



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/7/2022 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:00 AM

CCLC-2012

Applebrook Country Day School

5608 Reeds Bridge Road Ringgold, GA 30736 Catoosa County
 (706) 866-3900 jenny@applebrook.org

Regional Consultant

Stephanie Clark

Phone: (770) 357-1712

Fax: (770) 357-1715

stephanie.clark@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/18/2021	Monitoring Visit	Good Standing	
01/14/2021	Licensing Study	Good Standing	
07/15/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right (infants)	Infants	2	9	C	14	C	NA	NA	Floor Play
Main	B-2nd Right (1 Year)	Infants and One Year Olds	2	8	C	16	C	NA	NA	Floor Play, Centers
Main	C-3rd Right (3 Year Olds)	Three Year Olds	1	9	C	13	C	18	C	Centers
Main	D-4th Right (2 Year Olds)	One Year Olds and Two Year Olds	2	13	C	15	C	NA	NA	Centers
Main	E-4th Right Back(3 & 4 Year Olds)	Three Year Olds and Four Year Olds	2	24	C	26	C	37	C	Centers
Main	F-1st Left (2 Year Olds)	Two Year Olds	2	19	C	19	C	NA	NA	Centers
Main	G-Back	GA PreK	2	20	C	29	C	40	C	Centers
Total Capacity @35 sq. ft.: 132					Total Capacity @25 sq. ft.: 159					
Total # Children this Date: 102					Total Capacity @25 sq. ft.: 159					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	38	C
Main	Playground	73	C

Comments

An Administrative Review was conducted on March 7, 2022. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on March 7, 2022 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jenny Beene, Program Official

Date

Stephanie Clark, Consultant

Date



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Findings Report

Date: 3/7/2022 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) Technical Assistance

Technical Assistance

591-1-1-.26 – Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1	Met
Date of Hire: 03/24/2008	
Staff # 2	Met
Date of Hire: 04/07/2003	
Staff # 3	Met
Date of Hire: 06/24/2019	
Staff # 4	Met
Date of Hire: 01/06/2020	
Staff # 5	Met
Date of Hire: 11/17/2010	
Staff # 6	Met
Date of Hire: 08/12/2021	
Staff # 7	Met
Date of Hire: 08/20/2018	
Staff # 8	Met
Date of Hire: 08/17/2021	
Staff # 9	Met
Date of Hire: 09/13/2021	
Staff # 10	Met
Date of Hire: 07/19/2021	
Staff # 11	Met
Date of Hire: 01/03/1994	
Staff # 12	Met
Date of Hire: 09/24/2007	
Staff # 13	Met
Date of Hire: 05/04/2006	
Staff # 14	Met
Date of Hire: 07/26/2021	
Staff # 15	Met
Date of Hire: 02/23/2022	

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 16 Met

Date of Hire: 01/03/1994

Staff # 17 Met

Date of Hire: 03/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18 Met

Date of Hire: 09/20/2020

Staff # 19 Met

Date of Hire: 08/03/2020

Staff # 20 Met

Date of Hire: 09/19/2020

Staff # 21 Met

Date of Hire: 08/31/2020

Staff # 22 Met

Date of Hire: 08/29/2011

Staff # 23 Met

Date of Hire: 06/17/2019

Staff # 24 Met

Date of Hire: 04/02/2012

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Correction Deadline: 11/18/2021

Corrected on 3/7/2022

.09(1)(b) - Criminal records checks were observed to be complete on this date.

Correction Deadline: 11/18/2021

Corrected on 3/7/2022

.09(1)(l)3. - Criminal records checks were observed to be complete on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) Technical Assistance

Technical Assistance

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.