



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/12/2023 **VisitType:** Licensing Study

**Arrival:** 11:50 AM

**Departure:** 2:05 PM

**CCLC-37556**

**Childcare Network #243**

54 Towler Road Lawrenceville, GA 30046 Gwinnett County  
 (770) 513-4359 cni243@childcarenetwork.com

**Regional Consultant**

Beth Holland

Phone: (404) 478-8075

Fax: (404) 478-8076

beth.holland@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|-------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/12/2023                         | Licensing Study   | Good Standing |                                                                                                                                                                                                                                |
| 12/14/2022                         | Monitoring Visit  | Good Standing |                                                                                                                                                                                                                                |
| 06/22/2022                         | Complaint Closure | Good Standing |                                                                                                                                                                                                                                |
|                                    |                   |               | <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.                                                                                                                       |
|                                    |                   |               | <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.                                                                                                                                 |
|                                    |                   |               | <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.                                                                                                                       |

**Ratios/License Capacity**

| Building | Room       | Age Group                       | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes           |
|----------|------------|---------------------------------|-------|----------|------|------------|--------------|------------|--------------|-----------------|
| Main     | 1L         | Infants                         | 1     | 3        | C    | 20         | C            | NA         | NA           | Floor Play, Nap |
| Main     | 1R         | Three Year Olds                 | 1     | 12       | C    | 21         | C            | NA         | NA           | Nap             |
| Main     | 2L         | One Year Olds and Two Year Olds | 2     | 10       | C    | 22         | C            | NA         | NA           | Nap             |
| Main     | 2R         |                                 | 0     | 0        | C    | 21         | C            | NA         | NA           |                 |
| Main     | 3L         |                                 | 0     | 0        | C    | 19         | C            | NA         | NA           |                 |
| Main     | 3R         |                                 | 0     | 0        | C    | 22         | C            | NA         | NA           |                 |
| Main     | 4L         |                                 | 0     | 0        | C    | 24         | C            | NA         | NA           |                 |
| Main     | 4R         | GA PreK                         | 1     | 19       | C    | 23         | C            | NA         | NA           | Nap             |
| Main     | Left GYM   |                                 | 0     | 0        | C    | 0          | C            | NA         | NA           |                 |
| Main     | Middle GYM |                                 | 0     | 0        | C    | 61         | C            | NA         | NA           |                 |
| Main     | Right GYM  |                                 | 0     | 0        | C    | 21         | C            | NA         | NA           |                 |

Total Capacity @35 sq. ft.: 254

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 44

Total Capacity @35 sq. ft.: 254

Total Capacity @25 sq. ft.: 0

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | A School Age | 84                   | C                     |
| Main     | B            | -121                 | NC                    |
| Main     | B            | 81                   | C                     |
| Main     | Infants      | 63                   | C                     |

### Comments

A licensing study was conducted on this date.

Plan of Improvement: Developed This Date 12/12/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov) for more information. Free technical assistance is available!**

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Olivia Jackson, Program Official

Date

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Beth Holland, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - 591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. Please ensure that posted lesson plans include dates for use.

Correction Deadline: 12/12/2023

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that rust was observed on the preschool classroom climbing structure. It was observed that there was a gap from the sidewalk to the grass on the left corner of the preschool classroom on the left side near the toddler gate, causing a tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 1/12/2024****Food Service****591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation that feeding plans were not present for three of three infants .

**POI (Plan of Improvement)**

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

**Correction Deadline: 12/12/2023****Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

**Safety**

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.36 Transportation(CR)</b> | <b>Met</b> |
|---------------------------------------|------------|

**Comment**

Complete documentation of transportation observed. Documentation reviewed for week of 11/27-12/1 Jenkins Elementary, Winn Holt Elementary and 12/4-12/8 Jenkins Elementary, Winn Holt Elementary

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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|                                                               |            |
|---------------------------------------------------------------|------------|
| <b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b> | <b>Met</b> |
|---------------------------------------------------------------|------------|

**Correction Deadline: 12/14/2022**

**Corrected on 12/12/2023**

**.30(2) - The previous citation was observed to be corrected in that children were observed to be sleeping properly.**

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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|                                                                             |                |
|-----------------------------------------------------------------------------|----------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Not Met</b> |
|-----------------------------------------------------------------------------|----------------|

**Comment**

Director provided three file(s) for employees hired since last visit on December 14, 2022.

**Finding**

591-1-1-.09(1)(g) requires the Center to maintain valid evidence of a satisfactory Comprehensive Records Check Determination at the Child Care Learning Center for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such electronic evidence must be made immediately available to the Department upon request. It was determined based on a review of records that staff member #8 was on-site supervising children during nap time with a background check that expired on November 7, 2023. The director removed the staff member and the staff member left the property to complete a new background check.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION -The Center will review policies and procedures to maintain valid evidence of a satisfactory Comprehensive Records Check Determination for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such electronic evidence will be made immediately available to the Department upon request. The Center will develop a system to ensure CRC rules are maintained.

**Correction Deadline: 12/12/2023**

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.33 Staff Training</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Documentation observed of required staff training.

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|                              |            |
|------------------------------|------------|
| <b>591-1-1-.31 Staff(CR)</b> | <b>Met</b> |
|------------------------------|------------|

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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|                                                          |            |
|----------------------------------------------------------|------------|
| <b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b> | <b>Met</b> |
|----------------------------------------------------------|------------|

**Comment**

Center observed to maintain appropriate staff:child ratios.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.32 Supervision(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Adequate supervision observed on this date.

**Correction Deadline: 6/21/2022**

**Corrected on 12/12/2023**

**.32(7) - The previous citation was observed to be corrected in that children were observed to be supervised.**