

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 4/10/2025**VisitType:** EX-Monitoring**Arrival:** 7:30AM**Departure:** 8:30AM**EX-44630 EXMT-13207 EX-1 - Government
Camden County - Woodbine Elementary
Extended Day Program**495 Broadwood Road, Woodbine GA 31569
Camden County
(912) 576-5982 Idurbin@camden.k12.ga.us**Mailing Address****Exemption Unit Consultant**

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
4/10/2025	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 1	, Fives, Six and older	2	11	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 11

Comments:

The program was in compliance with the approved exemption category.

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 4/10/2025**VisitType:** EX-Monitoring**Arrival:** 7:30AM**Departure:** 8:30AM**EX-44630 EXMT-13207 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-F Equipment & Toys(CS)****Met****Comment**

The equipment and furniture observed to be properly secured, as applicable. A variety of age appropriate equipment and play materials were observed accessible and being used by children.

EX-HS-Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-X Exemption Requirements****Met****Comment**

The Program was observed to be operating within their approved exemption criteria.

Facility**EX-HS-L Physical Plant(CS)****Met****Comment**

No hazards observed.

EX-HS-M Playgrounds(CS)**Met****Comment**

The program does not use a playground. The grassy area outside of the classroom is used and was observed clean and in good repair this date.

Health and Hygiene**EX-HS-U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled

EX-HS-H Hygiene**Met****Comment**

Proper handwashing was observed throughout.

EX-HS-.I Medications(CS)	Met
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Comment

The director stated that medication has not been dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

The program's written policies and procedures were observed to be met.

EX-HS-.T Required Reporting	Met
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Comment

Director stated there have been no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation(CS)	N/A
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Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
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Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
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Comment

Evidence of satisfactory Comprehensive Records Check Determination letters on file for two (2) current employees.

EX-HS-.W First Aid & CPR	Met
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Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training	Met
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Comment

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)	Met
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Comment

Appropriate staff-child ratios and supervision were observed on this date.