



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/13/2022 **VisitType:** Incident Investigation & Follow Up **Arrival:** 9:50 AM **Departure:** 12:30 PM

CCLC-52402

The Trinity School of Cartersville

814 West Avenue Cartersville, GA 30120 Bartow County
 (770) 386-7479 carolbnelson1960@gmail.com

Mailing Address

P. O. Box 1414
 Cartersville, GA 30120

Regional Consultant

Colette Bolds

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Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/13/2022	Incident Investigation & Follow Up	Good Standing	
01/13/2022	Incident Investigation Closure	Good Standing	
01/06/2022	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	#13	Two Year Olds	2	5	C	14	C	NA	NA	Free Play
Main	#14	Two Year Olds	2	8	C	13	C	NA	NA	Free Play
Main	#15	Four Year Olds	1	8	C	14	C	NA	NA	Snack
Main	#16	Three Year Olds	1	8	C	14	C	NA	NA	Snack
Main	#9		0	0	C	8	C	NA	NA	Not In Use
Main	E 3R 3-4yr	Four Year Olds	1	7	C	14	C	NA	NA	Snack

Total Capacity @35 sq. ft.: 74

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Fire Marshall Limitations

Total # Children this Date: 36

Total Capacity @35 sq. ft.: 74

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A 2-5 yrs	73	C

Comments

September 13, 2022: The purpose of this virtual visit was to conduct a Follow-Up visit. The findings were reviewed with the provider and a copy of the report was emailed to them.

A One-Day Letter was also emailed to the center on September 13, 2022.

Plan of Improvement: No Plan Developed 09/27/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carol Nelson, Program Official

Date

Colette Bolds, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 07/30/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 01/08/2021	
Staff # 4	Met
Date of Hire: 09/24/2021	
Staff # 5	Met
Date of Hire: 09/21/2021	
Staff # 6	Met
Date of Hire: 08/01/2019	
Staff # 7	Met
Date of Hire: 09/21/2021	
Staff # 8	Met
Date of Hire: 08/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 9	Met
Date of Hire: 08/31/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 09/13/2021	
Staff # 11	Met
Date of Hire: 09/09/2020	
Staff # 12	Met
Date of Hire: 08/01/2015	
Staff # 13	Met
Date of Hire: 08/15/2020	
Staff # 14	Met
Date of Hire: 09/14/2021	
Staff # 15	Met
Date of Hire: 09/10/2021	
Staff # 16	Met
Date of Hire: 02/16/2022	
Staff # 17	Met
Date of Hire: 08/22/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Date of Hire: 01/24/2021	
Staff # 19	Met
Date of Hire: 08/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 20	Met
Date of Hire: 08/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 01/28/2021	
Staff # 22	Met
Date of Hire: 08/01/2006	
Staff # 23	Met

Date of Hire: 08/01/2006

Staff # 24

Met

Date of Hire: 04/15/2022

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined that one staff person was re hired after a lapse in service at the center for over six months. The staff person left the center in 2021 and was re hired on August 1, 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 9/13/2022**Finding**

591-1-1-.09(1)(l)2. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer. It was determined that one staff person had a lapse in service at the center for over six months and did not submit a new Comprehensive Records Check Determination. The staff person left the center in 2021 and was re hired on August 1, 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately require a new Comprehensive Records Check Determination for Directors, Employees or Provisional Employees Employee's when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure all CRC rules are maintained.

Correction Deadline: 9/13/2022

591-1-1-.24 Personnel Records**Technical Assistance****Technical Assistance**

591-1-1-.24(1) Please ensure that all staff files consists of all required information to include but not limited to employment history, evidence of education, evidence of required orientation, a statement by staff that the information provided is true and accurate.

Correction Deadline: 9/18/2022

591-1-1-.33 Staff Training**Defer**

Defer

This rule is being deferred as center staff had until December 31, 2022, to complete 10 hours of annual training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 11/20/2021