Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/18/2023 **VisitType:** Licensing Study **Arrival:** 12:15 PM **Departure:** 2:20 PM

FR-36567

Lipscomb, Natasha B

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Process & QI Unit Consultant

Stacy Whitten

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Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
05/18/2023	Licensing Study	Good Standing
01/06/2022	Licensing Study	Good Standing
08/24/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	3	0	0	0
Total Under 13 Years	3	6	0	0	0
Total Under 18 Years	3				

Children Present: 3
Caregivers/Helpers Present: 2
Total Children: 6
Total Caregivers/Helpers: 1

Comments
The purpose of this visit was to conduct a Monitoring Visit and follow up on previous rule violations.

Plan of Improvement: Developed This Date 05/18/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Natasha Lipscomb, Program Official	Date	Stacy Whitten, Consultant	Date

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Technical Assistance**

Comment
A variety of equipment and toys were observed.

Technical Assistance
290-2-3-.12(7) - Consultant discussed with the provider to ensure the small shelf by the window is secured to prevent a tipping hazard from becoming present.

Correction Deadline: 5/18/2023

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Currently the provider is not caring for infants. (This rule was not evaluated on this date)

Comment
The provider stated appropriate laundry practices for sheets and blankets on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Home does not provide swimming activities.

Comment
There is no pool on the property

Children's Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 2**

Child # 2 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Records Reviewed: 6	Records with Missing/Incomplete Components: 2

Child # 4 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

290-2-3-.08 Children's Records **Not Met**

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that the provider did not evidence of an enrollment record for one child enrolled and present in program.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 5/18/2023

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of documentation that two children enrolled in the program did not have evidence of up to date immunizations.

POI (Plan of Improvement)

The Home Provider will ensure that immunization records are updated and is on file for each enrolled Child.

Correction Deadline: 5/25/2023

Recited on 5/18/2023

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Not Met**

Technical Assistance

290-2-3-.11(2)(a) - Consultant discussed with provider to ensure a complete Emergency Plan is present and accessible.

Correction Deadline: 5/28/2023

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of record the provider did not have evidence of completed emergency drills for 2022 on this date.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 6/17/2023

Finding
290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on an observation that the following hazards were observed accessible to children:
-one bottle of peroxide, a light bulb and cleaning solution was observed on a low shelf
-one tube of toothpaste and one candle in a glass jar on the bathroom counter
-one window blind was broken with hanging and loose slats in the playroom
-chipping paint was observed on a low window sill in the playroom

POI (Plan of Improvement)
To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 5/18/2023

Technical Assistance
290-2-3-.11(2)(h) - Consultant discussed with provider to ensure the smoke detector is in good working order.

Correction Deadline: 5/28/2023

Comment
An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Technical Assistance**

Technical Assistance
290-2-3-.13(1)(d) - Consultant discussed with provider to ensure the fan is inaccessible to children.

Correction Deadline: 5/18/2023

290-2-3-.13 Playgrounds(CR) **Not Met**

Finding
290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the following hazards were present on the playground:
- the wooden shed had missing and loose wooden slats with exposed nails/screws
- weeds were growing throughout the playground area
- several broken toys were present

POI (Plan of Improvement)
The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 6/4/2023

Food Service

290-2-3-.10 Food Service & Nutrition **Technical Assistance**

Technical Assistance
290-2-3-.10(6) - Discussed with Provider to ensure a menu is maintained and posted and is current.

Correction Deadline: 5/18/2023

290-2-3-.10 Kitchen Operations **Technical Assistance**

Technical Assistance
290-2-3-.10(12) - Consultant discussed with Provider to ensure the kitchen area is clean and free of chipping paint and rust on countertops, floor, cabinets and walls.

Correction Deadline: 5/28/2023

Technical Assistance
290-2-3-.10(13) - Consultant discussed with provider to monitor the refrigerator and ensure the temperature remains under 40 degrees and the freezer remains under zero degrees. Also discussed, please ensure all food is stored in covered containers and are labeled and dated after opening.

Correction Deadline: 5/28/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment
Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date. The provider cared for three unrelated children for pay on this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment
The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Technical Assistance**

Technical Assistance
290-2-3-.11(3) - Discussed with Provider that time out should only be used for children ages three-years-old and older.

Comment
Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit **Met**

Comment
Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR) **N/A**

Comment
The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment
Criminal records checks were observed to be complete. Consultant discussed to ensure the Provider's background check letter is renewed prior to its expiration on August 4, 2023.

290-2-3-.07 First Aid & CPR **Not Met**

Finding
290-2-3-.07(8) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. Such training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. The Provider, a Provisional Employee or Employee with current CPR and first aid training must always be on the Home's premises and on any field trip whenever any Child is present. It was determined based on a review of records, the provider did not have evidence of up to date CPR/First Aid certification on date of visit. The Provider's CPR/First Aid certification had expired March 2023.

POI (Plan of Improvement)
The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested. The Home will ensure that there is always a Staff person on the Home's premises and on any field trip whenever any Child is present.

Correction Deadline: 6/17/2023

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
The Provider was observed directly supervising and being attentive to the needs of the children.