



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/5/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:30 PM

CCLC-3583

The Roane School

1967 Spring Place Jonesboro, GA 30236 Clayton County
 (770) 472-5354 tracyroane@bellsouth.net

Regional Consultant

Glecia Carter

Phone: (470) 316-2591

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glecia.carter@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/05/2021	Licensing Study	Good Standing	
05/27/2021	Monitoring Visit	Good Standing	
10/23/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A: Infant : 1st Left	Infants	2	5	C	16	C	NA	NA	Floor Play,Feeding
Main	Room B: Toddler:1Right	One Year Olds	2	7	C	15	C	NA	NA	Floor Play
Main	Room C: 1yr olds: 2nd left	Two Year Olds	2	11	C	23	C	NA	NA	Centers
Main	Room D: 2 & 3 yr olds: 2nd right	Two Year Olds	2	7	C	22	C	NA	NA	Circle Time
Main	Room E: 3 yr olds: 3rd left	Three Year Olds	2	12	C	21	C	NA	NA	Circle Time
Main	Room F: Private Pre-K: Rear right	Four Year Olds	1	7	C	21	C	NA	NA	Centers
Main	Room G: GA Pre-K: 3rd right	GA PreK	2	12	C	21	C	NA	NA	Centers
Main	Room H: GA Pre-K: 4th right	GA PreK	2	13	C	21	C	NA	NA	Transitioning,Outside
Main	Room I: preschool: Rear right	GA PreK	2	15	C	20	C	NA	NA	Outside
Main	Room J: Gym / Afterschool: rear left	GA PreK	2	11	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 100			Total Capacity @35 sq. ft.: 200							
			Total Capacity @25 sq. ft.: 0							

Comments

"An Administrative Review was conducted on 11/5/2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was also conducted on 11/5/2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic."

Plan of Improvement: Developed This Date 11/05/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angela Hayes, Program Official

Date

Glecia Carter, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Observed Varied Activities

Correction Deadline: 11/5/2021

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records	Met
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Comment

Parent agreements observed obtained/completed.

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff Stated Proper Knowledge

Correction Deadline: 11/5/2021

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

Staff Records**Records Reviewed: 32****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 04/01/2010	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 04/12/2019	

Staff # 9	Met
Date of Hire: 09/01/2013	
Staff # 10	Met
Date of Hire: 09/07/2004	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 12/30/2020	
Staff # 13	Met
Date of Hire: 01/30/2017	
Staff # 14	Met
Staff # 15	Met
Date of Hire: 03/09/2004	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 08/15/2018	
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Date of Hire: 07/27/2021	
Staff # 25	Met
Date of Hire: 10/26/2020	
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Date of Hire: 02/05/2018

Staff # 29 Met

Date of Hire: 07/31/2018

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.