



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/14/2026 **VisitType:** Licensing Study

Arrival: 10:15 AM **Departure:** 3:15 PM

CCLC-151

The Sunshine House #73

970 Oak Rd Lilburn, GA 30047 Gwinnett County
(770) 972-7775

Regional Consultant

Jermecia Moore-Fulton

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/14/2026	Licensing Study	Good Standing	
09/17/2025	Monitoring Visit	Good Standing	
12/13/2024	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left - Back	Two Year Olds	1	5	C	17	C	NA	NA	Outside, Transitioning
Main	1st Left - Front	One Year Olds	1	4	C	16	C	NA	NA	Outside, Transitioning
Main	1st Right		0	0	C	31	C	43	C	Not In Use
Main	2nd Left	Infants and One Year Olds	1	5	C	19	C	NA	NA	Floor Play, Nap
Main	2nd Right - Back	Three Year Olds and Four Year Olds	1	15	C	19	C	26	C	Art, Circle Time
Main	2nd Right - Front		0	0	C	19	C	27	C	Not In Use
Main	3rd Left	GA PreK	2	20	C	22	C	NA	NA	Centers
Main	4th Left	GA PreK	4	40	C	42	C	59	C	Story, Circle Time
Main	Middle Back		0	0	C	0	C	NA	NA	Not In Use
Main	Middle Front		0	0	C	0	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 185

Total # Children this Date: 89

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 185

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Toddler	38	C
Main	PG B School Age	91	C
Main	PG C Preschool	47	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
5	6	10	12	33	34	12

Comments

-Please ensure to complete all temporary closures by 8 a.m. (vacation, emergencies, school closures, holidays, etc.) in DECAL KOALA at all times under the Required Report tab whenever your facility is closed temporarily when you are not caring for children for one day or more. Please be sure to SAVE the report prior to exiting.

-Please ensure to complete rechecks for Criminal Records checks at least 90 days before the five-year expiration. Suggestion: Check monthly or sooner to ensure that staff's criminal records checks are not about to expire.

-Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the Director.

-All amendments are required to be electronically entered in DECAL KOALA.

-Please ensure to hide staff who are no longer employed in your DECAL KOALA account.

-Please ensure that director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment.

• Staff Training: -Initial Program Orientation- All Employees, including volunteers, independent contractors, students-in-training, etc. should have a completed initial program orientation form on file.

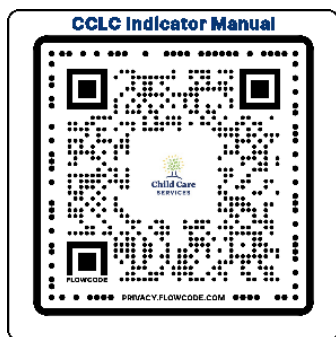
• Annual Training: Effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

• First Aid and CPR:

Effective July 1, 2025, new staff are required to obtain pediatric First Aid and pediatric CPR training within 45 days of employment. Programs must also have at least one person with current pediatric First Aid and pediatric CPR training in each classroom at all times.

-For centers conducting or planning on conducting transportation, please remember that the transportation training must be completed prior to participating in transportation and renewed every two years for anyone checking the vehicle, chaperoning on a trip, and signing the checklist, including the director/provider. Please ensure that directors/providers ensure that they also complete the transportation training upon being hired at the center. *Please ensure to mark/indicate when children are loading and unloading and do a physical first and second check (and document by signing) of vehicles used to transport children on transportation documents.

Plan of Improvement: Developed This Date



For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at <https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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Summary Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Lesson Plans were observed to be posted and reflected the current weeks activities in each classroom.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation these items were accessible to children:

-1st Left Front and Back Restroom and Diapering Tables- package of wipes

-1st Left - Back- package of wipes in a child's cubby

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/14/2026

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair on this date. However, please monitor the playground/outside area for items that could possibly pose a hazard in the future:

- Refluff resilient surface as needed.
- Biting and/or stinging insects (i.e., bees, ants, etc.).
- Normal wear and tear of the fence surrounding the playground areas.
- Normal wear and tear of playground equipment (i.e., chipped/peeling paint, cracked/broken, etc.).
- Standing water in and/or around playground equipment and/or toys.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center on this date.

Comment

Staff were observed to remind children to wash hands on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed on this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records, staff member #1 (Driver), transportation training expired November 2025.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/24/2026

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on review of records, the vehicle (tag #BU28673)) used to transport children does not have a current annual safety check on file as required. The last annual safety check inspection for this vehicle was December 5, 2024.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 4/19/2026

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 2

Staff # 1

Not Met

Date of Hire: 09/01/2023

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 3

Not Met

Date of Hire: 07/22/2024

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided five files for employees hired since the last visit was conducted on September 17, 2025. The Consultant observed five new staff members to have evidence of a satisfactory comprehensive criminal background check on file.

591-1-1-.14 First Aid & CPR(CR)

Met

Comment

Complete first aid kits observed in center and on vehicles on this date.

Comment

Please be mindful of training expiration dates.

Correction Deadline: 9/26/2025

Corrected on 4/14/2026

.14(1)(a) - The previous citation was observed to be corrected. The previously cited staff member #10 is no longer employed at the center.

591-1-1-.33 Staff Training

Met

Comment

Please ensure completed orientation checklists are documented and signed.

Correction Deadline: 10/17/2025

Corrected on 4/14/2026

.33(3)(a)-(k) - The previous citation was observed to be corrected. The previously cited staff member #10 is no longer employed at the center.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.