

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 4/10/2025**VisitType:** EX-Monitoring**Arrival:** 6:00AM**Departure:** 7:00AM**EX-44629 EXMT-13205 EX-1 - Government
Camden County - Sugarmill Elementary
Extended Day Program**2885 Winding Road, Saint Marys GA 31558
Camden County
(912) 576-5871 edpses@camden.k12.ga.us**Mailing Address****Exemption Unit Consultant**

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
4/10/2025	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Six and older	3	6	Y	
Gym		0	0	N	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 6

Comments:

The program was in compliance with the approved exemption category.

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Findings Report)**Date:** 4/10/2025**VisitType:** EX-Monitoring**Arrival:** 6:00AM**Departure:** 7:00AM**EX-44629 EXMT-13205 EX-1 - Government
Camden County - Sugarmill Elementary
Extended Day Program**2885 Winding Road, Saint Marys GA 31558
Camden County
(912) 576-5871 edpses@camden.k12.ga.us**Mailing Address****Exemption Unit Consultant**

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.state.ga.us

Joint with:

The following information is associated with an Exemption Monitoring:**Activities and Equipment****EX-HS-F Equipment & Toys(CS)****Met****Comment**

The equipment and furniture observed to be properly secured, as applicable. A variety of age appropriate equipment and play materials were observed set up for children's free choice play.

EX-HS-Q Swimming Pools & Water-related Activities(CS)**Met****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-X Exemption Requirements****Met****Comment**

The Program was observed to be operating within their approved exemption criteria.

Facility**EX-HS-L Physical Plant(CS)****Met****Comment**

No hazards observed. The cafeteria used was observed clean and free of hazards during the visit.

EX-HS-M Playgrounds(CS)**Met****Comment**

. The playground has undergone renovations and new equipment had been installed. Discussed ensuring that playground is clean and free of hazards each day before children go outside.

Health and Hygiene**EX-HS-U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled

EX-HS-H Hygiene**Technical Assistance****Technical Assistance**

Staff should remind staff and children to wash hands with running water and soap upon arrival to the program.

EX-HS-.I Medications(CS)**Met****Comment**

The director stated that medication had not been dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Met****Comment**

A review of the program's written policies and procedures were observed and met requirements. Documentation of monthly fire drills and other emergency drills was observed.

EX-HS-.T Required Reporting**Met****Comment**

The director stated there have been no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation(CS)**N/A****Comment**

The program does not provide routine transportation. Transportation procedure discussed.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No safe sleep policies are necessary.

Staff Records**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)****Met****Comment**

Evidence of satisfactory Comprehensive Records Check Determination letters on file for all five (5) current employees.

EX-HS-.W First Aid & CPR**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training**Met****Comment**

Observed training for all required staff members on this date.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision(CS)****Met****Comment**

Appropriate staff-child ratios and supervision were observed on this date.