

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 7/31/2024**VisitType:** EX-Monitoring**Arrival:** 9:25AM**Departure:** 1:45PM**EX-41661 EXMT-8302 EX-7 - Day camp
Camp Love Summer Enrichment Experience**4141 Old Fairburn Road, College Park GA 30349
Fulton County
(770) 856-0949 hart_yvette@yahoo.com**Mailing Address**

Same

Regional Consultant

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
7/31/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
3-5 Area		0	0	N	
Cafeteria		0	0	N	
Gym		0	0	Y	Indoor ball play (all ages)
K-2 Area	, Six and older	3	8	Y	
Theatre	, Fours, Fives, Six and older	2	9	Y	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 5

#Children Count: 17

Comments:

In-person CAPS monitoring visit conducted with Ms. Yvette Hart, director, on July 31, 2024. The Program is currently not operating within the parameters set forth by the approval conditions under Category 7. It was stated that the program will operate this year during the month of August. The current months of operation do not include August. The director has been advised to submit an amendment through the DECAL KOALA provider portal no later than Wednesday, August 14, 2024. It was observed that a four-year-old child was participating in the camp activity. Based on this, an unlicensed complaint was completed.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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Joint with:

Records Reviewed: 4**Records with Missing/Incomplete Components: 0**

Child's Name [# 1]: Hughley, Nevaeh

Met

Child's Name [# 2]: Johnson, Remy

Met

Child's Name [# 3]: Lewis, Jaacob

Met

Child's Name [# 4]: McClusky III, Maurice

Met

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(Staff Worksheet)**Date:** 7/31/2024**VisitType:** EX-Monitoring**Arrival:** 9:25AM**Departure:** 1:45PM**EX-41661 EXMT-8302 EX-7 - Day camp
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Joint with:

Records Reviewed: 12**Records with Missing/Incomplete Components: 2**

Staff's Name [# 1]: Emerson, Kaylen

Met

Staff's Name [# 2]: Emerson, Sheila

Not Met

Date of Hire: 04/29/2024

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 3]: Gross, Denise

Met

Staff's Name [# 4]: Grubbs, Lorraine

Met

Staff's Name [# 5]: Hall, Christopher

Met

Staff's Name [# 6]: Hart, Yvette

Not Met

Date of Hire: 10/25/2023

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours, EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 7]: Jackson, Dynesitnie

Met

Staff's Name [# 8]: Lane, Rose

Met

Staff's Name [# 9]: Richard, Aiden

Met

Staff's Name [# 10]: Ross, Brandon

Met

Staff's Name [# 11]: Smalls, Brooke

Met

Date of Hire: 05/09/2024

Staff's Name [# 12]: Tibbs, Sharita

Met

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(Findings Report)**Date:** 7/31/2024**VisitType:** EX-Monitoring**Arrival:** 9:25AM**Departure:** 1:45PM**EX-41661 EXMT-8302 EX-7 - Day camp
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Joint with:

The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

It was observed throughout the Program that all areas used by the participants appeared to be clean and maintained.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C****Technical Assistance****Technical Assistance**

EX-HS-.C(2) - requires Program Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the Program on a form approved by the Department, and to allow no child to continue enrollment in the Program for more than thirty (30) days without such evidence. It was observed that the Program did not have access to children's immunization records during the visit. It was advised that all children's files and mandatory documents be accessible for review by the Department during inspections. This will be re-evaluated during the next inspection.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Comment**

Observed compliance with the fire safety agencies on this date.

Technical Assistance

EX-HS-.X(3) - requires the program to meet the criteria for the exemption granted. It was reported by the Program director that the activity operates during the first few days of August. This month is not a part of the current Exemption conditions. The Program has been advised to submit an amendment through DECAL KOALA within ten (10) business days, by August 14, 2024.

Finding

EX-HS-.X(3) requires the program to meet the criteria for the exemption granted. It was determined based on an investigation that the Program was not operating within the approval conditions set forth under the Category 7 - Day camp activity surrounding ages of children served. During the visit it was found that a 4-year-old child was present and participating in the activity's programming.

POI (Plan of Improvement)

The Program shall disenroll all under aged children and cease care under the exempt activity.

	Facility
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EX-HS-.L Physical Plant (NCP)	Met
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Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Program appears clean and well maintained.

EX-HS-.M Playgrounds (CS)	N/A
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Comment

No playground provided

	Health and Hygiene
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EX-HS-.U Diapering Areas & Practices (CS)	N/A
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
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Comment

Staff were observed to remind children to wash hands.

EX-HS-.I Medications (CS)	N/A
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Comment

Medication is not dispensed

	Policies and Procedures
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EX-HS-.J Operational Policies & Procedures (NCP)	Technical Assistance
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Comment

Determined age-appropriate discipline is communicated to staff on this date.

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

It was recommended to the Program director on this date to maintain written evidence of drills conducted within the Program.

Technical Assistance

EX-HS-.J(1)(a-i) - requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was observed on this date that the Program did not have all content indicated above as a part of their functioning policies and procedures document applicable to the designated category. The Program has been advised to add the required content to the policies and procedures. This will be re-evaluated during the next inspection. The Program has been advised to develop and maintain an emergency plan. This will be re-evaluated during the next inspection.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

Records indicated that the Program obtained written permission from families pertaining to fields.

EX-HS-.E Discipline (CS)**Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)**Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Technical Assistance

EX-HS-.R(1)(b) - requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. Ensure that the vehicle is clean and in good repair prior to children being transported. Ensure that all vehicles used have a working fire extinguisher and first aid kit prior to use.

Finding

EX-HS-.R(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Program. It was determined based on review of records that the Program did not have a document to account for the children being transported.

POI (Plan of Improvement)

The Program will develop and maintain an arrival and departure list for accountability of all children being transported. This list will be maintained on-site for future inspection by the Department. A follow-up will be completed during the next monitoring visit for re-evaluation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Met

Comment

Criminal record checks were observed to be complete by 12 out of 12 staff members..

EX-HS-.W First Aid & CPR (NCP)

Technical Assistance

Technical Assistance

EX-HS-.W(2) - requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. Based on review of records, it was noticed that the Program did not have evidence of all staff certified in child CPR and first aid. The Program has been granted ten (10) business days to have all staff comply with the completion of child CPR and first aid certification. All certificates must be obtained and maintained on-site for future review by the Department. This will be re-evaluated during the next inspection.

EX-HS-.P Staff Training (NCP)

Technical Assistance

Comment

Observed initial orientation for all staff on this date.

Technical Assistance

EX-HS-.P(3) - requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was stated by the Program that they do not have verification of the health and safety orientation training for all staff members due to it being the last day of camp. The Program was advised that verification must remain on-site while the activity is in session. It was explained on this date that any future non-compliance with this code would be cited as a violation.

Technical Assistance

EX-HS-.P(4) - requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was stated by the Program that they do not have verification of the ten (10) hours of additional child-related training for all staff members due to it being the last day of camp. The Program was advised that verification must remain on-site while the activity is in session. It was explained on this date that any future non-compliance with this code would be cited as a violation.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.

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Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Comment**

Observed compliance with the fire safety agencies on this date.

Technical Assistance

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Finding

EX-HS-.X(3) requires the program to meet the criteria for the exemption granted. It was determined based on an investigation that the Program was not operating within the approval conditions set forth under the Category 7 - Day camp activity surrounding ages of children served. During the visit it was found that a 4-year-old child was present and participating in the activity's programming.

POI (Plan of Improvement)

The Program shall disenroll all under aged children and cease care under the exempt activity.

Correction Deadline: 7/31/2024

Facility**EX-HS-.L Physical Plant (NCP)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Program appears clean and well maintained.

EX-HS-.M Playgrounds (CS)**N/A****Comment**

No playground provided

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Staff were observed to remind children to wash hands.

EX-HS-.I Medications (CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Technical Assistance****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

Comment

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EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

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EX-HS-.E Discipline (CS)**Met****Comment**

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A current/completed inspection was observed for all vehicles used in transporting children this date.

Technical Assistance

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Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 2**

Staff # 2

Not Met

Date of Hire: 04/29/2024

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 6

Not Met

Date of Hire: 10/25/2023

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours, EX-HS-.P(3)-Health and Safety Training

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

Criminal record checks were observed to be complete by 12 out of 12 staff members..

EX-HS-.W First Aid & CPR (NCP)**Technical Assistance****Technical Assistance**

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EX-HS-.P Staff Training (NCP)**Technical Assistance****Comment**

Observed initial orientation for all staff on this date.

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	Staffing and Supervision
--	---------------------------------

EX-HS-.O Staff:Child Ratios and Supervision (CS)	Met
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Comment

Adequate supervision observed on this date.

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Joint with:

Rule Violations			
Naming Number	Severity	Core Standard	NonCore With Points
EX-HS-.R(7)(c)2.- Load/Unload Accounted For	Low	x	

	Low	Medium	High	Extreme	Total
Core Standard Severity Totals:	1	0	0	0	1
Non-Core Standard Severity Totals:					0
Total Points					1

Violation Class (A,B,C,D)	Violation Level			
	I 0-3 Points	II 4-5 Points	III 6-10 Points	IV 11 + Points
D (10 points per indicator) • Extreme Harm • Imminent Danger	I3 - (D)			
C (6 points per indicator) • High Risk	I1 - I2 (CI)	I1 - I3 (CII)	I2-C (CIII)	I3 (CIV)
B (2 points per indicator) • Medium Risk	N/A ** (BI)	P2 - P3 (BII)	I1 - I2 (BIII)	I2 (BIV)
A (1 point per indicator) • Low Risk • CCDF Non Core	P1 - P2 (AI)	P1 - P3 (AII)	P2-P3 (AIII)	I1 - I2 (AIV)

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

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Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.us

Joint with:

	Visit Type:	Exemption Monitoring
	Date:	7/31/2024
	Exemption Number:	EX-41661
	Category Number	EXMT-8302
	Compliance Zone:	Prevention
	Points:	1
	Enforcement Box:	A1
Compliance Group	Rule	
Non-Core Rule-Exemption Requirements	EX-HS-.X(3) Exemption requirements - Operating outside exemption	X
Transportation	EX-HS-.R(7)(c)2. Load/Unload Accounted For	Low

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 8/12/2024**VisitType:** EX-Monitoring**Arrival:** 2:05PM**Departure:** 3:55PM**EX-44267 EXMT-14075 EX-1 - Government
Columbus Parks & Recreation Community
Schools - Waddell Elementary**6101 Miller Road, Columbus GA 31907 Muscogee
County
(706) 225-4658 thies.samantha@columbusga.org**Mailing Address**

Same

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
8/12/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fours, Fives, Six and older	3	27	Y	Sitting at the tables preparing to receive their snacks.
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 27

Comments:

On August 12, 2024, an in-person visit was conducted at the facility for the purpose of CAPS Health and Safety Monitoring with Mr. Victor Ellis, Site Supervisor. During the visit we discussed Health and Safety Protocols inclusive of the handwashing procedures. Handwashing protocols are conducted before and after eating, as well as after toileting and indoor/outdoor play. It was determined through the observation of records and through discussion, that the program is operating as approved.

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Findings Report)**Date:** 8/12/2024**VisitType:** EX-Monitoring**Arrival:** 2:05PM**Departure:** 3:55PM**EX-44267 EXMT-14075 EX-1 - Government
Columbus Parks & Recreation Community
Schools - Waddell Elementary**6101 Miller Road, Columbus GA 31907 Muscogee
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(706) 225-4658 thies.samantha@columbusga.org**Mailing Address**

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Joint with:

The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A****Met****Comment**

EX-HS-.A(1) - The Provider does prescribe varied and developmentally appropriate activities such as homework assistance, board games, indoor and outdoor playtime that promotes the social, emotional, creative, physical, cognitive, language and literacy development of each child.

EX-HS-.F Equipment & Toys (CS)**Met****Comment**

The equipment and furniture were observed to be properly secured, as applicable. The tables and chairs are wiped down and sanitized on a daily basis.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

The Program does not provide swimming activities.

Children's Records**EX-HS-.C****Met****Comment**

EX-HS-.C(1) -

The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also contains a signature from each Parent advising they are aware the program is not licensed and is not required to be licensed.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

EX-HS-.X(1) - The Program is in compliance with the posting of the Exemption Approval letter and certificate.

Facility

EX-HS-.B	Met
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Comment

EX-HS-.B(2) - It was determined through observation; bathrooms are located adjacent to the child care areas. The Lead Consultant was able to observe that the bathroom does contain sinks. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels. There are a total of 13 toilets and seven (7) sinks.

EX-HS-.L Physical Plant (NCP)	Met
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Comment

Observed approval from Fire Department. The last fire inspection was completed on October 27, 2023.

Comment

The facility is appears to be clean and well maintained.

EX-HS-.M Playgrounds (CS)	Met
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Comment

The Playgrounds were observed to be clean and in good repair. They contain brand new playground equipment in a closed in fence and are free of any debris and/or hazards.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)	N/A
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
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Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	N/A
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Comment

No medication are dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Met
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Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of emergency preparedness in the form of documentation of monthly fire drills that were executed.

EX-HS-.T Required Reporting (NCP)	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S	N/A
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Comment

No field trips are offered by the Program.

EX-HS-.E Discipline (CS)	Met
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Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)	N/A
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Comment

The Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	N/A
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Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.K	Met
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Comment

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all staff.

EX-HS-.N	Met
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Comment

EX-HS-.N(1) - The Site Supervisor is responsible for the supervision, operation, and maintenance of the program. The Site Supervisor is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)	Met
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Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)	Not Met
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Finding

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on the review of records, two (2) of the three (3) staff members have completed First Aid/CPR training.

POI (Plan of Improvement)

The Program will ensure that the staff member completes the First Aid/CPR training. A follow-up will be completed during the next Health and Safety monitoring visit.

Correction Deadline: 9/12/2024

Comment

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that all of the staff members have completed the annual ten (10) hours of training.

Comment

EX-HS-.P(3) - requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the Health and Safety Orientation training within the first 90 days of employment. It was determined based on the review of records, all of the staff members are in compliance and have completed Health and Safety Orientation training.

Staffing and Supervision

Comment

Adequate supervision observed on this date.