



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/23/2022 **VisitType:** POI Follow Up

Arrival: 12:00 PM **Departure:** 1:45 PM

CCLC-49366

Happy Faces Academy

568 Peachtree Parkway, Suite 118 Cumming, GA 30041 Forsyth County
 (678) 771-8972 komali@happyfacesacademy.com

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/23/2022	POI Follow Up	Good Standing	
02/15/2022	Monitoring Visit	Good Standing	
09/08/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/3mths-18mth (Jelly Beans)	Infants and One Year Olds	2	11	C	14	C	NA	NA	Nap
Main	B/18mths - 30 mths (Busy Bees)	One Year Olds	2	16	C	16	C	NA	NA	Centers,Nap,Transitioning
Main	C/2 year olds(Little Explorers)	Two Year Olds	2	11	C	11	C	NA	NA	Nap
Main	D/3 and up (Curious Minds)	Three Year Olds	2	14	C	14	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 56			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Building Department				
Pre-Kindergarten	F/ Pre-Kindergarten	Four Year Olds	2	20	C	20	C	NA	NA	Transitioning,Nap
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Building Department				
Total # Children this Date: 72			Total Capacity @35 sq. ft.: 78			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-	28	C

Comments

The purpose of today's visit was to conduct a Plan Of Improvement Follow Up Visit.

Plan of Improvement: To Be Submitted 04/07/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Komali Manugula, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 3/23/2022 VisitType: POI Follow Up

Arrival: 12:00 PM

Departure: 1:45 PM

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The following information is associated with a POI Follow Up:

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 3/1/2022

Corrected on 3/23/2022

.08(1) - The previous citation was corrected on this date as five of five children's records reviewed were observed to be complete and contain the address and telephone numbers for whom the child may be released and the telephone numbers of the child's primary source of health care.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/15/2022

Corrected on 3/23/2022

.25(13) - The previous citation was corrected on this date as potentially hazardous equipment was observed to be stored in a locked area inaccessible to children. Further, the consultant observed that the program had installed cabinet locks on cabinets to safely store cleaning materials such as disinfectant spray, disinfectant wipes and other cleaning products.

Correction Deadline: 2/15/2022

Corrected on 3/23/2022

.25(3) - The previous citation was corrected on this date as the Center and surrounding premises was observed to be kept clean, free of debris and in good repair. Further the blinds in the "Jelly Beans" classroom were observed to have been replaced and no longer contain broken slats or loose cords. In addition, the toilet lid in the preschool bathroom has been replaced and is no longer broken.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate separating the toddler and preschool playgrounds contained a gap at the bottom of approximately four inches posing a potential hazard to the children in care.

Correction Deadline: 3/30/2022

Recited on 3/23/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 2/15/2022

Corrected on 3/23/2022

.10(4) - The previous citation was corrected on this date as the diaper changing pad in classroom "Little Explorers" was observed to be replaced with a new one that is nonporous and does not contain rips or tears.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Defer

Defer

591-1-1-.21(3)- The previous citation was deferred on this date as emergency drills for the year 2022 will be reviewed upon the program's next licensing study. It was noted that the program conducted a lockdown drill on February 25, 2022.

Correction Deadline: 3/1/2022

Staff Records

Staff # 1	Met
Date of Hire: 02/15/2019	
Staff # 2	Met
Date of Hire: 04/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 12/01/2020	
Staff # 4	Met
Date of Hire: 11/01/2021	
Staff # 5	Not Met
Date of Hire: 10/01/2021	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 6	Met
Date of Hire: 11/12/2019	
Staff # 7	Met
Date of Hire: 02/08/2021	
Staff # 8	Met
Date of Hire: 02/15/2019	
Staff # 9	Not Met
Date of Hire: 02/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 10	Met
Date of Hire: 12/01/2021	
Staff # 11	Not Met
Date of Hire: 02/18/2019	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 12	Met
Date of Hire: 02/01/2021	
Staff # 13	Met

Date of Hire: 12/01/2020

Staff # 14 Met

Date of Hire: 09/24/2021

Staff # 15 Met

Date of Hire: 08/02/2021

Staff # 16 Met

Date of Hire: 11/01/2021

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that the center did not ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the center as staff person # 8 with a re-hire date of February 21, 2022 was present in classroom "Curious Minds" with fourteen three-year-old children and one other staff person. Staff person # 8 did not have a current satisfactory Comprehensive Records Check Determination as a new determination was not obtained upon re-employment. Further, staff person # 5 with a re-hire date of October 1, 2021, who was listed on the program's adult worksheet, did not have a current current satisfactory Comprehensive Records Check Determination as a new determination was not obtained upon re-employment.

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Correction Deadline: 3/23/2022

Finding

591-1-1-.09(1)(l)2. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer. It was determined based on a review of records that the program did not immediately require a new Comprehensive Records Check Determination for staff person # 8 with a re-hire date of February 21, 2022 and staff person # 5 with a re-hire date of October 1, 2021 when there had been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer.

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Correction Deadline: 3/23/2022

591-1-1-.33 Staff Training

Not Met

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Correction Deadline: 3/17/2022

Corrected on 3/23/2022

.33(3) - The previous citation was corrected on this date as health and safety orientation training was observed to be complete for staff who are beyond their first 90 days of employment.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff person # 10 with a documented date of hire of February 18, 2019 had completed eight of the required ten hours of training for the year 2021.

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Correction Deadline: 4/6/2022

Recited on 3/23/2022