Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/17/2025 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:00 PM

FR-35167
Woods, Patricia A
17 Piedmont Lane Cartersville, GA 30120 Bartow County
(470) 424-4705

Regional Consultant
Sharnette Glenn
Phone: (404) 651-8365
Fax: (404) 334-4612
sharnette.glenn@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
06/17/2025	Monitoring Visit	Good Standing
10/01/2024	Licensing Study	Good Standing
10/19/2023	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratio Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	0	0	0	0
1 & 2 Years	4	2	0	2	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	4	2	0	2	0
Total Under 13 Years	11	6	0	4	0
Total Under 18 Years	11				

Children Present: 11
Caregivers/Helpers Present: 3

Total Children: 11
Total Caregivers/Helpers: 2

Comments
The consultant went over the report with the provider,

Plan of Improvement: Developed This Date

For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program’s continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

<u>Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.</u> If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free technical assistance is available!**

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Summary Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment
A variety of equipment and toys were observed.

Comment
Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Home does not provide swimming activities.

Children's Records

Records Reviewed: 11 **Records with Missing/Incomplete Components: 1**

Child # 4 Not Met

"Missing/Incomplete Components"

Name Missing - (.08)(1),Date of Birth Missing -(.08)(1),Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Dad Home # Missing -(.08)(1),Dad Work # Missing -(.08)(1),Proof of No Liability Insurance Form,Release Person Information - (.08)(10),Physician & Emergency Contact Information - (.08)(1),Immunization Form - (.08)(2),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Transportation Agreement - (.08)(7)

290-2-3-.08 Children's Records **Not Met**

Finding
290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on a review of the children's files, that child #4 did not have an application on file; there were no records for the child.

POI (Plan of Improvement)
The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 6/18/2025

Recited on 6/17/2025

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined, based on a review of the children's files, that children #4 ,#7, and #10 did not have an immunization form on file.

POI (Plan of Improvement)
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 6/18/2025

Recited on 6/17/2025

290-2-3-.08 Parental Authorization(CR) **Not Met**

Finding
290-2-3-.08(10) requires the Home to ensure that Children are only released to authorized person(s), and shall take necessary steps to determine that any such person(s) presenting to pick up a Child in care is authorized by the Parent(s) of the Child and that person matches the identifying information provided by the Parent. It was determined, based on a review of the children's files, that child #4 did not have a child's application on file; there were no records for the child.

POI (Plan of Improvement)
The Home will check records and identification and take any additional steps necessary to ensure children are released to authorized persons as indicated by Parent(s).

Correction Deadline: 6/18/2025

Recited on 6/17/2025

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 10/1/2024

Corrected on 6/17/2025
.11(2)(f) - The previous citation was corrected. The consultant did not observe any medication accessible to the children.

Comment
No hazards observed accessible to children on this date.

Comment
An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment
Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Met**

Correction Deadline: 10/11/2024

Corrected on 6/17/2025
.13(2)(a) - The previous citation was corrected. The consultant observed the playground clean and free of hazards.

Comment
The outside area appears clean and well maintained.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR) **N/A**

Comment
Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Application requirements reviewed with the Provider on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR) **N/A**

Comment
The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR(CR) **Met**

Correction Deadline: 10/31/2024

Corrected on 6/17/2025
.07(8) - The previous citation was corrected. The consultant reviewed the staff members certified CPR training.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Defer**

Defer
290-2-3-.07(9)- The consultant will review annual ten hours training during the next licensing study visit.

POI (Plan of Improvement)
The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 10/31/2024

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Not Met**

Finding
290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined, based on observation, that there were eleven children on site with two teachers. It was further observed that there were four non-paying children and seven paid children. The ratio was 2:11.

POI (Plan of Improvement)
The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

Correction Deadline: 6/18/2025

290-2-3-.07 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.