



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/19/2025 **VisitType:** Monitoring Visit

Arrival: 1:35 PM **Departure:** 3:40 PM

CCLC-11430

Hand Memorial United Methodist Day Care

242 Hand Avenue West Pelham, GA 31779 Mitchell County
(229) 294-1808 hmumcpreday@camillaga.net

Regional Consultant

Angela Williams-Jackson

Phone: (404) 710-3984

Fax: (678) 717-5765

angela.williams-jackson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/19/2025	Monitoring Visit	Good Standing	
09/04/2024	Licensing Study	Good Standing	
03/04/2024	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	(1)- Infants- 1 yr	Infants and One Year Olds	1	6	C	9	C	NA	NA	Nap
Main	(2)- Two's	Two Year Olds	1	10	C	10	C	NA	NA	Nap
Main	(3)- 3-4 yrs	Three Year Olds	1	9	C	11	C	NA	NA	Nap
Main	(4)- One's	One Year Olds	1	7	C	8	C	NA	NA	Nap
Main	Cafeteria Area/Afterschool	Six Year Olds and Over	1	0	NC	46	C	NA	NA	Snack, Transitioning
Total Capacity @35 sq. ft.: 50					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 32					Total Capacity @35 sq. ft.: 50		Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Playground Area	59	C
Main	Side Playground	28	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
6	7	10	8	0	0	14

Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

Records Reviewed: 11

Records with Missing/Incomplete Components: 3

Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

Records Reviewed: 11

Records with Missing/Incomplete Components: 3

Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by the center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following were accessible to children and posed a hazard:

Classroom 1

- Baby wipes labeled, "keep out of reach of children" and a box of examination gloves on top of the changing table.

Classroom 3

- A staff's purse on top of a two drawer file cabinet and "Lysol" spray on top of the orange shelf.

Classroom 4

- Chairs stacked on top of the table.

- "Lysol" wipes, two packs of baby wipes labeled, "keep out of reach of children" and a box of examination gloves on top of the changing table.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/19/2025**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following posed a hazard and were accessible to children:

The side playground

- Tall grass and weeds in the corner near the gate that leads to the backside of the building.

- Tree limbs near the fence closest to the street.

- An unwound water hose near the gate that leads to the backside of the building

- Weeds throughout the mulch.

- White plastic littered near the steps and on the right side of the stairs near the door that leads back into the afterschool classroom.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 3/19/2025

Health and Hygiene

Records Reviewed: 11

Records with Missing/Incomplete Components: 3

Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a child used the bathroom that is in the hall. The child walked out of the bathroom back to classroom 3 without washing hands. additionally, the afterschool children entered the classroom and began eating their snack without washing their hands upon arrival as required.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 3/19/2025**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense or administer medication at this time.

Safety

Records Reviewed: 11

Records with Missing/Incomplete Components: 3

Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current and completed inspection was observed for the vehicle with license plate number CAR5231 used in transporting children on this date. Transportation was observed on this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 9/5/2024**Corrected on 3/19/2025****The citation was observed to be corrected on this date. The dates for each day of the week for the departure and return times were on the checklist.****Sleeping & Resting Equipment**

Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met**

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that there was an infant sleeping inside a swing that posed an upper airway obstruction and oxygen desaturation hazard.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 3/19/2025

Staff Records

Records Reviewed: 11	Records with Missing/Incomplete Components: 3
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Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided one file for employees hired since the last visit.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff member #8 did not have evidence of CPR and first aid within 90 days of their hire date as required.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/18/2025

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff members #2 and #8 did not have health and safety orientation training within the first 90 days of employment as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 4/18/2025

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of record that the director staff member #2 did not have evidence of educational credentials as required.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 4/23/2025

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that a lead teacher, staff members #5 and #8 did not have evidence of educational credentials as required in classrooms 3 and 4.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 4/16/2025

Recited on 3/19/2025

Staffing and Supervision

Records Reviewed: 11

Records with Missing/Incomplete Components: 3

Staff # 2

Not Met

Date of Hire: 08/21/2024

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 5

Not Met

Date of Hire: 09/01/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Not Met

Date of Hire: 10/31/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Not Met****Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that when the consultant walked into the building there was a child unsupervised in the bathroom that is in the hall. The child walked out of the bathroom and walked down the hall alone back to classroom 3.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 3/19/2025**Technical Assistance**

The consultant discussed with the director to ensure Staff are attentive and seated within an arm's length away from children 36 months of age and younger. Additionally, the consultant discussed ensuring that children do not have excessive amounts of food in their mouths while eating and are chewing their food appropriately to prevent choking. Children must always be seated when eating and shall not be allowed to lie down or be put to sleep while food is present in their mouths.

Correction Deadline: 3/19/2025