



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/14/2025 **VisitType:** Licensing Study

Arrival: 8:10 AM **Departure:** 2:15 PM

CCLC-39002

Carrington Academy at Kelly Mill

4420 Kelly Mill Road Cumming, GA 30040 Forsyth County
 (678) 661-5752 jennaposs@carringtonacademy.com

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/14/2025	Licensing Study	Good Standing	
05/29/2024	Licensing Study	Good Standing	
03/01/2023	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/ 1R	One Year Olds	1	6	C	12	C	NA	NA	Breakfast
Main	B/ 1L	Infants	1	4	C	12	C	NA	NA	Nap,Floor Play
Main	C/ 2L	Two Year Olds	2	13	C	20	C	NA	NA	Breakfast,Free Play
Main	Center Court		0	0	C	25	C	NA	NA	
Main	D/ 2R	Two Year Olds	1	4	C	15	C	NA	NA	Free Play,Transitioning
Main	E/ 3R	Two Year Olds and Three Year Olds	2	11	C	21	C	NA	NA	Centers
Main	F/ 4R (Potty Trained Only 2's)	Three Year Olds	1	8	C	21	C	NA	NA	Centers
Main	G/ 3L	Three Year Olds	1	9	C	21	C	NA	NA	Free Play
Main	H/ 4L	Four Year Olds	1	11	C	21	C	NA	NA	Breakfast,Free Play
Main	I/ 5L	Four Year Olds	1	6	C	21	C	NA	NA	Transitioning,Free Play
Main	J/ 6L	GA PreK	2	16	C	20	C	NA	NA	Circle Time,Transitioning
Main	K/ Back center	GA PreK	2	17	C	20	C	NA	NA	Breakfast,Transitioning,Circle Time
Main	L/ 5R	Three Year Olds	2	12	C	21	C	NA	NA	Centers

	Total Capacity @35 sq. ft.: 250	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 117	Total Capacity @35 sq. ft.: 250	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/ Left side	84	C
Main	B/ Back	100	C
Main	C/ Right side	58	C
Main	Water play area	11	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
5	15	41	58	51	23	2

Comments

The purpose of this visit was to conduct a Licensing Study. Staff files, children files, and criminal records checks were reviewed.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(2) - Please ensure equipment and furniture are free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint and shall be kept clean and in good repair.

POI (Plan of Improvement)

Consultant discussed with assistant director to establish and implement a routine for checking toys, equipment, and furniture to ensure these items are kept clean and in good condition.

Correction Deadline: 1/14/2025

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per director center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 5/29/2024

Corrected on 1/14/2025

.08(1) - The previous citation was observed to be corrected. Consultant observed children records to be organized and complete on this date.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Bathrooms observed to be clean and well maintained.

Technical Assistance

591-1-1-.06(4) - Consultant discussed to ensure to check fans regularly and repair as needed.

Correction Deadline: 2/13/2025

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Comment

Please be mindful all hazardous items and/or equipment (i.e., ointments, plastic bags, etc.) are stored in a locked cabinet and/or container to children at all times.

Correction Deadline: 5/29/2024

Corrected on 1/14/2025

.25(13) - The previous citation was observed to be corrected on this date. Consultant observed hazardous items out of the reach of children on this date.

Technical Assistance

591-1-1-.25(3) - Consultant discussed with the director to ensure the building is in good repair, Inspect indoor and outdoor areas daily for repair issues. Use a checklist when conducting the inspection to ensure areas are not overlooked.

Correction Deadline: 1/14/2025

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Comment

591-1-1-.26(4) - Please ensure that gates that lead to heating and cooling units remain locked at all time, ensure to conduct playground checks before children and staff utilize the playground area.

Correction Deadline: 1/14/2025

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Consultant observed infant feeding forms updated d on file on this date.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Comment

591-1-1-.18(8) - Consultant discussed with staff to ensure they all foods contents are labeled with name and date if not stored in it's original package..

Correction Deadline: 1/14/2025

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures. Consultant observed diapering procedures posted on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Consultant discussed with staff proper hand washing procedures on this date.

Technical Assistance

591-1-1-.20(1) - Consultant discussed with assistant director to ensure obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications,(i.e., prescription number, dosage, etc..)

Correction Deadline: 1/14/2025

Safety**591-1-1-.05 Animals**

N/A

Comment

Per director center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to provide and maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time. Field trips are conducted during the Summer

591-1-1-.36 Transportation(CR)

Not Met

Comment

Per staff the center uses one of two vehicle to transport children. The consultant observed the following vehicles to have evidence of a current vehicle inspection report:

- Vehicle tag # EBB216- inspection conducted on .July 26, 2024.
- Vehicle tag # DGG671 inspection conducted on August 29, 2024.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the staff members did not document the loading and unloading of one child transported for after school care from Sawnee Elementary on January 13, 2025. It was further determined based on review of records that the staff members did not document the loading and unloading of two children transported for after school care; one child transported from Sawnee Elementary and one transported from Pooles Mill Elementary on December 20, 2024.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 1/14/2025

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

Comment

Consultant observed infant sleeping position on this date.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

Met

Comment

Consultant observed staff to have satisfactory criminal record checks electronically on this date.

Comment

Director provided four of four new hire files for employees hired since last visit conducted May 29, 2024. Consultant observed four of four new hires to have a satisfactory record check electronically on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Consultant observed of 100% of center staff to have obtained First Aid and CPR.

Comment

Please ensure to add protective eye wear to the first aid kit:

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

Correction Deadline: 6/28/2024

Corrected on 1/14/2025

.33(3) - The previous citation was observed to be corrected on this date. Consultant observed staff to have Health and Safety training on file on this date.

591-1-1-.31 Staff(CR)**Not Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Consultant further discussed to ensure that staff with foreign credentials verify credentials through GA PSC.

POI (Plan of Improvement)

Ensure that staff who are continuing their education has an Professional learning Plan on file,

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that staff #5 hired on February 14, 2023 and staff #18 hired on January 23, 2017, did not have current evidence of their education credential.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 1/28/2025

Recited on 1/14/2025

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Consultant discussed with staff active supervision during potty training.

POI (Plan of Improvement)

Consultant further discussed with staff to ensure to position themselves where all children can be easily supervised by sight and hearing and adjust position as children move.