Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 9/17/2026 **VisitType:** EX-CAPS-Monitoring **Arrival:** 2:20PM **Departure:** 4:15PM

EX-44266 EXMT-14073 EX-1 - Government
Columbus Parks & Recreation Community Schools - Rigdon Road Elementary

1320 Rigdon Road, Columbus GA 31906 Muscogee County

Mailing Address

Exemption Unit Consultant

Rosalyn Elder

Phone: (470) 259-0546
Fax:
rosalyn.elder@decal.ga.gov

Joint with:

Compliance Zone Designation		
9/17/2026	EX-CAPS-Monitoring	NA

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	Y	
Gym	, Fours, Fives, Six and older	4	27	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 4 #Children Count: 27

Comments:
The child care program is in compliance with the exemption category.

Please refer to the Exemption page of the website, https://www.decal.ga.gov/CCS/Exemptions.aspx for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

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You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the user id for your program

2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute

3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.

4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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(Summary Report)

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The following information is associated with a EX-CAPS-Monitoring:

Activities and Equipment

EX-HS-.A Activities

EX-HS-.A(1) - Activities & Teaching Methods Not Planned/Varied/Appropriate	**Met**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.A(2)(a-c) - Individual attention/inadequate response to child's needs	**Met**

Individual attention and response to the children's needs were observed on this date.

EX-HS-.A(3) - Activities that are not detrimental	**Met**

Activities observed to be appropriate and safe.

EX-HS-.F Equipment & Toys

EX-HS-.F(1)(a-b) - Equipment/Furniture/ Materials Not Safe/ Appropriate	**Met**

The equipment, materials and furniture observed to be used appropriately.

EX-HS-.F(2)(a-b) - Indoor Equipment/Furniture-hazardous/not clean	**Met**

The indoor equipment observed clean and free of hazards and used by the age-appropriate group on this date.

EX-HS-.F(2)(c) - Indoor Equipment Placement-Unsafe/Restrict Movement	**Met**

Furniture and equipment observed to be placed to minimize risk of incident or injury on this date.

EX-HS-.F(2)(d) - Unsecured Indoor Equipment/Furniture	**Met**

Equipment and furniture observed to be secure on this date.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

EX-HS-.Q(1) - Swimming/Wading Pool Accessible To Children (CS)	**Not Applicable**

No swimming pool on site.

EX-HS-.Q(2)(a-b) - Inadequate Staff: Child Ratio-Water>2 Ft/No Swim test/ No Lifeguard (CS) — **Not Applicable**

No swimming pool on site.

EX-HS-.Q(3) - Inadequate Staff: Child Ratio-Water< 2Ft (CS) — **Not Applicable**

No swimming pool on site.

EX-HS-.Q(4)(a-d) - No Additional Adult As Required — **Not Applicable**

No swimming pool on site.

EX-HS-.Q(5) - No Local Pool Approvals — **Not Applicable**

No swimming pool on site.

EX-HS-.Q(6) - No Parental Permission for Swimming — **Not Applicable**

No swimming pool on site.

Children's Records

EX-HS-.C Children's Records

EX-HS-.C(1)(a-f) - Enrollment Form Incomplete — **Met**

Observed complete children's files as required on this date.

EX-HS-.C(2) - Immunization Record-Incomplete — **Met**

Observed documentation of immunizations as required on this date.

EX-HS-.C(3) - Documentation Of Incident-Incomplete — **Met**

Discussed requirements for incident reports.

EX-HS-.C(4) - Transportation Records Not Available, Complete, or Maintained — **Not Applicable**

Program does not provide transportation.

EX-HS-.C(5) - Attendance Records Not Available, Complete, or Maintained — **Met**

Observed documentation of attendance records as required on this date.

Exemptions

EX-HS-.W Exemption Requirements

EX-HS-.W(1) - Exemption Notice Not Posted — **Met**

Observed exemption approval letter and notice to be posted in a prominent place at the program as required.

EX-HS-.W(2) - No Parent Agreement **Met**

Observed signed parent agreements notifying of program's exempt status.

EX-HS-.W(3) - Operating outside conditions **Met**

Program observed to be operating as approved.

EX-HS-.W(4) - Required Information Not Provided **Met**

Program has provided all required information.

Facility

EX-HS-.B Bathrooms

EX-HS-.B(1) - Inadequate Number of Toilets/Sinks **Met**

Adequate number of flush Flush toilets and hand washing sinks with running water observed.

EX-HS-.B(2) - No Bathroom On Floor/Child Care Area **Met**

Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.B(3) - School Age Program-Inadequate # Facilities **Met**

Bathrooms for school age children observed adequate.

EX-HS-.B(4) - Bathroom Supplies Missing/Cloth Towels Reused Between Laundering **Met**

Observed access to bathroom supplies.

EX-HS-.B(5) - Bathrooms Not Cleaned Daily **Met**

Observed bathrooms cleaned and disinfected.

EX-HS-.L Physical Plant(CS)

EX-HS-.L(1) - No Approval for Construction/Work Accessible **Met**

Observed appropriate documentation for construction on this date.

EX-HS-.L(2) - Fire Safety No Certificate Of Occupancy **Met**

Observed fire inspection dated within 12 months.

EX-HS-.L(3) - Unsafe Storage Of Hazardous Items (CS) **Met**

No hazards observed accessible to children on this date.

EX-HS-.L(4) - Clean, free of debris, free of repair **Met**

The program appears clean and well maintained.

EX-HS-.L(5) - Electrical Outlets not Covered **Met**

Electrical outlets observed covered and inaccessible on this date.

EX-HS-.L(6) - Heating and Cooling Equipment Accessible **Met**

Heating and cooling equipment observed inaccessible.

EX-HS-.L(7) - No Operable Telephone **Met**

An operable telephone and all required posted numbers were observed on this date.

EX-HS-.M Playgrounds(CS)

EX-HS-.M(1) - Not Adequately Fenced/Enclosed/ Hazardous/Gate Not Closed (CS) **Met**

Playground observed to be adequately fenced as required.

EX-HS-.M(2) - Equipment -Lacks Variety/Age Appropriate/Obstructs Supervision/Hazardous (CS) **Met**

The program playground equipment, furniture, and materials was clean and free of hazards.

EX-HS-.M(3) - Inadequate Fall zones and surfacing (CS) **Met**

Resilient surfacing and fall zones observed to be adequate on this date.

EX-HS-.M(4) - Unclean/Litter/Hazards On Play Area (CS) **Met**

Playground was observed to be clean and free of hazards on this date.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

EX-HS-.U(1) - No Hand Washing Sink Adjacent/Flush Sink Used (CS) **Not Applicable**

Diapering standards not applicable for this program.

EX-HS-.U(2) - Changing Surface Porous/No Guard or Rails/Not Smooth/Not Cleaned (CS) **Not Applicable**

Diapering standards not applicable for this program.

EX-HS-.U(3) - Child Unattended on Diapering Area **Not Applicable**

Diapering standards not applicable for this program.

EX-HS-.U(4) - Diapering/Food Service In Same Area (CS) **Not Applicable**

Diapering standards not applicable for this program.

EX-HS-.U(5) - Hazards Within Reach (CS) **Not Applicable**

Diapering standards not applicable for this program.

EX-HS-.U(6) - Soiled Diapers Accessible — **Not Applicable**

Diapering standards not applicable for this program.

EX-HS-.H Hygiene

EX-HS-.H(1) - Children-No Handwashing — **Met**

Proper handwashing for children observed throughout on this date.

EX-HS-.H(2) - Staff-No Handwashing — **Met**

Proper handwashing for staff observed throughout on this date.

EX-HS-.I Medications(CS)

EX-HS-.I(1) - No/Incomplete Parental Authorization; Incorrectly Dispensed (CS) — **Not Applicable**

The program does not administer medications.

EX-HS-.I(2) - Incomplete Dispensing Record (CS) — **Not Applicable**

The program does not administer medications.

EX-HS-.I(3) - Medication Accessible To Children/Not Refrigerated (CS) — **Not Applicable**

The program does not administer medications.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

EX-HS-.J(1)(a-m) - Incomplete Policies and Procedures — **Met**

Observed evidence of complete written policies and procedures on this date.

EX-HS-.J(2) - Not Conducting Emergency Drills — **Met**

Observed written evidence of drills conducted within the program on this date.

EX-HS-.J(3) - P & P Not Provided To Parents — **Met**

The program has written policies and provides a copy to parents as required.

EX-HS-.T Required Reporting

EX-HS-.T(1) - Child Abuse Not Reported — **Met**

The program has not had any incidents that required reporting.

EX-HS-.T(2) - Communicable Disease Not Reported — **Met**

The program has not had any incidents that required reporting.

EX-HS-.T(3) - Serious Incident Not Reported To Department	Met

There were no incidents or injuries that required reporting.

EX-HS-.T(3)(a) - Records Not Available	Met

No records required for reporting purposes.

EX-HS-.T(4) - Criminal Record Not Reported	Met

There were no changes in criminal record information that were required to be reported.

Safety

EX-HS-.E Discipline(CS)

EX-HS-.E(1) - Discipline Detrimental (CS)	Met

Discussed discipline policies and appropriate guidance on this date.

EX-HS-.E(2)(a-m) - Inappropriate Disciplinary Actions (CS)	Met

Observed appropriate discipline on this date.

EX-HS-.S Field Trips

EX-HS-.S(1) - No/Incomplete Parental Permission	Not Applicable

The program does not provide field trips.

EX-HS-.S(2) - Participant List Not Complete/Taken	Not Applicable

The program does not provide field trips.

EX-HS-.S(3) - Emergency Med Info Forms Missing Info /Not At Program/Not On Trip	Not Applicable

The program does not provide field trips.

EX-HS-.R Transportation(CS)

EX-HS-.R(1)(a) - No Annual Vehicle Safety Check	Not Applicable

The program does not provide transportation.

EX-HS-.R(1)(b) - Vehicle Interior Not Clean	Not Applicable

The program does not provide transportation.

EX-HS-.R(1)(c) - Child Passenger Restraints (CS)	Not Applicable

The program does not provide transportation.

EX-HS-.R(1)(d) - Vehicle Exceeds Seating Capacity **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(e) - Vehicle Seats Not Secured **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(f) - No Fire Extinguisher on Vehicle **Not Applicable**

The program does not provide transportation.

EX-HS-.R(2) - Driver not 18 or no valid license **Not Applicable**

The program does not provide transportation.

EX-HS-.R(3) - Additional Staff Requirements (CS) **Not Applicable**

The program does not provide transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

EX-HS-.V(1) - Crib does not meet safety standards (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(2) - Crib mattress not firm/2" (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(3) - Crib Sheet not tight-fitting/changed (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(4) - Crib Construction not safe (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(5) - Infant not placed on back to sleep / Swaddling used (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(6) - Objects in/on Cribs (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(7) - Wedge/Positioning Device Used (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

EX-HS-.V(8) - Infant Sleeping Not in Crib (CS) **Not Applicable**

This standard is not applicable, as no infants were enrolled in the program.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

EX-HS-.D(1)(a)1. - No Application/ Fingerprints Submitted **Met**

Evidence of Criminal Records Checks observed on file on this date.

EX-HS-.D(10) - Recheck Not Obtained as Required **Met**

Program observed to obtain criminal record rechecks as required.

EX-HS-.D(2) - Director/Employee No CRC (CS) **Met**

Observed evidence of satisfactory Comprehensive Records Check Determination letters on this date.

EX-HS-.D(3)(a) - Provisional Employee No CRC (CS) **Met**

Program maintained evidence of satisfactory Fingerprint Records Check Determination letters on this date.

EX-HS-.D(4) - Person with Unsat Present (CS) **Met**

All staff on premises have satisfactory records check determinations.

EX-HS-.D(5) - Valid Evidence Fingerprint Check Not Maintained **Met**

Valid evidence of fingerprint checks maintained on file and observed this date.

EX-HS-.D(6) - Valid Evidence Comprehensive Check Not Maintained **Met**

Valid evidence of comprehensive checks maintained on file and observed this date.

EX-HS-.D(7) - Failure to Request Out of State Information **Met**

Program observed to obtain records checks as required and documentation of records checks observed on file this date.

EX-HS-.G First Aid & CPR(CS)

EX-HS-.G(1)(a-b) - CPR/First Aid Training Not Obtained **Met**

Observed evidence of staff training in pediatric CPR and pediatric first aid on this date.

EX-HS-.G(2)(a) - Staffing Requirements - 50% Not Certified in FA/CPR **Met**

50% of staff observed trained in pediatric CPR and first aid as required on this date.

EX-HS-.G(2)(a-d) - Staff certification **Met**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.G(2)(b) - Staffing Requirements - No one in classroom FA/CPR trained (CS) **Met**

At least one person was observed in each classroom with valid and current pediatric CPR and pediatric first aid training.

EX-HS-.G(2)(c) - Staffing Requirements - No Person FA/CPR Trained for Transportation/Field Trip **Met**

No field trips or transportation provided by program.

EX-HS-.G(2)(d) - Staffing Requirements - Director Not Trained FA/CPR **Met**

Director observed to have current pediatric first aid and pediatric CPR training.

EX-HS-.G(3) - Missing First Aid Supplies **Met**

Complete first aid kit observed in building(s) and on vehicle(s) as required.

EX-HS-.K Personnel Records

EX-HS-.K(1)(a-c) - Personnel Records Not Complete **Met**

Observed personnel records to be complete and maintained on this date.

EX-HS-.N Staff Requirements(CS)

EX-HS-.N(1) - No Program Director/Person in Charge **Met**

Observed a director or person responsible for overall supervision of the program present on this date.

EX-HS-.N(2) - Not Compliant with Applicable Laws (CS) **Met**

Program observed to be in compliance with all applicable laws and regulations.

EX-HS-.N(3) - Not Able to Adequately Perform Job Duties **Met**

Staff were observed to be able to provide adequate care and supervision to children in accordance with standards on this date.

EX-HS-.P Staff Training

EX-HS-.P(1) - Employee Orientation-None **Met**

Program orientation observed complete.

EX-HS-.P(2)(a-n) - Employee Orientation-Incomplete **Met**

Observed initial orientation subjects complete.

EX-HS-.P(3)(a-k) - Staff Health/Safety Training-none/not timely/incomplete **Met**

Observed completed health and safety orientation training as required on this date.

EX-HS-.P(4)(a)-(b)1.-3. - Annual Ongoing Training - Incomplete **Met**

Completed annual training observed on this date.

EX-HS-.P(5) - Documentation of Training **Met**

Observed documentation of training on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

EX-HS-.O(1) - Inadequate Ratios/Maximum Group Size Exceeded (CS) **Met**

Appropriate staff child ratios observed on this date.

EX-HS-.O(2) - Inadequate Ratio-Mixed Age Grouping (CS) **Met**

Ratios maintained in mixed age groups on this date.

EX-HS-.O(3) - Lack Of Supervision (CS) **Met**

Adequate supervision observed on this date.