



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/1/2021 **VisitType:** Licensing Study **Arrival:** 1:50 PM **Departure:** 4:30 PM

CCLC-38940

Sunbrook Academy at Stonebridge

115 Stonebridge Blvd. Bremen, GA 30110 Haralson County
 (770) 537-6771 director.stonebridge@Sunbrookacademy.com

Regional Consultant

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/01/2021	Licensing Study	Good Standing	
01/14/2021	Monitoring Visit	Good Standing	
07/17/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	3	12	C	13	C	NA	NA	Floor Play,Diapering
Main	B - 2R	Two Year Olds	3	18	C	19	C	NA	NA	Centers
Main	C - 3R	One Year Olds	2	14	C	15	C	NA	NA	Free Play
Main	D - 4R	PreK	2	18	C	24	C	33	C	Outside
Main	E -Mid Back		0	0	C	26	C	37	C	Not In Use
Main	F-Mid Front		0	0	C	15	C	21	C	Not In Use
Main	G - 3L	Three Year Olds	2	11	C	20	C	28	C	Circle Time
Main	H - 2L	Three Year Olds	1	15	C	22	C	NA	NA	Transitioning,Snack
Main	I - 1L	Infants	1	6	C	14	C	NA	NA	Feeding
		Total Capacity @35 sq. ft.: 168			Total Capacity @25 sq. ft.: 202					
Total # Children this Date: 94		Total Capacity @35 sq. ft.: 168			Total Capacity @25 sq. ft.: 202					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	10	C
Main	Playground B	88	C
Main	Playground C	30	C
Main	Playground D	155	C

Comments

An Administrative Review was conducted on September 1, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 1, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jasmine Trantham, Program Official

Date

Rachael Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/1/2021 **VisitType:** Licensing Study **Arrival:** 1:50 PM **Departure:** 4:30 PM

CCLC-38940

Sunbrook Academy at Stonebridge

115 Stonebridge Blvd. Bremen, GA 30110 Haralson County
(770) 537-6771 director.stonebridge@Sunbrookacademy.com

Mailing Address
Same

Regional Consultant

Rachael Brown

Phone: (770) 342-7795
Fax: (678) 891-5887
rachael.brown@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Pool not in use at this time, gates observed locked. Documentation for swimming observed to be complete.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff were observed to maintain a positive learning environment on this date. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete documentation of transportation observed. The vehicle had an approved fire extinguisher and first aid kit on this date. A current/completed inspection was observed for all vehicles used in transporting children this date. Interior of vehicles were observed to be in good repair.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. Cribs and cots observed to be in good repair and sheets/blankets stated to be laundered appropriately.

Staff Records

Records Reviewed: 29**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 04/25/2017

Staff # 2

Met

Date of Hire: 12/01/2017

Staff # 3

Met

Date of Hire: 04/01/2019

Staff # 4 Date of Hire: 07/30/2014	Met
Staff # 5 Date of Hire: 02/10/2021	Met
Staff # 6 Date of Hire: 09/01/2020	Met
Staff # 7 Date of Hire: 05/03/2021	Met
Staff # 8 Date of Hire: 09/06/2019	Met
Staff # 9 Date of Hire: 11/18/2019	Met
Staff # 10 Date of Hire: 02/23/2021	Met
Staff # 11 Date of Hire: 06/02/2021	Met
Staff # 12 Date of Hire: 04/25/2019	Met
Staff # 13 Date of Hire: 01/18/2019	Met
Staff # 14 Date of Hire: 06/25/2018	Met
Staff # 15 Date of Hire: 08/16/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 06/10/2019	Met
Staff # 17 Date of Hire: 06/10/2019	Met
Staff # 18 Date of Hire: 09/01/2020	Met

Staff # 19	Met
Date of Hire: 05/01/2014	
Staff # 20	Met
Date of Hire: 06/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 07/29/2019	
Staff # 22	Met
Date of Hire: 08/31/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met
Date of Hire: 07/14/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24	Met
Date of Hire: 05/25/2018	
Staff # 25	Met
Date of Hire: 07/27/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26	Met
Date of Hire: 08/02/2019	
Staff # 27	Met
Date of Hire: 11/04/2019	
Staff # 28	Met
Date of Hire: 02/20/2019	
Staff # 29	Met
Date of Hire: 03/05/2019	

Staff Credentials Reviewed: 16**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

Director provided nine files for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(j) - Ensure that all staff are ported electronically to the center before providing care to children. In the event a criminal background check is unable to be ported and is within portability, ensure timely contact is made to the criminal record checks unit and assigned licensing consultant.

Correction Deadline: 9/1/2021

591-1-1-.14 First Aid & CPR**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.