



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/15/2026 **VisitType:** Monitoring Visit

**Arrival:** 11:55 AM **Departure:** 3:00 PM

**CCLC-29134**  
**Good Shepherd Preschool and Extended Day**  
 1400 Killian Hill Road Lilburn, GA 30047 Gwinnett County  
 (770) 925-2411

Regional Consultant  
 Jermecia Moore-Fulton  
 Phone: (470) 214-7043  
 Fax:  
 jermecia.moore-fulton@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01/15/2026                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/26/2025                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 07/31/2024                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room                         | Age Group                          | Staff                           | Children | NC/C | Max 35 SF.                      | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                      |
|---------------------------------|------------------------------|------------------------------------|---------------------------------|----------|------|---------------------------------|--------------|------------|--------------|----------------------------|
| Main                            | A-138                        | Two Year Olds and Three Year Olds  | 2                               | 9        | C    | 12                              | C            | NA         | NA           | Centers                    |
| Main                            | B-140                        | Two Year Olds and Three Year Olds  | 2                               | 7        | C    | 11                              | C            | NA         | NA           | Free Play                  |
| Main                            | C-142                        | One Year Olds                      | 2                               | 2        | C    | 11                              | C            | NA         | NA           | Free Play                  |
| Main                            | D-145                        | Three Year Olds and Four Year Olds | 2                               | 10       | C    | 13                              | C            | NA         | NA           | Circle Time, Story         |
| Main                            | E-147/149                    | Three Year Olds and Four Year Olds | 2                               | 8        | C    | 17                              | C            | 23         | C            | Centers                    |
| Main                            | Room 9                       | Two Year Olds and Three Year Olds  | 2                               | 7        | C    | 19                              | C            | NA         | NA           | Circle Time                |
| Main                            | Room F                       | One Year Olds and Two Year Olds    | 2                               | 8        | C    | 16                              | C            | NA         | NA           | Diapering, Transitioning   |
| Main                            | Room G                       | Two Year Olds                      | 2                               | 2        | C    | 12                              | C            | NA         | NA           | Free Play                  |
| Total Capacity @35 sq. ft.: 111 |                              |                                    |                                 |          |      | Total Capacity @25 sq. ft.: 169 |              |            |              |                            |
| Upstairs                        | Room H - Upstairs School-Age | GA PreK                            | 4                               | 17       | C    | 37                              | C            | 52         | C            | Circle Time, Transitioning |
| Total Capacity @35 sq. ft.: 37  |                              |                                    |                                 |          |      | Total Capacity @25 sq. ft.: 169 |              |            |              |                            |
| Total # Children this Date: 70  |                              |                                    | Total Capacity @35 sq. ft.: 148 |          |      | Total Capacity @25 sq. ft.: 169 |              |            |              |                            |

| Building | Playground           | Playground<br>Occupancy | Playground<br>Compliance |
|----------|----------------------|-------------------------|--------------------------|
| Main     | Playground A (Small) | 17                      | C                        |
| Main     | Playground B 2-4 yrs | 84                      | C                        |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 0                 | 8       | 29      | 34      | 25      | 11                 | 34                |

### Comments

\*Updates/Reminders:

• First Aid and CPR:

Effective July 1, 2025, new staff are required to obtain pediatric First Aid and pediatric CPR training within 45 days of employment. It was further discussed that programs must have at least one person with current Pediatric First Aid and Pediatric CPR training in each classroom at all times.

• Operational Policies & Procedures:

-Please update the Center's policies and procedures to include the program's practices regarding the expulsion and suspension of children enrolled for care within the description of behavior management and discipline actions used by the Center.

-Also please ensure a description of the practices followed by the Center to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children.

Additional information can be found in the CCLC Indicator Manual found on DECAL's website at:

<https://www.dec.state.ga.us/CCS/Regulations.aspx> or through the Center on Shaken Baby Syndrome found at: <https://dontshake.org/>.

• Staff Training:

-Initial Program Orientation- All Employees, including volunteers, independent contractors, students-in-training, etc. should have a completed initial program orientation form on file.

\*SUID (Sudden Unexpected Infant Death Syndrome formerly SIDS) must be included on the orientation checklist along with abusive head trauma. \*\*Please don't forget to add to your childcare policies and procedures concerning expulsion, suspension, and practices followed to prevent shaken baby syndrome and abusive head trauma.

• Annual Training:

Effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

-Please ensure that the Director and staff responsible for food preparation completes the four (4) hours of Nutrition training as soon as possible but within the first year of employment.

• Discussed and emailed a copy of the updated Child Care Weather Watch Chart with the program today. Weather does not permit outdoor play when there is active precipitation or when weather advisories are in effect. Consult the Child Care Weather Watch Chart resource for further guidance, considering specific weather conditions.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**



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**Summary Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Met**

**Comment**

Lesson Plans were observed to be posted and reflected the current weeks activities in each classroom.

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained. However, please ensure to monitor ceiling tiles/panels for stains, water damage, dust, etc.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. Please be mindful to keep items that pose a hazard inaccessible to children, such as, but not limited to:

- grocery/plastic bags, wipes packages, etc.
- adult office supplies, such as white out, scissors, permanent markers
- cleaning tools, such as mops, brooms, plungers
- hygiene supplies, such as wipes, hand sanitizer
- tripping or entanglement hazards such as loose cords, etc.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair on this date. However, please monitor the playground/outside area for items that could possibly pose a hazard in the future:

- Normal wear and tear of the fence surrounding the playground areas.
- Normal wear and tear of playground equipment (i.e., chipped/peeling paint, cracked/broken, etc.).
- Excessive leaves, sweet gum tree balls, etc.
- Refluff resilient surface as needed.
- Standing water in and/or around playground equipment and/or toys.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands on this date.

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed on this date.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Please ensure that cribs/cots are labeled for individual use.

**Staff Records****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided 12 files for employees hired since the last visit was conducted on February 26, 2025. The Consultant observed 12 new staff members to have evidence of a satisfactory comprehensive criminal background check on file.

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**591-1-1-.14 First Aid & CPR(CR)****Met****Comment**

At least one staff person with current and valid pediatric first aid and pediatric CPR observed in each classroom where children were present.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.