



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 7/13/2022 **VisitType:** Licensing Study

**Arrival:** 8:50 AM

**Departure:** 10:05 AM

**CCLC-46690**

**Kids Gallery Academic & Learning Center**

1001 Laney Walker Boulevard Augusta, GA 30901 Richmond County  
 (706) 496-3298 kgallery1@gmail.com

**Regional Consultant**

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/13/2022                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 03/18/2022                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 09/21/2021                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                  |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                       | Room     | Age Group                                                     | Staff                          | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                               |
|--------------------------------|----------|---------------------------------------------------------------|--------------------------------|----------|------|------------|--------------|------------|--------------|-------------------------------------|
| Main                           | A/Left   | Infants and One Year Olds                                     | 2                              | 8        | C    | 22         | C            | NA         | NA           | Nap, Floor Play, Free Play, Centers |
| Main                           | B/Middle | Three Year Olds and Four Year Olds and Six Year Olds and Over | 4                              | 38       | C    | 38         | C            | NA         | NA           | Circle Time, Centers                |
| Main                           | C/Right  | Two Year Olds                                                 | 1                              | 7        | C    | 21         | C            | NA         | NA           | Centers                             |
| Total Capacity @35 sq. ft.: 81 |          |                                                               | Total Capacity @25 sq. ft.: 0  |          |      |            |              |            |              |                                     |
| Total # Children this Date: 53 |          |                                                               | Total Capacity @35 sq. ft.: 81 |          |      |            |              |            |              |                                     |
|                                |          |                                                               | Total Capacity @25 sq. ft.: 0  |          |      |            |              |            |              |                                     |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | PG         | 32                   | C                     |

**Comments**

An electronic copy of the licensing study report was emailed to the Provider. An exit conference was conducted virtually.

Plan of Improvement: Developed This Date 07/13/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kerry carmen, Program Official

Date

Kaycee Purvis, Consultant

Date



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### Findings Report

**Date:** 7/13/2022 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 10:05 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Not Met

##### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based upon observation that Classroom A/Left had lesson plans that were not dated. It was further determined that Classrooms B/Middle and C/Right did not have current lesson plans on this date.

##### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 7/13/2022**

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon observation that the following hazards were observed accessible to children:

Classroom B/Middle:

- A pack of Pampers baby wipes in a child's cubby.
- A pack of Baby Soft baby wipes in a child's cubby.
- A pack of Pampers Sensitive baby wipes in a child's bookbag.
- A toilet brush on the right side of the beige cabinet in the left bathroom.
- A plunder on the right side of the beige cabinet in the left bathroom.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/13/2022**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based upon observation that the front right side of the playground fence was leaning into the playground on this date. It was further determined that the middle of the right side of the playground fence was missing the top rail and was not attached fully to the chain link. It was further determined that the middle left side of the playground fence top rail was not attached fully the the chain link.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The Consultant and Director also discussed ensuring that all bolts are cut down to two threads or less.

**Correction Deadline: 7/13/2022**

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.07 Children's Health****Met****Correction Deadline: 3/18/2022****Corrected on 7/13/2022**

.07(5) - Correction of previous citation in that the Consultant did not observe children to wear paci straps on this date.

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based upon observation that staff in Classroom A/Left failed to wash their hands after wiping a child's nose.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 7/13/2022**

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

|                                |
|--------------------------------|
| <b>Policies and Procedures</b> |
|--------------------------------|

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**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based upon a review of records that the center failed to conduct a lock down drill from January through June when one lock down drill is required every six months.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 7/31/2022**

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|---------------|
| <b>Safety</b> |
|---------------|

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

591-1-1-.36(4)(a) - Reminder: a new annual safety check is due August 2022.

**Correction Deadline: 7/18/2022**

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**Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based upon observation that the first row of seats in the vehicle used for transportation (tag# RKD 6884) were torn on the right side of the bench seat and the back of right side. It was further determined that the second row of seats in the vehicle used for transportation (tag# RKD 6884) were torn on the right side of the bench seat. It was further determined that the third row of seats in the vehicle used for transportation (tag#RKD 6884) was torn in the middle of the bench seat.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 7/14/2022**

**Technical Assistance**

591-1-1-.36(4)(c) - Please ensure the fire extinguisher is fully charged prior to transporting children again.

**Correction Deadline: 7/13/2022**

**Correction Deadline: 3/19/2022**

**Corrected on 7/13/2022**

.36(7)(c)2. - Correction of previous citation in that the Consultant observed evidence of completed transportation documentation on this date.

**Correction Deadline: 3/29/2022**

**Corrected on 7/13/2022**

.36(7)(c)3. - Correction of previous citation in that the Consultant observed evidence of completed transportation documentation on this date.

**Correction Deadline: 3/19/2022**

**Corrected on 7/13/2022**

.36(7)(d)1. - Correction of previous citation in that the Consultant observed evidence of completed transportation documentation on this date.

**Correction Deadline: 3/18/2022**

**Corrected on 7/13/2022**

.36(7)(d)2. - Correction of previous citation in that the Consultant observed evidence of completed transportation documentation on this date.

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Date of Hire: 05/20/2021 |     |
| Staff # 2                | Met |
| Staff # 3                | Met |
| Staff # 4                | Met |

**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

|                          |     |
|--------------------------|-----|
| Staff # 5                | Met |
| Date of Hire: 02/01/2021 |     |
| Staff # 6                | Met |
| Staff # 7                | Met |
| Staff # 8                | Met |
| Staff # 9                | Met |
| Date of Hire: 08/16/2021 |     |
| Staff # 10               | Met |
| Staff # 11               | Met |

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)** **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met****Comment**

Adequate supervision observed on this date.