Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/26/2023 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 1:05 PM

FR-000009312

Boone, Sheila Y

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Regional Consultant

April Brown

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Mailing Address
122 HOLLY HILL LANE
THOMASVILLE, GA 31757

Quality Rated: No

Compliance Zone Designation		
06/26/2023	Licensing Study	Good Standing
08/31/2022	Monitoring Visit	Good Standing
03/14/2022	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratio Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	1	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	4	4	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	7	6	0	0	0
Total Under 18 Years	7				

Children Present: 8 Total Children: 7
Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

More than 6 for pay
6 for pay present & no-pay present does not have a notorized no-pay statement

Comments
Licensing study completed on this date.

Plan of Improvement: Developed This Date 06/26/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Sheila Boone, Program Official Date

April Brown, Regional Consultant Date

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment
Equipment and furniture observed to be properly secured, as applicable on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position with the provider on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Home does not provide swimming activities per the provider.

Children's Records

Records Reviewed: 7 **Records with Missing/Incomplete Components: 3**

Child # 2 Not Met

"Missing/Incomplete Components"

Infant Feeding Plan - (.10)(4)

Child # 4 Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1),Dad Home # Missing -(.08)(1)

Child # 7 Not Met

"Missing/Incomplete Components"

Infant Feeding Plan - (.10)(4)

290-2-3-.08 Children's Records **Not Met**

Technical Assistance
Please ensure children's enrollment forms are current and updated for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released.

Correction Deadline: 6/26/2023

Finding
290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child’s name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on a review of records the provider did not have sign in and out sheets for children in care as required.

POI (Plan of Improvement)
The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 6/26/2023

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Not Met**

Finding
290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records the provider did not complete a fire drill for the month of May 2023 and did not conduct the review of the emergency plan procedures every six months as required.

POI (Plan of Improvement)
The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 7/26/2023

Comment
An operable and appropriately sized fire extinguisher was observed in the home on this date.

Comment
Operable smoke detector(s) were observed as required in the home on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
Please be mindful to keep items that pose a hazard inaccessible to children.

290-2-3-.13 Playgrounds(CR) **Not Met**

Finding
290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation the fence surrounding the playground area measured three feet seven inches instead of four feet in height which was required.

POI (Plan of Improvement)
The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

Correction Deadline: 7/10/2023

Food Service

290-2-3-.10 Food Service & Nutrition **Technical Assistance**

Comment
Provider reported that she was not on the food program. Consultant discussed ensuring the foods served met USDA guidelines and discussed restricted food items on this date.
CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL http://decal.ga.gov/CACFP/Handbook.aspx USDA http://www.fns.usda.gov/cacfp/cacfp-handbooks

Technical Assistance
Please have a signed written feeding plan for children less than one (1) year of age be obtained from Parent(s). Instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the main child care area and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies as required.

Correction Deadline: 6/26/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Provider stated proper knowledge of hand washing and hygiene procedures on this date.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
Please ensure children's hands are washed with liquid soap and warm running water immediately after diapering as required.

290-2-3-.11 Medications(CR) **N/A**

Comment
Per the provider no medication is currently dispensed on this date.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home on this date.

Policies and Procedures

290-2-3-.14 Required Reporting **Technical Assistance**

Technical Assistance
Please ensure to report or cause to be report to the Department within twenty-four (24) hours or the next work day: any death of a Child while in the care of the Home; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a Child while in the care of the Home; any situation when a Child in care becomes missing, such as but not limited to, a Child who is left on a vehicle, a Child who leaves the Home, playground, or property, or a Child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the Home's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open).

Correction Deadline: 6/26/2023

Safety and Discipline

290-2-3-.11 Animals **Not Met**

Finding
290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on observation the provider's canine was on the front porch and was not appropriately caged upon consultant's arrival as required on this date.

POI (Plan of Improvement)
The Home will ensure that all animals are confined and not allowed in child care areas. The canine's vaccinations were up to date with expiration date of September 24, 2024.

Correction Deadline: 6/26/2023

290-2-3-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed on this date.

290-2-3-.11 First Aid Kit **Met**

Comment
Please replace/add missing/expired item(s) in first aid kit(s) as required.

290-2-3-.11 Transportation(CR) **N/A**

Comment
The provider does not provide routine transportation at this time.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since the last visit which was completed on August 31, 2022.

Comment
Criminal records checks were observed to be complete on this date.

290-2-3-.07 First Aid & CPR **Met**

Comment
Evidence observed that the provider was certified in First Aid and CPR with an expiration date of January of 2024.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Provider observed to be compliant with applicable laws and regulations on this date.

290-2-3-.07 Staff Training **Met**

Comment
Annual training requirement and documentation observed. The provider completed 10 hours of annual training for 2022.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.