



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/8/2025 **VisitType:** Monitoring Visit

Arrival: 10:50 AM **Departure:** 12:45 PM

FR-31012

Humphreys, Donna B

1032 ASHFERN WALK Woodstock, GA 30189 Cherokee County
(404) 831-2906 dongirl2008@comcast.net

Regional Consultant

Randy Gaytan

Phone: (770) 357-7022

Fax: (770) 357-7021

randy.gaytan@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/08/2025	Monitoring Visit	Good Standing	
08/01/2024	Licensing Study	Good Standing	
02/09/2024	Licensing Study	Good Standing	

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	7	5	0	4	0
3 & 4 Years	2	2	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	9	7	0	5	0
Total Under 18 Years	9				
Children Present: 9 Total Children: 13					
Caregivers/Helpers Present: 6 Total Caregivers/Helpers: 3					

Comments

The purpose of this visit was to conduct a monitoring visit.

Consultant left a one-day criminal records check letter this date.

Consultant left the Affidavit Verifying Completion of Background Check Video Units this date which must be returned completed within five business days (July 15, 2025).

The Consultant read the Child Care Services Consultant Criminal Records Check Script to the Director.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 7/8/2025 **VisitType:** Monitoring Visit

Arrival: 10:50 AM **Departure:** 12:45 PM

FR-31012

Humphreys, Donna B

1032 ASHFERN WALK Woodstock, GA 30189 Cherokee County
(404) 831-2906 dongirl2008@comcast.net

Regional Consultant

Randy Gaytan

Phone: (770) 357-7022

Fax: (770) 357-7021

randy.gaytan@dec.al.ga.gov

Mailing Address
Same

The following information is associated with a MV:

Activities and Equipment

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Facility

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 8/1/2024

Prior Visits: 08/01/2024

Corrected on 7/8/2025

.11(2)(f) - The previous citation was observed corrected on this date. There were no hazards accessible to the children.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) Met

Comment

The outside area appears clean and well maintained.

Health and Hygiene

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.11 Children's Health and Hygiene(CR) Met

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) N/A

Comment

Per the provider no medication is currently dispensed

Licensure

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.04 Application Requirements(CR) Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff #2 that was hired on July 8, 2025, did not submit both a records check application to the department and fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will routinely review all staff records to ensure that every actual and potential Provider, Employee and Provisional Employee of a Family Child Care Learning Home submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will follow the procedures presented in the training videos to ensure the CRC rules are maintained.

Correction Deadline: 7/8/2025**Finding**

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff #2 was hired on July 8, 2025, and did not have a valid and current satisfactory comprehensive records check determination on file. Staff member #2 was present with the children.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will routinely review staff records to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will follow the procedures presented in the training videos to ensure the CRC rules are maintained.

Correction Deadline: 7/8/2025

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

Records Reviewed: 6**Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 07/08/2025

Reminder - Health & Safety training is required within 90
calendar days of hired

"Missing/Incomplete Components"

Criminal Records Check -.21(1)(a)

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.