



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/11/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 3:15 PM **Departure:** 5:55 PM

CCLC-39671

Reading World Academy

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 (404) 288-2721 hilson7@aol.com

Regional Consultant

Verlyn Gant

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Mailing Address
 Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/11/2022	Complaint Investigation & Licensing Study	Good Standing	
05/05/2022	Licensing Study	Good Standing	
10/21/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Suite 1	Rm. A/ 3 year olds	Three Year Olds and Four Year Olds	1	9	C	15	C	NA	NA	Transitioning
Suite 1	Rm. B-1/ two year olds	Two Year Olds	1	4	C	12	C	NA	NA	Outside
Suite 1	Room B2		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 37			Total Capacity @25 sq. ft.: 0							
Suite 2	PreK A - Front Right		0	0	C	25	C	NA	NA	
Suite 2	School age-Back Right	Six Year Olds and Over	1	9	C	28	C	NA	NA	Homework,Snack
Total Capacity @35 sq. ft.: 53			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 22		Total Capacity @35 sq. ft.: 90		Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

An in-person inspection was conducted on October 11, 2022 with the Director. Background checks were all reviewed on October 11, 2022.

An Administrative Review was conducted on October 11, 2022. Staff files, children's files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on October 17, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Christine Hilson, Program Official

Date

Verlyn Gant, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 5/5/2022

Corrected on 10/11/2022

.12(2) - Previous citation was observed to be corrected during this visit, in that based on observation the black sofa and the blue sofa in Suite 2 School age-Back Right classroom that were torn and had exposed foam had been removed. Additionally, the broken red chair had been removed.

Comment

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over.

Please ensure there are no stacked chairs while children are active and awake in Suite 2 School age-Back Right classroom.

Correction Deadline: 10/11/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3 Not Met
"Missing/Incomplete Components"
.08(3)-Address of Release Person Missing

Child # 5 Not Met
"Missing/Incomplete Components"
.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three of five children's files were missing the release person's address.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 10/14/2022**Recited on 10/11/2022**

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Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Correction Deadline: 6/4/2022****Corrected on 10/11/2022**

.25(11) - Previous citation was observed to be corrected during this visit, in that based on observation the missing floor tile, in front of the left side of the door leading to the outdoor playarea which was a potential tripping hazard in Suite 1 Room B2 had been replaced.

Finding

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that there was an air filter machine accessible to children in Suite 1 Rm. A/ 3 year olds classroom.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 10/11/2022**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

- Suite 1 Rm. A/ 3-year-olds. Plastic bags were stored at low level in the cubbies accessible to children. Additionally, there were plastic bags stored in an unlocked cupboard under the diaper changing station in the Suite 1 Room B2 infant classroom.
- Suite 1 Rm. B-1/ two-year-olds. Hand sanitizer was stored at low level on the toy storage organizer accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/12/2022**Recited on 10/11/2022****Correction Deadline: 5/5/2022****Corrected on 10/11/2022**

.25(17) - Previous citation was observed to be corrected during this visit, in that based on observation the vines and weeds growing along the fence, had been removed.

Correction Deadline: 5/5/2022**Corrected on 10/11/2022**

.25(3) - Previous citation was observed to be corrected during this visit, in that the chipped plaster had been repaired.

Correction Deadline: 5/5/2022**Corrected on 10/11/2022**

.25(8) - Previous citation was observed to be corrected during this visit, in that based on observation there were protective caps on all unused electrical outlets within children's reach as required.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were observed:

- There were rusting nails on the wooden play structure. Additionally, at the bottom of the wooden play structure next to the concrete, the wood was worn and posed a potential splinter hazard.
- There was chipped paint and rust in the blue barrel in the infant playground.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 10/21/2022**Recited on 10/11/2022****Correction Deadline: 5/5/2022**

Corrected on 10/11/2022

.26(9) - Previous citation was observed to be corrected during this visit, in that based on observation the vines and weeds that were growing along the fence, in the resilient surface had been removed.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 5/5/2022

Corrected on 10/11/2022

.15(3) - Previous citation was observed to be corrected during this visit, in that based on observation, the bottles in the infant classroom were individually labeled with the child's name as required.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Defer

Defer

591-1-1-.36(4)(b)- requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the following hazards were observed:

- Three seat belt fasteners were missing the outer cover posing a potential trapping or pinching hazard.
- The first seat in the middle row was torn and frayed exposing the foam.
- The side panel of the front row seat was missing exposing the mechanical fixtures which posed a potential trapping or pinching hazard.

This citation will be deferred until the next regulatory visit when the transportation can be observed, as the vehicle was in the shop for repairs during this visit.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 5/6/2022

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Defer**

Correction Deadline: 6/4/2022

Corrected on 10/11/2022

.33(3) - Previous citation was observed to be corrected during this visit, in that based on a review of records all Staff members with direct care responsibilities had completed the health and safety orientation training as required.

Defer

591-1-1-.33(5) - : Annual training will be reviewed at the next licensing study visit conducted in 2023.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/4/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.