



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/26/2024 **VisitType:** Licensing Study

Arrival: 10:15 AM **Departure:** 2:00 PM

CCLC-38939

Sunbrook Academy at Stockbridge

5006 Hwy 155 N Stockbridge, GA 30281 Henry County
(678) 284-6001 director.stockbridge@sunbrookacademy.com

Regional Consultant

Angela Williams-Jackson

Phone: (404) 710-3984

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Joint with: Rukiya Thomas

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/26/2024	Licensing Study	Support	
01/16/2024	Complaint Investigation Follow Up	Good Standing	
10/19/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	(A) 1L - Infant B		0	0	C	12	C	NA	NA	
Main	(B) 2L - Senior A		0	0	C	19	C	NA	NA	
Main	(C) 3L - Junior B	One Year Olds	2	13	C	19	C	NA	NA	Free Play
Main	(D) 4L middle- PreK 3A	Three Year Olds	1	13	C	15	C	NA	NA	Free Play
Main	(E) 5L middle - Pre-K 4A	Three Year Olds	1	13	C	16	C	23	C	Centers
Main	(F) 6L middle - GA Pre-K (b)	GA PreK	2	16	C	23	C	NA	NA	Art,Centers
Main	(G) 5R - GA Pre-K (a)	GA PreK	2	17	C	23	C	NA	NA	Circle Time
Main	(H) 4R - PreK 3B	Three Year Olds	2	12	C	21	C	29	C	Outside
Main	(I) 3R - Junior A		0	0	C	22	C	NA	NA	
Main	(J) 2R - Senior B	Two Year Olds	2	16	C	14	NC	NA	NA	Art
Main	(K) 1R - Infant A	Infants and One Year Olds	2	9	C	13	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 197					Total Capacity @25 sq. ft.: 212					
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 197			Total Capacity @25 sq. ft.: 212				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A (Inf.)	31	C
Main	Plgd-B (Preschool)	77	C
Main	Plgd-C (School-age)	264	C

Comments

The purpose of this visit was to conduct a licensing study. A Plan of Improvement was left and is due April 10, 2024.

Plan of Improvement: To Be Submitted 04/10/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Damonn Brown, Program Official	Date
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Rukiya Thomas, Child Care Services Manager	Date
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Angela Williams-Jackson, Regional Consultant	Date
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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

The program does not provide swimming activities at this time.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 3

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 6

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three of six children's records were missing allergies, complete addresses for the release person and/or emergency contact.

Correction Deadline: 3/26/2024

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by the center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children:
Classroom D- A grocery bag inside the last cubby near the right wall and a grocery bag inside the 10th cubby near the right wall.
Classroom E- A grocery bag in a cubby to the left and a plunger on the right side of the toilet inside the bathroom.
Classroom J- There was a box of latex gloves on top of the toilet to the left, children's pull-ups packaging on the floor on the right side of the bathroom.

Correction Deadline: 3/26/2024

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following were in need of repair.

Classroom G- The black toilet paper dispenser inside the bathroom was broken.

Classroom J- The ceiling was peeling and the vent was loose over the sinks.

Correction Deadline: 3/26/2024

Technical Assistance

The consultant discussed with the director to ensure that electrical outlets have protective caps.

Correction Deadline: 3/26/2024

591-1-1-.25 Physical Plant-Structural/Mechanical

Not Met

Finding

591-1-1-.25(14) requires the Center to be lighted with a minimum of twenty-five foot candles of illumination except during rest periods. Areas used for napping shall be lit dimly. It was determined based on observation that the bathroom light in Classroom H was not working.

Correction Deadline: 5/9/2024

591-1-1-.26 Playgrounds(CR)

Not Met

Correction Deadline: 1/24/2024

Corrected on 3/26/2024

.26(6) -

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were accessible to children.

Playground B- Trash in the form of paper cups, pencils, and snack wrappers were throughout the playground.

Playground C- Trash in the form of paper cups and snack wrappers were throughout the playground. Children had access to tree roots located on the left side of the swings.

Playground D- Pine cones and limbs were located throughout the playground. Children had access to loose black plastic trash bags laying on the ground.

Correction Deadline: 3/26/2024

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

N/A

Comment

The program stated that medication was not provided.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

The consultant discussed with the director to ensure that the emergency plans procedures are reviewed every six months.

Correction Deadline: 3/31/2024

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on the premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Technical Assistance
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Comment

A current and complete inspection was observed for vehicles with license plate numbers QFD9996 and EFQ205 used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

The consultant discussed with the director to ensure that there are no tears in seats on the vehicles used in transportation.

Correction Deadline: 3/27/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Pleasant naptime environment was observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Director provided 6 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.