Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/22/2022 **VisitType:** Licensing Study **Arrival:** 10:55 AM **Departure:** 4:00 PM

CCLC-51777
Fletcher Learning Center
217 Ridge Street Locust Grove, GA 30248 Henry County
(678) 884-5155 fletcherlearningcenter@gmail.com

Regional Consultant
April Brown
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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
09/22/2022	Complaint Investigation & Licensing Study	Good Standing
09/22/2022	Complaint Closure	Good Standing
04/13/2022	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	One Year Olds and Two Year Olds	2	13	C	23	C	NA	NA	Transitioning
Main	Room B	Infants and One Year Olds	2	6	C	13	C	NA	NA	Free Play
Main	Room C	Three Year Olds	2	19	C	31	C	NA	NA	Free Play
Main	Room D	Six Year Olds and Over	1	19	C	31	C	NA	NA	Art
		Total Capacity @35 sq. ft.: 88			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 57		Total Capacity @35 sq. ft.: 88			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	138	C

Comments

Plan of Improvement: Developed This Date 09/22/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Toniyah Fletcher, Program Official   Date

April Brown, Consultant   Date

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Findings Report

Date: 9/22/2022 **VisitType:** Licensing Study **Arrival:** 10:55 AM **Departure:** 4:00 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities at this time.

Children's Records

Records Reviewed: 5	Records with Missing/Incomplete Components: 0
Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment
Parent authorizations obtained and completed on this date.

Comment
Records were observed to be complete and well organized on this date.

Facility

591-1-1-.19 License Capacity(CR) — Met

Comment
Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) — Not Met

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined the following hazards were accessible to children in care:
* In Classroom A, plastic walmart bags and baby wipes, labeled as a suffocation hazard were located under the diaper changing table. Additionally, plastic walmart bags were also located in the cubby area.
* In Classroom B, plastic walmart bags labeled as a suffocation hazard were located in the cubby area. Baby wipes, two pairs of adult scissors, plastic walmart bags and wet wipes, labeled "keep out of reach of children" were located on the lower level of two cabinets.
* In Classroom C, baby wipes labeled as a suffocation hazard were located in the clear sleeve on the back of the door.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/22/2022

Recited on 9/22/2022

Technical Assistance
Please ensure the center is in good repair. Consultant discussed with the director to ensure the lights were covered in Classroom A and Classroom D as required.

Correction Deadline: 9/22/2022

591-1-1-.26 Playgrounds(CR) — Met

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 5/13/2022

Corrected on 9/22/2022
Correction of citation in that the center replaced the entire fence. The fence was closed and locked which lead to the parking lot. There were no fencing hazards present on this date.

Food Service

591-1-1-.15 Food Service & Nutrition — Not Met

Finding
591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records three out of five infants enrolled did not have the required infant feeding plan completed by the parent which would include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies.

POI (Plan of Improvement)
The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 9/29/2022

Recited on 9/22/2022

Correction Deadline: 4/22/2022

Corrected on 9/22/2022
Correction of citation in that the food served met USDA guidelines on this date.

591-1-1-.18 Kitchen Operations **Not Met**

Comment
Kitchen appears clean and well organized on this date.

Finding
591-1-1-.18(10) requires that garbage be stored in trash containers with lids that are emptied and cleaned as needed. Acceptable facilities, including water and detergent or steam, shall be provided and used for cleaning containers. Areas around outside containers shall be kept clean. It was determined based on observation Classroom C and Classroom D did not have lids on trash cans inside the classroom as required.

POI (Plan of Improvement)
The Center will provide trash containers with lids and will train staff to keep lids on containers. The Center will develop and follow a plan to empty and clean trash containers as needed, will provide the cleaning materials, and will monitor.

Correction Deadline: 9/22/2022

Finding
591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation cans of string beans and juice containers were stored on the floor in the kitchen instead of above the floor as required.

POI (Plan of Improvement)
The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

Correction Deadline: 9/22/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding
591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation the diaper changing surface in Classroom A was not smooth and nonporous as there was exposed foam present.

POI (Plan of Improvement)
The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 9/26/2022

Recited on 9/22/2022

Finding
591-1-1-.10(9) requires Center Staff to not use the area used for diapering for food preparation and to keep the diapering area clear of formulas, food, food utensils and food preparation items. It was determined based on observation a small container of food was sitting on top of the diaper changing pad in Classroom A.

POI (Plan of Improvement)
Center staff will be trained, specified areas will be available for food preparation and placement of food-related items, and the director will monitor.

Correction Deadline: 9/22/2022

591-1-1-.17 Hygiene(CR) **Met**

Comment
Staff were observed to remind children to wash hands on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment
The center currently does not dispense or administer medication at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment
Program observed to have completed emergency drills as required on this date.

591-1-1-.29 Required Reporting **Met**

Comment
Discussed reporting requirements with the director on this date.

Safety

591-1-1-.05 Animals **N/A**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR) **Not Met**

Finding
591-1-1-.13(2) requires Center Staff to obtain written permission from Parents in advance of the child's participation in any field trip and such permission must be signed and dated by a Parent. It was determined based on a review of records three children attended a field trip on June 7, 2022 to the library without signed written permission from the parent.

POI (Plan of Improvement)
Center Staff will have and use a system to obtain written field trip permission in advance and ensure the permission is signed and dated by the responsible person.

Correction Deadline: 9/22/2022

591-1-1-.36 Transportation(CR) **Not Met**

Correction Deadline: 4/29/2022

Corrected on 9/22/2022
Correction of citation in that the vehicles with tag numbers ending in U0346, W7194 and AN312 were completed on April 30, 2022.

Finding
591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined that vehicle with tag number ending in W7194 had exposed foam in the ceiling. Additionally, the middle seat was torn with exposed foam in vehicle with tag number ending in U0346.

POI (Plan of Improvement)
The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 10/6/2022

Recited on 9/22/2022

Finding
591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records the driver or other designated person did not immediately document in writing with a check or other mark or symbol to account for children transported during routine morning transportation from the center to Luella Elementary School on September 16, 2022.

POI (Plan of Improvement)
The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 9/23/2022

Finding
591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records the driver or other designated person did not document in writing the return time during routine afternoon transportation from Locust Grove Elementary School on September 16, 2022

POI (Plan of Improvement)
The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 9/23/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) — **Technical Assistance**

Comment
Discussed SIDS and infant sleeping position with the infant staff members and director on this date.

Correction Deadline: 4/29/2022

Corrected on 9/22/2022
Correction of citation in that the cribs were repainted. The director will repaint the railings as needed to ensure compliance.

Technical Assistance
Please ensure that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 9/22/2022

Correction Deadline: 4/13/2022

Corrected on 9/22/2022
Correction of citation in that the cots, mats, sheets and blankets were stored properly and were not touching each other on this date.

Staff Records

Records Reviewed: 13 | **Records with Missing/Incomplete Components: 6**

Staff # 1 — Not Met
Date of Hire: 10/29/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 2 — Not Met
Date of Hire: 11/12/2021

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 3 — Met
Date of Hire: 02/25/2021

Staff # 4 — Not Met
Date of Hire: 01/14/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 5 — Met
Date of Hire: 07/25/2022
Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 — Not Met
Date of Hire: 10/29/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 7 — Met
Date of Hire: 10/29/2019

Records Reviewed: 13	Records with Missing/Incomplete Components: 6

Staff # 8 — Met
Date of Hire: 10/29/2019

Staff # 9 — Not Met
Date of Hire: 04/18/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 10 — Met
Date of Hire: 04/08/2022

Staff # 11 — Met
Date of Hire: 09/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 — Not Met
Date of Hire: 10/29/2019

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 13 — Met
Date of Hire: 10/29/2019

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) — **Met**

Comment
Criminal record checks were observed to be complete on this date.

Comment
Director provided three files for employees hired since the last licensing study visit which was completed on April 13, 2022.

591-1-1-.14 First Aid & CPR — **Met**

Correction Deadline: 5/31/2022

Corrected on 9/22/2022
Correction of citation in that at least 50% of staff members had current First Aid and CPR training on this date.

591-1-1-.33 Staff Training — **Not Met**

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records three staff members did not complete the 10 hour Health and Safety training within the first 90 days of employment as required.

POI (Plan of Improvement)
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/22/2022

Recited on 9/22/2022

Defer
This citation will be deferred and reviewed during the next licensing study for 2022 training requirements.

POI (Plan of Improvement)
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/13/2022

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 4/13/2022

Corrected on 9/22/2022
Correction of citation in that additional staff members were hired to maintain ratios. Ratios were observed to be met on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.