: 6/25/2024

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined on a review of staff files, two current staff did not have a satisfactory comprehensive background check letter associated with the exempt program when the letters were not ported for the licensed program on site.

POI (Plan of Improvement)

The Program will ensure that staff background checks are ported to the exemption record prior to staff being present in the camp.

Correction Deadline: 6/20/2024

EX-HS-.W First Aid & CPR (NCP)**Met****Comment**

Observed evidence of staff training in CPR and first aid.

EX-HS-.P Staff Training (NCP)**Met****Comment**

Observed training for all applicable staff members.

Staffing and Supervision

Comment
Adequate supervision and ratios observed on this date.