

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 3/27/2025**VisitType:** EX-Monitoring**Arrival:** 2:00PM**Departure:** 4:10PM**EX-46569 EXMT-12295 EX-1 - Government
Marietta Community School**368 Wright Street, Marietta GA 30068 Cobb County
(770) 429-3170 dwiley@marietta-city.k12.ga.us**Mailing Address****Exemption Unit Consultant**

Nilia Lalin

Phone: (770) 405-7929

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nilia.lalin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
3/27/2025	EX-Monitoring	Intermediate	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fives	1	22	Y	
Playground		0	0	Y	
Playroom	, Fives	1	15	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 37

Comments:

The program was operating within the exemption approval guidelines.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 3/27/2025**VisitType:** EX-Monitoring**Arrival:** 2:00PM**Departure:** 4:10PM**EX-46569 EXMT-12295 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.F Equipment & Toys(CS)**Met****Comment**

A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Met****Comment**

Observed children's files as required.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

The program submitted a current fire inspection report, signed exemption notice were observed on each child's file, and the exemption approval notice and certificate were observed posted by the program's main entrance.

Facility**EX-HS-.B Bathrooms****Met****Comment**

Bathrooms located adjacent to child care areas and rooms.

EX-HS-.L Physical Plant(CS)**Technical Assistance****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children. Cleaning supplies observed within children's reach in the cafeteria.

EX-HS-.M Playgrounds(CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)****Met****Comment**

Staff state proper knowledge of diapering procedures.

EX-HS-.H Hygiene**Met****Comment**

Staff were observed to remind children to wash hands.

EX-HS-.I Medications(CS)**Not Met****Finding**

EX-HS-.I(2) requires the program to maintain a record of medication dispensed that includes the date, time, and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review of records that the program dispensed medication and did not document the date, time, and amount of medication, any adverse reaction, and the signature of the person administering the medication.

POI (Plan of Improvement)

The program will train staff responsible for dispensing medication to ensure the accurate completion and storage of the records each time medicine is administered to a child. The staff will implement a plan to monitor authorization of dispensing medication and documentation.

Correction Deadline: 3/27/2025

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Technical Assistance****Technical Assistance**

EX-HS-.J(1)(a-i) - Technical assistance provided to document monthly fire drills on the documentation form.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants enrolled and safe sleep policies are not necessary.

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records

Technical Assistance

Technical Assistance

EX-HS-.K(1) - Technical assistance provided to maintain a complete personnel for each staff.

EX-HS-.P Staff Training

Not Met

Finding

EX_HS.P(1) requires all employees and provisional employees to receive initial program orientation prior to the assignment to children or tasks. It was determined based on review of records that six out of seven employees did not complete the initial program orientation.

POI (Plan of Improvement)

The program will develop and provide orientation for all new staff prior to their assignment to children or tasks.

Correction Deadline: 3/27/2025

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016, and staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of documentation that four out of seven staff members did not complete the 10 hours health and safety training within 90 days of employment.

POI (Plan of Improvement)

The program will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 4/26/2025

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver personnel, except independent contractors, students-in-training, and volunteers, to attend ten (10) clock hours of training that is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university, vocational program, or other department-approved source. It was determined based on review of records that one out of seven employees did not complete 10 hours of ongoing training

POI (Plan of Improvement)

The program will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/26/2025

Finding

EX-HS-.O(3) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and students-in-training, and provide timely attention to the children's actions and needs. It was determined based on observation that the two teachers briefly left their classrooms leaving the children unsupervised.

POI (Plan of Improvement)

The program will train staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 3/27/2025