

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 9/4/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 2:15PM**Departure:** 4:15PM**EX-56457 EXMT-20129 EX-1 - Government
Gwinnett County Board of Commissioners-
Rockbridge Elementary Afterschool Program**6066 Rockbridge School Rd, Norcross GA 30093
Gwinnett County
(678) 277-0927 tania.ballou@gwinnettcountry.com**Mailing Address**

Same

Exemption Unit Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
9/4/2025	EX-CAPS-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
B-2 Classroom	, Fives, Six and older	4	12	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 12

Comments:

The program was found to be in compliance with their exemption category on the date of the visit.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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(Summary Report)**Date:** 9/4/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 2:15PM**Departure:** 4:15PM**EX-56457 EXMT-20129 EX-1 - Government
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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities appropriate

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F - Observed-Variety Throughout Program.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - No Swimming Activities Provided

Children's Records**EX-HS-.C Children's Records****Technical Assistance****Technical Assistance**

EX-HS-.C(2) - Please ensure all children's records include a copy of their current immunization record.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

EX-HS-.X(2) - EX-HS-.X(2) - Parent statement observed in sample of three children's records on the date of the visit.

Facility**EX-HS-.B Bathrooms****Met****Comment**

EX-HS-.B - Toilets and sinks available

EX-HS-.L Physical Plant(CS)**Met****Comment**

EX-HS-.L - Observation-No Hazards Accessible

EX-HS-.M Playgrounds(CS)**N/A****Comment**

EX-HS-.M - No Playground

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

N/A

Comment

EX-HS-.U - No children enrolled

EX-HS-.H Hygiene

Met

Comment

EX-HS-.H - Observed-Proper Hand Washing Throughout

EX-HS-.I Medications(CS)

N/A

Comment

EX-HS-.I - Medication not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

Met

Comment

EX-HS-.J - Conducted drills documented

EX-HS-.T Required Reporting

Met

Comment

EX-HS-.T - No incidents/injuries requiring reporting

Safety

EX-HS-.E Discipline(CS)

Met

Comment

EX-HS-.E - Observed-Discussion/Redirection

EX-HS-.S Field Trips

N/A

Comment

EX-HS-.S - No field trips

EX-HS-.R Transportation(CS)

N/A

Comment

EX-HS-.R - No Routine Transportation Provided

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

N/A

Comment

EX-HS-.V - No infants enrolled

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

EX-HS-.D - Criminal Records Check complete

EX-HS-.G First Aid & CPR(CS)

Met

Comment

EX-HS-.G(1)(a-b) - EX-HS-.G(1)(a-b) - Pediatric CPR and first aid training were observed in all staff records on the date of the visit.

EX-HS-.K Personnel Records

Met

Comment

EX-HS-.K - Personnel Records maintained

EX-HS-.N Staff Requirements	Met
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Comment

EX-HS-.N - Director available

EX-HS-.P Staff Training	Met
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Comment

EX-HS-.P - Staff initial orientation observed

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)	Met
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Comment

EX-HS-.O - Observed-Appropriate Staff: Child Ratios