



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/10/2022 **VisitType:** Monitoring Visit

Arrival: 10:15 AM **Departure:** 12:30 PM

CCLC-38463

CreekStone Academy at Little Tikes

2960 Albion Farm Road Duluth, GA 30097 Gwinnett County
 (770) 476-4221 kmlearninggroup@gmail.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

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leena.mitchell@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/10/2022	Monitoring Visit	Good Standing	
10/29/2021	Complaint Investigation by Phone	Good Standing	
09/22/2021	Complaint Investigation by Phone	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R/1	Infants and One Year Olds	2	9	C	13	C	NA	NA	Free Play,Nap
Main	B/1L/2	Infants	1	5	C	13	C	NA	NA	Floor Play
Main	C/2L/3		0	0	C	20	C	NA	NA	Not In Use
Main	D/3L/4		0	0	C	18	C	NA	NA	Not In Use
Main	E/1CL/5	One Year Olds	2	11	C	15	C	NA	NA	Transitioning
Main	F/ 2CL/9	Two Year Olds	2	12	C	18	C	NA	NA	Outside
Main	G/3CL/11		0	0	C	27	C	NA	NA	Not In Use
Main	H/4CL/13	Three Year Olds and Four Year Olds	1	10	C	20	C	27	C	Outside
Main	I/5CL/15	Three Year Olds and Four Year Olds	1	11	C	19	C	NA	NA	Outside
Main	J/CBack/16	GA PreK	1	16	C	25	C	35	C	Circle Time
Main	K/7R/14	GA PreK	3	16	C	19	C	NA	NA	Circle Time
Main	L/6R/12	GA PreK	2	12	C	19	C	26	C	Outside
Main	M/5R/10		0	0	C	26	C	36	C	Not In Use
Main	N/4R/8		2	0	C	20	C	NA	NA	Circle Time
Main	O/3R/7	GA PreK	2	15	C	16	C	NA	NA	Circle Time
Main	P/2R/6	GA PreK	2	14	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 310			Total Capacity @25 sq. ft.: 344							
Total # Children this Date: 131			Total Capacity @35 sq. ft.: 310							
			Total Capacity @25 sq. ft.: 344							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/1R/Front	33	C
Main	PG B/2R	18	C
Main	PG C/3R	14	C
Main	PG D/1L Front	10	C
Main	PG E/L Back	46	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marcus Drake, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 3/10/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following areas were not kept in good repair:

- Classroom B/1L/2: Peeling paint exposing the dry wall was observed behind the rocking chair.
- Classroom F/2CL/9: The toilet lid on the left in the restroom was observed to be broken
- Classroom M/5R/10: Two holes were observed on the left and back wall.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.
- All gates are kept closed

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playgrounds had the following hazards:

- Playground A/1R/front- had exposed tree roots, the red swing equipment had rotting and chipping wood, the climbing equipment was not kept clean.
- Playground B/2R- two of five window trim had rotting and chipping wood, the green climber had peeling paint.
- Playground C/3R - the concrete sidewalk was raised and pose a tripping hazard.
- Playground C/3R - the yellow slide had a crack at the bottom of the slide.
- Playground E/L Back - had exposed tree roots

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/5/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(1) - CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.07 Children's Health

Not Met

Finding

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that one infant had a pacifier attached to their clothing.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 3/22/2022

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License**Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that classroom F/2CL/9 was being used as a diapering classroom prior to an amendment being submitted and approved.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted within ten (10) business days.

Correction Deadline: 4/5/2022

Policies and Procedures

591-1-1-.29 Required Reporting**Met**

Correction Deadline: 9/22/2021

Corrected on 3/10/2022

.29(2) - The consultant observed the previous citation to be corrected in that the consultant observed evidence of required reports being submitted within a timely manner.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PZT 9774 - Expires March 15, 2023.

- Vehicle Tag # - PZT 9775 - Expires March 15, 2023.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff member #22 did not have evidence of two (2) hours of state-approved transportation training prior to signing the second check during the week of March 7-11, 2022 from Mason Elementary.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for or who participates in the transportation of children has completed the required transportation training.

Correction Deadline: 3/22/2022

Sleeping & Resting Equipment

Technical Assistance

Please ensure that each crib have a tight-fitting sheet which is changed daily or more often as needed.

Correction Deadline: 3/10/2022

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that two infants were placed on their stomach in the crib and staff members were observed patting the infants on their back. Staff members stated the infants can roll over but did not start the infants on their back as required.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 3/10/2022

Staff Records	
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Records Reviewed: 30	Records with Missing/Incomplete Components: 1
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Staff # 1	Met
Date of Hire: 02/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 01/12/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 02/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 11/03/2021	
Staff # 5	Met
Date of Hire: 08/12/2016	
Staff # 6	Met
Date of Hire: 07/26/2021	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 06/01/2015	
Staff # 9	Met
Date of Hire: 02/01/2021	
Staff # 10	Met
Date of Hire: 10/01/2021	
Staff # 11	Met
Date of Hire: 11/08/2021	
Staff # 12	Met
Date of Hire: 08/03/2015	
Staff # 13	Met
Date of Hire: 04/12/1996	

Staff # 14	Met
Date of Hire: 08/27/2007	
Staff # 15	Met
Date of Hire: 02/24/2014	
Staff # 16	Met
Date of Hire: 08/03/2015	
Staff # 17	Met
Date of Hire: 12/20/2021	
Staff # 18	Met
Date of Hire: 09/11/2001	
Staff # 19	Met
Date of Hire: 02/22/2001	
Staff # 20	Met
Date of Hire: 02/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 11/09/2004	
Staff # 22	Not Met
Date of Hire: 10/25/2021	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 23	Met
Date of Hire: 08/03/2018	
Staff # 24	Met
Date of Hire: 03/29/2021	
Staff # 25	Met
Date of Hire: 06/04/2021	
Staff # 26	Met
Date of Hire: 03/23/1996	
Staff # 27	Met
Date of Hire: 07/30/2014	

Staff # 28 Met
Date of Hire: 08/20/2021

Staff # 29 Met
Date of Hire: 02/23/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30 Met
Date of Hire: 05/27/2021

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided twelve files for staff members hired since the previous visit conducted on August 24, 2021. The consultant observed twelve of twelve newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 9/23/2021

Corrected on 3/10/2022

.14(1) - The consultant observed the previous citation to be corrected in that the consultant observed the center director to have evidence of current CPR and first aid training.

Correction Deadline: 8/24/2021

Corrected on 3/10/2022

.14(1)(a) - The consultant observed the previous citation to be corrected in that the consultant observed the driver's to have evidence of current CPR and first aid training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date. Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.