Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/7/2022 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 1:15 PM

FR-16000

Johnson, Letitia L

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Regional Consultant

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Quality Rated: ★ ★

Compliance Zone Designation		
10/07/2022	Licensing Study	Good Standing
04/25/2022	Monitoring Visit	Good Standing
11/05/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	1	0	0	1	0
School Age(5+) Years	1	1	0	0	0
Total Under 13 Years	6	5	0	1	0
Total Under 18 Years	6				

Children Present: 6
Total Children: 6
Caregivers/Helpers Present: 3
Total Caregivers/Helpers: 2

Comments
The purpose of today's visit is to conduct a Licensing Study. The provider does not provide transportation, field trips, swimming activities, or administer medications.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

Letitia Johnson, Program Official	Date	Jerica Davis, Consultant	Date

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Findings Report

Date: 10/7/2022 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 1:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment
Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Not Met**

Finding
290-2-3-.19(1)(a)2 requires that a mattress shall be provided for each crib and other equipment approved for infant sleep and shall be firm, tight-fitting, at least two inches (2") thick and covered with waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that three of three pack-n-play cribs had mattresses that were not tight-fitting without gaps as required.

POI (Plan of Improvement)
The Home Provider will remove mattresses that do not meet requirements and ensure that infant sleep mattresses are firm, tight-fitting, at least 2 inches thick, covered with waterproof, washable material and cleaned with a disinfectant before a change in occupant. Please ensure that proper fitting sheets are used to ensure that pack-n-play mattresses do not get bunched up causing gaps.

Correction Deadline: 10/7/2022

Correction Deadline: 4/25/2022

Corrected on 10/7/2022
.19(1)(a)3 - This citation was observed to be corrected on this date. All crib sheets were observed to be tight-fitting.

Correction Deadline: 4/25/2022

Corrected on 10/7/2022
.19(2) - This citation was observed to be corrected on this date. No safe sleep hazards were observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Home does not provide swimming activities.

Children's Records

Records Reviewed: 6	Records with Missing/Incomplete Components: 3
Child # 1	Met
Child # 2 "Missing/Incomplete Components" Immunization Form - (.08)(2)	Not Met
Child # 3	Met
Child # 4	Met
Child # 5 "Missing/Incomplete Components" Immunization Form - (.08)(2)	Not Met
Child # 6 "Missing/Incomplete Components" Immunization Form - (.08)(2)	Not Met

290-2-3-.08 Children's Records **Not Met**

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that child # 2, child # 5, and child # 6 did not have evidence of age-appropriate immunizations on file as required.

POI (Plan of Improvement)
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 10/21/2022

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment
No hazards observed accessible to children on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Met**

Comment
The outside area appears clean and well maintained.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) **Not Met**

Finding
290-2-3-.11(1)(f) requires diapers to be changed in the Child's own crib or on a nonporous surface which is cleaned with a disinfectant and dried with a single use disposable towel after each diaper change. It was determined based on observation that the changing pad had several rips in each corner and in the middle section and was not nonporous as required.

POI (Plan of Improvement)
To ensure the control of disease transmission, the Home Provider will change diapers in the child's crib or a nonporous surface. The diapering surface will be cleaned and disinfected between use with a single use disposable towel.

Correction Deadline: 10/21/2022

Comment
Proper diapering procedures observed.

290-2-3-.11 Medications(CR) **Met**

Comment
Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR) **Met**

Comment
The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) — Not Met

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff member # 4 and staff member # 5 reside in the home and did not submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will review and videos and complete the provided affidavit form to ensure that every actual and potential Provider, Employee and Provisional Employee of a Family Child Care Learning Home submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will complete all steps to ensure the CRC rules are maintained.

Correction Deadline: 10/7/2022

Finding

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member # 4 and staff member # 5 did not have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will review the videos and complete the provided affidavit form to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will complete all steps to ensure the CRC rules are maintained.

Correction Deadline: 10/7/2022

290-2-3-.07 First Aid & CPR — Met

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR) — Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training — Not Met

Finding
290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider completed three out of 10 required annual training hours for the 2021 calendar year.

POI (Plan of Improvement)
The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 1/1/2023

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) — Met

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) — Met

Comment
The Provider was observed directly supervising and being attentive to the needs of the children.